

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

JUNE 9, 2009

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, June 9, 2009 at 8:30 a.m.

CSC MEMBERS: William H. Farmer, R. Steve Corbitt, C. Michael Allen, D. Billye Sanders and Jo Ann North

Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030

(A) **MINUTES:** Approval of the minutes for the:

Regular Civil Service Commission meeting on **May 12, 2009**
Public Hearing meeting on **May 12, 2009**
Special Called meeting on **May 21, 2009**

(B) **APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>Parks</u>			
Hipps, Sherry D.	Facility Coordinator	Promotion	05/15/09
*Crittenden, Gayland T.	Maintenance & Repair Worker 1	Demotion	05/18/09

*Demotion from Maintenance and Repair Worker 2 (TG4) to Maintenance and Repair Worker 1 (TG3)

Public Library

Cook, Kyle T.	Information Systems App Tech 2	Class Change/Lateral	05/01/09
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*Class change from Librarian 1 (SR9) to IS Application Tech 2 (SR9)

(C) **TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Fountain, Jacob D.	Emer Telecommunications Off 1	Resignation	ECC	05/15/09
Yates, Laurie A.	Emer Telecommunications Off 1	Resignation	ECC	04/27/09
Brock, Nikki	Emer Telecommunications Off 4	Resignation	ECC	04/26/09
Niemietz, Caleb A.	Emer Telecommunications Trainee	Resignation	ECC	05/15/09
Ridley Jr., Donald G.	Fire District Chief	Pension	Fire	05/15/09
Radcliffe, William C.	Firefighter 3	Pension	Fire	05/05/09
Bell, Andrew W.	Equipment Mechanic-Certified	Pension	General Services	04/24/09
Floyd, Gernell D.	Facility Coordinator	Resignation	Parks	04/18/09
Watson Jr., Ralph H.	Recreation Leader	Resignation	Parks	04/22/09
Everett, Linda M.	Specialized Skills Instructor	Deceased	Parks	04/24/09
Smith, John D.	Planning Tech 2	Pension	Planning Comm.	04/17/09
Justice, David A.	Police Officer 2	Pension	Police	05/15/09
Roberts, Roy J.	Police Officer 2	Resignation	Police	04/24/09
Storment, John L.	Police Officer 2	Pension	Police	05/06/09
Smith, Gregory L.	Police Officer 2-Fld Training Officer	Resignation	Police	04/24/09

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Smith, Troy F.	Police Officer 2-Fld Training Officer	Resignation	Police	04/30/09
Cooper, James H.	Police Operations Coordinator 1	Pension	Police	05/15/09
Hartley, David T.	Police Security Guard 1	Resignation	Police	05/06/09
Granola, Mark A.	Police Sergeant	Pension	Police	04/30/09
Mitchell II, Buddy F.	Police Sergeant	Resignation	Police	05/08/09
Green, Morris	Equipment Operator 3	Pension	Public Works	05/01/09
Custer, Christopher N.	Correctional Officer 1	Resignation	Sheriff	04/29/09
Williams, Celesta L.	Correctional Officer 1	Resignation	Sheriff	05/03/09
Owens, Amanda A.	Engineering Tech 3	Resignation	Water Services	05/15/09

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Engineer 2-Capital Improvements Project Manager	OPEN	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
08/14/2007	ECC Supervisor	4	DEPT

DEPARTMENTAL ITEMS**INFORMATION TECHNOLOGY SERVICES**

- Item #1: Mr. Keith Durbin, Director, requests a waiver of the Layoff Seniority Provision for the following employees:
- Ms. Melanie Carter, Information Systems Applications Analyst 2
 - Mr. Terrence Riche, Information Systems Applications Analyst 2
 - Ms. Melissa Gann, Information Systems Applications Analyst 2
 - Mr. Trent Arwine, Information Systems Applications Analyst 2

PLANNING COMMISSION

- Item #2: Mr. Richard Bernhardt, Director, requests a waiver of the Layoff Seniority Provision for Ms. Ann Marie Cheek, Planning Tech 2.

FINANCE

- Item #3: Mr. Rich Riebeling, Director, requests a waiver of the Layoff Seniority Provision for Ms. Ellen K. Fields, Finance Officer 3.

PARKS

- Item #4: Mr. Roy Wilson, Director, requests a waiver of the Layoff Seniority Provision for the following persons:
- a. Ms. Lullette Magalei, Office Support Representative II
 - b. Mr. Rickey Hoover, Maintenance & Repair Worker III

HUMAN RESOURCES

The Human Resources Department submits the following for the Commission's consideration and appropriate action:

- Item #5: Request consideration and approval of Departmental Rule Revisions – Sheriff's Office
- Item #6: **JOB DESCRIPTION REVISIONS**
Correctional Officer 2
Fire Assistant Chief
- Item #7: Request approval to remove Appendix 3 (Metro FMLA Handbook) from the Civil Service Commission Rules (Addressed in the Public Hearing on May 12, 2009)
- Item #8: Review of the Human Resource Director's decision that the actions of MNPDP to not rehire Ms. Deidre Forte, was in compliance with Civil Service rules, and therefore not appropriate for an appeal to the Civil Service Commission
- Item #9: Report of Departmental Layoff Plans
- Item #10: Commission Discussion of Appointment for Acting Director – Human Resources
- Item #11: Communiqués from the public on pending hearings

