

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

FEBRUARY 12, 2008

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, February 12, 2008 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Mrs. D. Billye Sanders.

(A) MINUTES: Approval of the Minutes for the **January 8, 2008** Civil Service Commission regular meeting.

Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>BEER BOARD</u>			
*Irvine Jr., Bobby J	Beer Permit Inspector 1	Dept Transfer/Promotion	12/31/07
*Department Transfer from Public Works (Equipment Operator 3, TG8) to Beer Board (Beer Permit Inspector 1, SR8)			
<u>GENERAL SERVICES</u>			
*Clinton, Michael I	Compliance Inspector 3	Vol Reduction In Grade	01/14/2008
Cleveland, Ronald E	Garage Supervisor 1	Promotion	01/14/2008
*Voluntary Reduction in grade from Automotive Shop Supervisor (TS11) to Compliance Inspector 3 (SR10)			
<u>INFORMATION TECHNOLOGY SERVICES</u>			
Thompson, Noel	Info Systems App Tech 1	New Hire	01/28/08
Jackson, Debra J.	Information Sys Oper Analyst 1	Promotion	12/20/07
Cunningham, Michael E.	Information Sys Operations Tech 1	Promotion	01/09/08
Young, Julius K	Information Sys Operations Tech 1	New Hire	01/22/08
Chang, Bee-Ling C	Information Systems Advisor 1	Promotion	12/31/07
Medlin, Thomas R.	Information Systems Advisor 1	Promotion	12/31/07
*Reynolds, Carolyn M	Information Systems Advisor 1	Dept Transfer/Promotion	01/28/08
Singleton, Christopher M	Program Spec 2	New Hire	01/28/08
*Department Transfer from General Services (Professional Specialist, SR11) to ITS (IS Advisor 1, SR13)			
<u>INTERNAL AUDIT</u>			
Marcella, Emmanuel G	Finance Officer 3	New Hire	12/28/07
*Walker V, William B.	Finance Officer 3	Dept Transfer/Promotion	12/31/07
*Department Transfer from Finance (Finance Officer 2, SR10) to Internal Audit (Finance Officer 3, SR12)			
<u>JUVENILE COURT</u>			
Hicks, Teresa A	Administrative Services Officer 2	Promotion	12/31/07
Toothman, Susan J	Administrative Services Officer 2	Promotion	12/31/07

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
Bledsoe, Kevin B	Maintenance & Repair Leader 1	Promotion	01/11/08
Shelton, Donald R	Maintenance & Repair Leader 1	Promotion	01/11/08
*King, Lisa M	Naturalist 3	Vol Reduction In Grade	01/01/08
Carter, Timothy E	Program Coordinator	Promotion	01/11/08
Wilson, Jeremy L.	Program Coordinator	Promotion	01/11/08

*Voluntary Reduction in grade from Program Coordinator (SR9) to a Naturalist 3 (SR8)

POLICE

Baker, Candace D	Police Officer 2	Re-Employment	01/22/08
Appleton, Angela K	Police Operations Assistant 1	Re-Hire	01/01/08
Beasley, Sharla D	Police Operations Assistant 1	New Hire	01/01/08
Vaughn, Michael W	Police Operations Assistant 1	New Hire	01/16/08
Lawrence, Jason L	Police Operations Assistant 3	Re-Employment	01/19/08
Osterhoudt, Shelly F.	Police Operations Coordinator 2	Promotion	01/16/08

PUBLIC LIBRARY

Henson, Carly A	Circulation Assistant 1	New Hire	01/14/08
Sloss, Angel L	Circulation Assistant 1	New Hire	01/14/08
Tatum, Clinton S.	Library Associate 1	Promotion	12/31/07
*Trent, Jill C	Library Associate 1	Transition - Civil Service	12/31/07

*Transition to Civil Service from Part Time Status

PUBLIC WORKS

Gann, Brandon G	Compliance Inspector 1	Promotion	01/14/08
Osborne, Joseph Q	Compliance Inspector 1	Re-Employment	01/14/08
Allen, Robert E	Equipment Operator 1	Promotion	01/28/08
Bowers, Steven D	Equipment Operator 1	Promotion	01/28/08
Dickens, Ryan N.	Equipment Operator 2	Promotion	01/14/08
Phillips, Antwan L.	Equipment Operator 2	Promotion	01/14/08
Odom, Nathaniel L	Equipment Operator 3	New Hire	01/29/08
Fleisher, Paul H.	Maintenance & Repair Leader 2	Promotion	01/14/08
Lawson, Russell D.	Maintenance & Repair Worker 2	Promotion	01/14/08

SHERIFF

Belles Jr., David R	Correctional Officer 1	New Hire	01/1/08
Blackford, Jason D	Correctional Officer 1	New Hire	01/1/08
Bodine III, Irving L	Correctional Officer 1	New Hire	01/1/08
Carter, Maria M	Correctional Officer 1	Re-Hire	01/1/08
Cates, Courtney R	Correctional Officer 1	New Hire	01/1/08
Cole, Kevin V	Correctional Officer 1	New Hire	01/1/08
Compton, John B	Correctional Officer 1	New Hire	01/1/08
Crockett, Justin L	Correctional Officer 1	New Hire	01/1/08

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SHERIFF</u>			
Dorsett, Jennifer L	Correctional Officer 1	New Hire	01/01/08
Fiser, Mark S	Correctional Officer 1	New Hire	01/01/08
Harrington, Ashley E	Correctional Officer 1	New Hire	01/01/08
Hennekam, Shaun R	Correctional Officer 1	New Hire	01/01/08
Hibbs, Nathan R	Correctional Officer 1	New Hire	01/01/08
Hicks, Melissa A	Correctional Officer 1	New Hire	01/01/08
Holley III, Solomon J	Correctional Officer 1	New Hire	01/01/08
Hollins Jr., John T	Correctional Officer 1	New Hire	01/01/08
Holmes, Charles	Correctional Officer 1	New Hire	01/01/08
Hymon, James M	Correctional Officer 1	New Hire	01/01/08
Kouhail, Ahmed	Correctional Officer 1	New Hire	01/01/08
Littlejohn, Sheena M	Correctional Officer 1	New Hire	01/01/08
Matthews, Jacqueline D	Correctional Officer 1	Re-Hire	01/01/08
Mitchell, Justin R	Correctional Officer 1	New Hire	01/01/08
Moore-Giles, Elizaldi	Correctional Officer 1	New Hire	01/01/08
Pace Jr., Joel F	Correctional Officer 1	New Hire	01/01/08
Parham III, James O	Correctional Officer 1	New Hire	01/01/08
Parker, Chris D	Correctional Officer 1	New Hire	01/01/08
Preville, Mark C	Correctional Officer 1	New Hire	01/01/08
Robinson, Cekarlto D	Correctional Officer 1	New Hire	01/01/08
Saylor, Christina N	Correctional Officer 1	New Hire	01/01/08
Stallings, Christopher B	Correctional Officer 1	New Hire	01/01/08
Thomas, Cassie M	Correctional Officer 1	New Hire	01/01/08
Thomas, Jason W	Correctional Officer 1	Re-Hire	01/01/08
Troup, John L	Correctional Officer 1	New Hire	01/01/08
Walden-Lawrence, Jolonda Q	Correctional Officer 1	Re-Hire	01/01/08
Williams, Adrean B	Correctional Officer 1	New Hire	01/01/08
Robins, Joshua S.	Correctional Officer 2	Promotion	01/13/08

WATER SERVICES

*Amos, Sue T	Administrative Services Officer 4	Dept Transfer/ Transition to Civil Service	12/29/07
Diehl, Chad A	Application Tech 1	Promotion	01/12/08
Martin, Donnell	Customer Service Field Rep 1	New Hire	12/29/07
Miller, Shan M	Engineer 2	New Hire	12/29/07
Bogle, Raymond Keith	Engineering Tech 3	Promotion	01/12/08
Hayes, Joshua Ben	Environmental Compliance Officer 2	Re-Employment	01/19/08
Harris, Timothy Morris	Industrial Electrician 1	New Hire	12/29/07
Travers, Donald J	Industrial Electrician 1	New Hire	01/26/08
Odom, John Paul	Office Support Rep 3	New Hire	12/29/07
Nolen, Cynthia A	Treatment Plant Tech 1	New Hire	01/12/08
Frydenlund, Jene Wayne	Water Maintenance Tech 1	New Hire	12/29/07

*Department transfer from the Mayor's Office (Assistant Director-ECD) to Water Services (Administrative Services Officer 4)

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Shepherd, Charles R.	Zoning Examination Chief	Pension	Codes Administration	01/16/08
Tarkington, Jackie K	Plans Examiner 2	Resignation	Codes Administration	01/23/08
Lyle, Thomas D	Building Inspector 1	Pension	Codes Administration	01/09/08
Ford, Amanda J	Emer Telecomm Officer 4	Resignation	ECC	01/21/08
Stricklin, James D	Emer Telecomm Officer 4	Resignation	ECC	12/29/07
Brown, R Michael	Emer Telecomm Officer 1	Dismissal	ECC	01/03/08
Trent, Ann S.	Administrative Services Mgr	Resignation	Finance	01/14/08
Brown Jr., Charles S	Firefighter 3	Pension	Fire	01/07/08
Young, David E	Firefighter 3	Pension	Fire	01/03/08
Kenton, Donald W	Fire Engineer	Pension	Fire	01/02/08
Claibourne Jr., John R.	Fire Captain	Pension	Fire	01/03/08
Brewington, Alice H	Fire District Chief	Pension	Fire	12/31/07
Green, James C.	Radio Tech 3	Pension	General Services	12/28/07
Fleschner, Julie A.	Administrative Svcs Officer 4	Resignation	ITS	01/04/08
Kalas, Michael T	Info Systems App Tech 2	Resignation	ITS	01/17/08
Wallace, Timothy L	Info Systems Oper Analyst 3	Resignation	ITS	12/28/07
Kodali, Pavana K	Administrative Assistant	Pension	Juvenile Court	01/11/08
Brunton, Sarah M.	Office Support Rep 3	Resignation	Parks	01/12/08
Bennett-Hobek, Traci L	Naturalist 3	Resignation	Parks	12/31/07
Ware, Jennifer	Recreation Leader	Resignation	Parks	12/17/07
Edgar, David E	Police Officer 2	Pension	Police	12/31/07
Bobbitt, Chyril R.	Police Youth Counselor 2	Pension	Police	12/31/07
Roark, Eva L	Police Operations Coord 1	Pension	Police	12/31/07
Ryherd, Marcus D.	Police Officer 2	Resignation	Police	12/19/07
Humphrey III, Jasper R.	Police Officer 2	Resignation	Police	12/31/07
Lorsch, Karen A	Police Crisis Counselor 2	Resignation	Police	01/04/08
Jones, Rebecca K	Police Operations Assistant 1	Resignation	Police	12/17/07
Meeks, Shawn D	Technical Specialist 1	Resignation	Police	12/17/07
McCormac, Sherrie D.	Circulation Assistant 1	Dismissal	Public Library	01/08/08
James, Darryl V	Equipment Operator 3	Dismissal	Public Works	01/23/08
Beem, Joshua S.	Correctional Officer 1	Resignation	Sheriff	12/28/07
Haley, Hugh F.	Correctional Officer 1	Resignation	Sheriff	01/04/08
Reasonover, Brandon R.	Correctional Officer 1	Resignation	Sheriff	01/05/08
Edmondson, Lakisha L	Correctional Officer 1	Resignation	Sheriff	01/18/08
Bremers, Jesse	Correctional Officer 1	Resignation	Sheriff	01/07/08
Turner, Tameka L.	Correctional Officer 1	Dismissal	Sheriff	01/10/08
Ross, Brenda J	Program Specialist 3	Pension	Social Services	01/11/08
Vaughn, Bobby Joe	Engineering Tech 3	Pension	Water Services	12/28/07
Jones, Louis T	Office Support Spec 2	Deceased	Water Services	12/20/07
French, Archie L.	Maintenance & Repair Ldr 2	Pension	Water Services	12/31/07
Sellers Jr., Robert E	Equipment Operator 2	Resignation	Water Services	01/24/08

(D) ELIGIBILITY REGISTER REPORT

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Auditing Manager	Open	Internal Audit
Program Specialist 2 - Video	Open	ITS
IS Applications Tech 1-Internet/Intranet	Open	ITS
Administrative Services Officer 4 - Metro 3	Dept	ITS
Custodial Services Supervisor	Dept	Parks
IS Applications Tech 2 - App Support	Open	Police

(D) ELIGIBILITY REGISTER REPORT

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Tech Spec 1 - Construction Management	Dept	Public Works
Compliance Inspector 1 - Code Enforcement	Open	Public Works
Compliance Inspector 1- Response & Enforce	Dept	Public Works
Equipment Operator 1 - Roads	Dept	Public Works
Maintenance & Repair Leader 2 - Meter Shop	Dept	Public Works
Correctional Officer 2 - SMU/Booking	Dept	Sheriff
Program Manager 2 - Social Services	Open	Social Services
Application Tech 1- Cash Payments	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Register</u>	<u>Number On Register</u>
03/27/06	Program Supervisor	Open	69

DEPARTMENTAL ITEMS

GENERAL SERVICES

Item #1: Ms. Nancy Whittemore, Director, requests approval for a one step increment advance for Mr. Ronald Cleveland, Garage Supervisor, from Step 2 to Step 3 effective February 12, 2008. TS11

JUVENILE COURT

- Item #2: Judge Betty Adams Green requests the following:
- a. approval for an Increment Advance for Ms. Elaine Frey, Administrative Assistant, From Step 9 to Step 10, effective February 25, 2008. SR09
 - b. approval for an Increment Advance for Ms. Sally McWhorter, Office Support Representative 2, From Step 5 Step 6, effective February 25, 2008. SR05

HUMAN RESOURCES

Mrs. Dorothy Shell Berry, Director, submits the following for the Commission’s consideration and appropriate action:

Item #3: Request approval for a Medical Waiver - submitted by Fire applicant, Christopher Franklin

Item #4: Request approval for a Medical Waiver – submitted by Fire applicant, Quentin Smith

- Item #5: Request approval for a Medical Waiver - submitted by Police applicant, Nicholas McCluskey
- Item #6: Status Report – Police Officer Gary Baker
Appeal of Medical Exam Results – Fitness for Duty
- Item #7: Review of Order to Dismiss Appeal – Rhonda Clark, Parks Dept. /Dismissal
- Item #8: Review of Initial Order – Emily Anderson/Parks Dept., Grievance
- Item #9: Review of Order to Dismiss Appeal – Scott Wells, Social Services/Dismissal
- Item #10: Review of Initial Order – Charles Foster, Sheriff’s Office/Dismissal
- Item #11: Review of Order to Withdraw Appeal – Thom Brown, ECC/5 Days Suspension
- Item #12: Communiqués from the public on pending hearings

