

# AGENDA

## METROPOLITAN CIVIL SERVICE COMMISSION

JANUARY 8, 2008

**PLACE & TIME:** Civil Service Conference Room, Suite 163, 222 Building, 3<sup>rd</sup> Avenue North, Nashville, Tennessee, January 8, 2008 at 8:30 a.m.

**CSC MEMBERS:** Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Mrs. D. Billye Sanders.

**(A) MINUTES:** Approval of the Minutes for the **December 11, 2007** Civil Service Commission regular meeting.

### ***Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030***

#### **(B) APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>TYPE</u></b>	<b><u>DATE</u></b>
<b><u>EMERGENCY COMMUNICATION CENTER</u></b>			
Hamlet, Kimberly A	Emer Telecommunications Manager	Promotion	12/08/07
<b><u>FINANCE</u></b>			
Fields, Ellen K	Finance Officer 3	Promotion	12/17/07
<b><u>FIRE</u></b>			
Baker, Shane	Fire Engineer	Promotion	12/16/07
Butler, Brian K	Fire Engineer	Promotion	12/16/07
*Clark, Jimmy W	Fire Engineer	Class Change/Lateral	12/16/07
Gaston, Benny L	Fire Engineer	Promotion	12/16/07
Jefcoat, Jason J	Fire Engineer	Promotion	12/16/07
Kirby, Darrell E	Fire Engineer	Promotion	12/16/07
Kirby, Jeffery R	Fire Engineer	Promotion	12/16/07
Martin, Yolanda Delores	Fire Engineer	Promotion	12/16/07
Reichard, Brian L	Fire Engineer	Promotion	12/16/07
Scott, David Ray	Fire Engineer	Promotion	12/16/07
White, Robert P	Fire Engineer	Promotion	12/16/07
Boatman, Beulah Mai	Office Support Rep 2	New Hire	12/16/07

\*Class Change from Fire Fighter 3 (PS 5) to Fire Engineer (PS 5)

#### **GENERAL SERVICES**

Armistead, Karyn S	Application Tech 2	Promotion	12/03/07
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#### **HUMAN RESOURCES**

Baker, Fortress Y	Human Resources Analyst 2	Promotion	12/17/07
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**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>INFORMATION TECHNOLOGY SERVICES</u></b>			
Lyng, Tammy K	Info Systems Comm Analyst 2	Promotion	12/03/07
Kennedy, Brian J	Info Systems Comm Analyst 3	Promotion	11/30/07
Linn, Bonnie D	Info Systems Comm Analyst 3	Promotion	11/30/07
Jackson, Debra J	Information Sys Oper Sys Analyst 1	Promotion	12/20/07
Duke, Robert M	Information Systems Oper Tech 2	New Hire	12/19/07
Pettie, George L	Information Systems Advisor 1	Promotion	11/29/07

**INTERNAL AUDIT**

Perod, Anne L	Finance Officer 3	New Hire	12/10/07
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**PARKS**

Boner, Donald R	Maintenance & Repair Supervisor	Promotion	12/14/07
*Wiser, Christie C	Naturalist 2	Class Change/Lateral	11/30/07
Gallagher, Heather L	Naturalist 3	Promotion	11/30/07
Mahoney, Robin R	Naturalist 3	New Hire	12/21/07

\*Class Change from Recreation Leader (SR7) to Naturalist 2 (SR7)

**POLICE**

Hickerson, Randall Fred	Police Captain	Promotion	12/01/07
*Bryner, Ben A	Police Officer 1	Class Change	12/04/07
*Coker, Justin D	Police Officer 1	Class Change	12/04/07
*Cothran, Walter A	Police Officer 1	Class Change	12/04/07
*Covert, Keith	Police Officer 1	Class Change	12/04/07
*Cregan, Justin S	Police Officer 1	Class Change	12/04/07
*Douglas, Michael J	Police Officer 1	Class Change	12/04/07
*Gray, Michael R	Police Officer 1	Class Change	12/04/07
*Gregg, Jimmy L.	Police Officer 1	Class Change	12/04/07
*Haggard, Cory D	Police Officer 1	Class Change	12/04/07
*Jones, Raymond	Police Officer 1	Class Change	12/04/07
*Kordie, Daniel D	Police Officer 1	Class Change	12/04/07
*Lawman, Donald E	Police Officer 1	Class Change	12/04/07
*Powers II, Kenneth M	Police Officer 1	Class Change	12/04/07
*Rumbley, Bradley M	Police Officer 1	Class Change	12/04/07
*Shepherd, Jonathan A	Police Officer 1	Class Change	12/04/07
*Turner, Christopher L	Police Officer 1	Class Change	12/04/07
*Warren, Michael A	Police Officer 1	Class Change	12/04/07
Thornton, James R	Police Officer 2	Re-Employment	12/01/07
Jines, Julie A	Police Operations Assistant 1	New Hire	12/16/07
Long, Victoria V	Police Operations Assistant 1	New Hire	12/16/07
Phillips, Natoshia M	Police Operations Assistant 1	New Hire	12/16/07

\*Class Change from Police Officer Trainee to Police Officer 1

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>PUBLIC LIBRARY</u></b>			
Wessels, Richard A	Circulation Assistant 1	Re-Hire	12/03/07
Sanders III, James C	Library Associate 2	Promotion	12/17/07
Berg, Heidi M	Library Manager 1	New Hire	12/03/07

**PUBLIC WORKS**

*Reid, Donald L	Contract Administrator	Class Change/Lateral	12/03/07
^Wright, Jonathan R	Equipment Operator 3	Class Change/Lateral	12/03/07
Scott, Michael B	Maintenance & Repair Worker 2	Promotion	12/17/07
Jackson, Eureka M	Office Support Rep 3	Promotion	12/03/07

\*Class Change from Transportation Manager (SR14) to Contract Administrator (SR14)

^Class Change from Sanitation Leader (TL6) to Equipment Operator 3 (TG8)

**SHERIFF**

Williams, Danna M	Correctional Officer 1	Re-Hire	12/17/07
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**SOCIAL SERVICES**

Venson, Brenda J	Contract Administrator	Promotion	12/03/07
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**WATER SERVICES**

Fuqua, Lisa K.	Application Tech 3	Promotion	12/01/07
Watts, Roosevelt	Building Maintenance Leader	Promotion	12/01/07
Hamilton, Kenneth D	Customer Service Field Rep 1	New Hire	12/01/07
Lyons, Brandon J	Customer Service Field Rep 1	New Hire	12/01/07
Garrison, Hugh T	Environmental Laboratory Manager	Promotion	12/15/07
Mitchell, Gary L	Environmental Laboratory Manager	Promotion	12/15/07
Osborn, Barbara L	Environmental Laboratory Manager	Promotion	12/15/07
Woods, Karion E	Equipment & Supply Clerk 2	Promotion	12/08/07
Crockett, Thomas J	Equipment Mechanic	Promotion	12/15/07
Sloan, Shane T	Technical Specialist 2	Promotion	12/01/07
Boachie, Kwaku S	Water Maintenance Leader 2	Promotion	12/01/07
Luck, Terry E	Water Maintenance Tech 1	New Hire	12/15/07

**(C) TERMINATIONS/ PENSIONS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Evans, Tracy N	Emer Telecomm Officer 2	Resignation	ECC	12/13/07
Gonzales, Sandra L	Emer Telecomm Officer 1	Resignation	ECC	11/17/07
Winston, Laura J	Emer Telecomm Officer 1	Resignation	ECC	11/29/07
Clayton, Ann M	Emer Telecomm Officer 1	Resignation	ECC	12/12/07
Resha Jr, Donald J	Fire Fighter/Paramedic	Pension	Fire	12/13/07
Kenney, Ronald S	Paramedic 2	Dismissal	Fire	11/28/07

**(C) TERMINATIONS/ PENSIONS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Tenpenny, Jeanette	Compliance Inspector 3	Pension	Human Resources	11/30/07
Akins, Gregory T	Recreation Leader	Resignation	Parks	11/19/07
Petty, Brian K	Police Sergeant	Dismissal	Police	12/05/07
Steele, Ronald L	Police Officer 2	Pension	Police	11/30/07
England, Matthew G	Police Sergeant	Pension	Police	12/06/07
Buchanan, Beverly D	Police Data Prod Cntrl Coord	Pension	Police	11/30/07
Childress, Patrice	Police Operations Assistant 1	Resignation	Police	11/18/07
Tolbert, Todd A	Technical Specialist 1	Resignation	Police	11/23/07
Braden, Ann S	Library Manager 1	Pension	Public Library	11/30/07
Tekulve, Nicole R	Library Associate 1	Resignation	Public Library	12/01/07
Shirey, Gerrod D	Compliance Inspector 1	Resignation	Public Works	12/07/07
Pendergrass Jr, Willard	Correctional Officer Sergeant	Resignation	Sheriff	11/22/07
Fryer, Robert J	Correctional Officer Sergeant	Resignation	Sheriff	11/18/07
Barrow, Kiana	Correctional Officer 1	Resignation	Sheriff	11/26/07
Gibson, Maria K	Office Support Rep 2	Dismissal	Sheriff	11/26/07
Tolliver, Erica L	Correctional Officer 1	Resignation	Sheriff	11/17/07
Register, Alisha A	Correctional Officer 1	Dismissal	Sheriff	11/27/07
Young Jr, Will	Van Driver	Pension	Social Services	11/30/07
Glenn, Sharon D	Van Driver	Resignation	Social Services	11/30/07
Castleman, Charles T	Water Maintenance Leader 2	Pension	Water Services	11/30/07

**(D) ELIGIBILITY REGISTER REPORT**

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Finance Officer 3-Payroll	Dept	Finance
Application Tech 2-Scanner MPS	Dept	General Services
Office Support Rep 3-Juvenile Court	Dept	Juvenile Court
Library Associate 2-Customer Service Specialist	Dept	Library
Library Associate 1-Adult Services	Open	Library
Maintenance & Repair Worker 2-Paving/Milling	Dept	Public Works
Equipment Operator 2	Dept	Public Works
Water Maintenance Supervisor	Dept	Water Services
Tech Specialist 2-Construction Inspection/Contracts	Open	Water Services
Systems Services Assistant Manager	Dept	Water Services
Building Maint. Leader-Water/ Wastewater Treatment Plant	Dept	Water Services

**REGISTERS ABOLISHED**

<u>Date Established</u>	<u>Classification</u>	<u>Register</u>	<u>Number On Register</u>
06/07/07	Plans Examiner 2	Open	03
06/11/07	Finance Officer 3 - Budgets	Dept	04
02/28/07	Emergency Communications Manager	Dept	05
03/27/07	Office Support Rep 2 - Juvenile Court	Open	188
11/08/05	Paralegal - Police	Open	23
08/23/05	Police Operations Coordinator 1	Dept	06
05/31/06	Equipment Operator 1 - Roads	Dept	03
02/17/06	Correctional Officer Lt	Dept	16
01/19/07	Correctional Officer Sgt	Dept	78
10/06/06	Social Worker 3	Open	04
08/29/05	Industrial Mechanic 1	Dept	03

**HUMAN RESOURCES**

Mrs. Dorothy Shell Berry, Director, submits the following for the Commission's consideration and appropriate action:

- Item #1: Consideration of request for Medical Wavier from Mr. John Burdge, Applicant for Police Officer Trainee  
(Deferred from November 2007)
  
- Item #2: Request for Commissioners to begin hearing employee appeals of suspensions, temporary demotions and grievance appeals due to program budgetary constraints  
(Deferred from December 2007)
  
- Item #3: Review of Order – Ernest Fields, Police Dept./Dismissal
  
- Item #4: Review of Initial Order – Juan Gomez, Sheriff's Office/Suspension & Demotion
  
- Item #5: Request to conduct a Public Hearing on February 12, 2008 to consider proposed revisions to Civil Service Rules: Appendix 3 – Family Medical Leave Act (FMLA)
  
- Item #6: Request by Police Officer Gary Baker to review a "Fit for Duty" Medical Evaluation report by the Metro Medical Examiner
  
- Item #7: Communiqués from the public on pending hearings

