

# AGENDA

## METROPOLITAN CIVIL SERVICE COMMISSION

AUGUST 11, 2009

**PLACE & TIME:** Civil Service Conference Room, Suite 163, 222 Building, 3<sup>rd</sup> Avenue North, Nashville, Tennessee, August 11, 2009 at 8:30 a.m.

**CSC MEMBERS:** William H. Farmer, R. Steve Corbitt, C. Michael Allen, D. Billye Sanders and Jo Ann North

### ***Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030***

(A) **MINUTES:** Approval of the minutes from the Regular Civil Service Commission meeting on **July 14, 2009**

### (B) **APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>TYPE</u></b>	<b><u>DATE</u></b>
<b><u>FIRE</u></b>			
Holt, Steven E.	Fire Assistant Chief	Promotion	07/01/09
Bailey, Stan D.	Fire Captain	Promotion	07/01/09
Baker, Toby B.	Fire Captain	Promotion	07/01/09
Caruthers II, Kenneth A.	Fire Captain	Promotion	07/01/09
Cummings, Romney D.	Fire Captain	Promotion	07/01/09
Curran, William M.	Fire Captain	Promotion	07/01/09
Davis, Daryl T.	Fire Captain	Promotion	07/01/09
Frizzell, Murray L.	Fire Captain	Promotion	07/01/09
Kendall Jr., Ronald A.	Fire Captain	Promotion	07/01/09
*Servais, Christopher J.	Fire Captain	Class Change/Lateral	07/01/09
Standley, Gary W.	Fire Captain	Promotion	07/01/09
*Swann, William A.	Fire Captain	Class Change/Lateral	07/01/09
Tomlinson Jr., Jerry J.	Fire Captain	Promotion	07/01/09
Yates, Danny R.	Fire Deputy Chief	Promotion	07/01/09
***Campbell, Deborah	Fire District Chief	Return - Rollback	07/01/09
***Moyers, Timothy	Fire District Chief	Return - Rollback	07/01/09
***Manning, Lenny	Fire District Chief	Return - Rollback	07/01/09
Baker, Brian Ray	Fire Engineer	Promotion	07/01/09
Bickett, Deric Wayne	Fire Engineer	Promotion	07/01/09
Bloodworth, Nathan Brice	Fire Engineer	Promotion	07/01/09
Campanali, Michael N.	Fire Engineer	Promotion	07/01/09
Ewing, Clarence A.	Fire Engineer	Promotion	07/01/09
Fortner, Tracey L.	Fire Engineer	Promotion	07/01/09
Hudson, Michael Tyrone	Fire Engineer	Promotion	07/01/09
Johnson, Stephen Craig	Fire Engineer	Promotion	07/01/09
^Lathrope, Kevin G.	Fire Engineer	Class Change/Lateral	07/01/09
Minnis, Michael D.	Fire Engineer	Promotion	07/01/09
Moss, Bryan Scott	Fire Engineer	Promotion	07/01/09
Ray, Gary L.	Fire Engineer	Promotion	07/01/09
Sales, Kerry R.	Fire Engineer	Promotion	07/01/09
Smith, Calvin D.	Fire Engineer	Promotion	07/01/09
Uelton, Richard S.	Fire Engineer	Promotion	07/01/09

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>FIRE</u></b>			
West, Kim D.	Fire Engineer	Promotion	07/01/09
**Barber, Phillip D.	Fire Inspector 2	Rollback - Class	07/01/09
**Hand, Randy G.	Fire Inspector 2	Rollback - Class	07/01/09
**Wallace, Tony L.	Fire Inspector 2	Rollback - Class	07/01/09
^Scott Sr., Charles A.	Fire Marshal-Assistant	Rollback - Class	07/01/09

\*Class Change from Fire Instructor (PS6) to Fire Captain (PS6)  
 ^Class Change from Fire Fighter 3 (PS5) to Fire Engineer (PS5)  
 \*\*Rollback from Fire Marshal-Assistant (PS6) to Fire Inspector 2 (PS5)  
 ^Rollback from Fire Marshal-Deputy (PS7) to Fire Marshal-Assistant (PS6)  
 \*\*\*Reinstated to original classification from Fire Captain

**GENERAL SERVICES**

Pope, Thomas A.	Building Maintenance Mechanic	Re-Employment	07/20/09
*Watson, Roy A.	Building Maintenance Supervisor	Rollback - Class	07/01/09
^Mendez, Cesar A.	Equipment Servicer	Rollback - Class	07/01/09

\*Rollback in classification from Building Maintenance Supt (TS13) to Building Maintenance Supervisor (TS11)  
 ^Rollback in classification from Building Maintenance Mechanic (TG8) to Equipment Servicer (TG5)

**INFORMATION TECHNOLOGY SERVICE**

*Rawlins Jr., Robert C.	Info Systems App Analyst 1	Rollback - Class	07/01/09
^Scott, Ashley C.	Info Systems App Tech 2	Rollback - Class	07/01/09
**Thompson, Noel	Information Sys Oper Tech 1	Rollback - Class	07/01/09
^Eckert, Douglas Clarke	Special Projects Manager	Class Change/Lateral	07/01/09

\*Rollback in classification from IS App Analyst 2 (SR11) to IS App Analyst 1 (SR10)  
 ^Rollback in classification from IS App Analyst 1 (SR10) to IS App Tech 2 (SR9)  
 \*\*Rollback in classification from IS App Tech 2 (SR9) to IS Operations Tech 1 (SR8)  
 ^Class change from IS Assistant Director (SR15) to Special Projects Manager (SR15)

**PARKS**

*Martin-Douglas, Brenda S.	Custodian 1	Rollback - Class	07/27/09
^Taylor V, Richard J.	Facility Coordinator	Rollback - Class	07/27/09
**Watkins, Mark D.	Maintenance & Repair Leader 1	Rollback - Class	07/27/09
^Bledsoe, Kevin B.	Maintenance & Repair Worker 2	Rollback - Class	07/27/09
***Comer, Allan C.	Maintenance & Repair Worker 2	Rollback - Class	07/27/09
^^Hobbs III, Joseph D.	Maintenance & Repair Worker 2	Rollback - Class	07/27/09
#Buttrey, Casey	Maintenance & Repair Worker 3	Rollback - Class	07/27/09
****Irvin, Jordan B.	Park Police 2	Rollback - Class	07/27/09
^^^Mitchell, George E.	Park Police Sergeant	Rollback - Class	07/27/09
%Adkins III, Golden G.	Recreation Leader	Rollback - Class	07/27/09
%Patterson, Estelle R.	Recreation Leader	Rollback - Class	07/27/09
%Rucker, Melissa W.	Recreation Leader	Rollback - Class	07/27/09

\*Rollback in classification from Custodian Services Supervisor (TS3) to Custodian 1 (TG3)  
 ^Rollback in classification from Facilities Manager (SR12) to Facilities Coordinator (SR11)  
 \*\*Rollback in classification from M&R Supervisor (TS8) to M&R Leader 1 (TI7)  
 ^Rollback in classification from M&R Leader 1 (TI7) to M&R Worker 2 (TG4)  
 \*\*\*Rollback in classification from M&R Worker 3 (TG6) to M&R Worker 2 (TG4)  
 ^^Rollback in classification from M&R Leader 1 (TI7) to M&R Worker 2 (TG4)  
 # Rollback in classification from M&R Leader 1 (TI7) to M&R Worker 3 (TG6)  
 \*\*\*\*Rollback in classification from Park Police Sgt (SR9) to Park Police 2 (SR8)  
 ^^^Rollback in classification from Park Police Lt (SR10) to Park Police Sgt (SR9)  
 %Rollback in classification from Special Skills Instructor (SR8) to Recreation Leader (SR7)

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>POLICE</u></b>			
*Bass, Kevin J.	Police Officer 1	Class Change	07/14/09
*Bearden, Rickey R.	Police Officer 1	Class Change	07/14/09
*Belcher, Douglas A.	Police Officer 1	Class Change	07/14/09
*Bowers, Steven D.	Police Officer 1	Class Change	07/14/09
*Brickman, Michael K.	Police Officer 1	Class Change	07/14/09
*Cantrell, Christopher M.	Police Officer 1	Class Change	07/14/09
*Cartmell, Deon L.	Police Officer 1	Class Change	07/14/09
*Finnegan, Ryan M.	Police Officer 1	Class Change	07/14/09
*Fouche, Stephen C.	Police Officer 1	Class Change	07/14/09
*Freeman, Russell P.	Police Officer 1	Class Change	07/14/09
*Goebel, Paul V.	Police Officer 1	Class Change	07/14/09
*Hatt, Mark A.	Police Officer 1	Class Change	07/14/09
*Hudson III, William B.	Police Officer 1	Class Change	07/14/09
*Jones, Steven W.	Police Officer 1	Class Change	07/14/09
*Jurnett, Tommy D.	Police Officer 1	Class Change	07/14/09
*Laflamme, Laura A.	Police Officer 1	Class Change	07/14/09
*Mathis, William E.	Police Officer 1	Class Change	07/14/09
*Maynard, Dustin K.	Police Officer 1	Class Change	07/14/09
*McCluskey, Nicholas R.	Police Officer 1	Class Change	07/14/09
*McCollum, Gene L.	Police Officer 1	Class Change	07/14/09
*McNamara, Keith S.	Police Officer 1	Class Change	07/14/09
*Moses, Matthew D.	Police Officer 1	Class Change	07/14/09
*Mullins, Corey D.	Police Officer 1	Class Change	07/14/09
*Mustapha, Gbewa L.	Police Officer 1	Class Change	07/14/09
*Newmyer, Janice L.	Police Officer 1	Class Change	07/14/09
*O'Farrell, Rory P.	Police Officer 1	Class Change	07/14/09
*Potts, Ryan K.	Police Officer 1	Class Change	07/14/09
*Richmond, Sean A.	Police Officer 1	Class Change	07/14/09
*Robinson, John B.	Police Officer 1	Class Change	07/14/09
*Russell II, Loren J.	Police Officer 1	Class Change	07/14/09
*Shoesmith, Matthew J.	Police Officer 1	Class Change	07/14/09
*Sofer, Michael G.	Police Officer 1	Class Change	07/14/09
*Sweeney, Jason W.	Police Officer 1	Class Change	07/14/09
*Terrazas, David R.	Police Officer 1	Class Change	07/14/09
*Thomas, Adam R.	Police Officer 1	Class Change	07/14/09
*Walker, Frank D.	Police Officer 1	Class Change	07/14/09
*Young, Wesley D.	Police Officer 1	Class Change	07/14/09
*Zander, Travis R.	Police Officer 1	Class Change	07/14/09
^Browning, Elaine F.	Police Operations Coordinator 1	Vol Reduction - Salary Grade	07/01/09

\*Class change from Police Officer Trainee (PS2) to Police Officer 1 (PS3)

^Voluntary reduction from Police Operations Coordinator 2 (SR8) to Police Operations Coordinator 1 (SS7)

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>PUBLIC LIBRARY</u></b>			
*Garland, Leanne	Librarian 1	Rollback - Class	07/01/09
^Ross, Victoria O.	Librarian 2	Rollback - Class	07/01/09
**Raye, Sally A.	Library Associate 1	Rollback - Class	07/01/09
Morin, Christopher C.	Library Manager 1	Promotion	06/29/09
^Pugh, Ronnie F.	Library Manager 1	Class Change/Lateral	07/01/09

\*Rollback in classification from Librarian 3 (SR11) to Librarian 1 (SR9)

^Rollback in classification from Librarian 3 (SR11) to Librarian 2 (SR10)

\*\*Rollback in classification from Librarian 3 (SR11) to Library Associate 1 (SR6)

^Class change from Librarian 3 (SR11) to Library Manager 1 (SR11)

**PUBLIC WORKS**

*Knight, Keith J.	Equipment Operator 3	Rollback - Class	07/01/09
^Clemons, Lawrence R.	Skilled Craft Worker 1	Rollback - Class	07/01/09

\*Rollback in classification from Sanitation Supervisor (TS7) to Equipment Operator 3 (TG8)

^Rollback in classification from Carpenter 2 (T110) to Skilled Crafter Worker 1 (TG7)

**SHERIFF**

Allgood, Christopher D.	Correctional Officer 2	Promotion	07/01/09
Baltimore Jr., Randall C.	Correctional Officer 2	Promotion	07/01/09
Copeland Jr., Jack E.	Correctional Officer 2	Promotion	07/01/09
Craven, Morris W.	Correctional Officer 2	Promotion	07/11/09
Davidson, Jeffrey S.	Correctional Officer 2	Promotion	07/01/09
*Ganaway Jr., Marvin	Correctional Officer 2	Class Change	07/01/09
*Gann, Jeremy L.	Correctional Officer 2	Class Change	07/01/09
*Hollis, Alton Delmore	Correctional Officer 2	Class Change	07/01/09
*Patton, Raymond	Correctional Officer 2	Class Change	07/01/09
*Roberts, James V.	Correctional Officer 2	Class Change	07/01/09
Steinsultz, Brad A.	Correctional Officer 2	Promotion	07/01/09
*Whitley, Terry R.	Correctional Officer 2	Class Change	07/01/09

\*Department transfer from General Hospital (Security Officer) to Sheriff (Correctional Officer 2, CO2)

**SOCIAL SERVICES**

*Buchanan, Margaret	Office Support Rep 1	Rollback - Class	07/01/09
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\*Rollback in classification from Van Driver (TG5) to Office Support Rep 1 (SR4)

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>WATER SERVICES</u></b>			
*Cunningham, Steven	Building Maintenance Lead Mechanic	Dept. Transfer/Lateral	07/11/09
^Hartigan, Thomas F.	Skilled Craft Worker 2	Dept. Transfer/Rollback - Class	07/01/09
^^Crenshaw, Timothy L.	Skilled Craft Worker 1	Dept. Transfer/Rollback - Class	07/01/09
**Dominguez, Leoncio G.	Program Spec 3	Dept. Transfer/Lateral	07/04/09
^England, Thomas D.	Skilled Craft Worker 2	Dept. Transfer/Rollback - Class	07/01/09
***Hammonds, Dean L.	Indust Electronics Tech 1	Dept. Transfer/Rollback - Class	07/01/09
^^Henning, Joshua M.	Maintenance & Repair Worker 1	Dept. Transfer/Rollback - Class	07/01/09
~Clinton, Michael	Engineering Tech 3	Dept. Transfer/Lateral	07/01/09
^Hale, Thomas	Skilled Craft Worker 2	Dept. Transfer/Rollback - Class	07/01/09
****Salmon, James	Engineering Tech 1	Dept. Transfer/Rollback - Class	07/01/09
^^^Longmire, Vernon	Office Support Rep 2	Dept. Transfer/Lateral	07/01/09
%Grant, Raeffel A.	Maintenance & Repair Worker 1	Dept. Transfer/Lateral	07/01/09
%Ragland Jr., Marty L.	Maintenance & Repair Worker 1	Dept. Transfer/Lateral	07/01/09
%McElhiney, Kyle S.	Maintenance & Repair Worker 1	Dept. Transfer/Lateral	07/01/09

\*Department Transfer from General Services (Building Maintenance Lead Mechanic) to Water (Building Maintenance Lead Mechanic), in lieu of layoff

^Department Transfer from General Services Building Maintenance Lead Mechanic TI10) to Water (Skilled Craft Worker 2 TG10), in lieu of layoff

^^Department Transfer from General Services (Building Maintenance Mechanic, TG8) to Water (Skilled Craft Worker 1, TG7), in lieu of layoff

\*\*Department Transfer from Human Relations, in lieu of layoff

\*\*\*Department Transfer from General Services (Compliance Inspector 3, SR10) to Water (Industrial Electronics Tech 1, TG13), in lieu of layoff

^^Department Transfer from General Services (Equipment Servicer, TG5) to Water (M&R Worker 1, TG3), in lieu of layoff

~Department Transfer from General Services (Compliance Inspector 3, SR10) to Water (Engineering Tech 3, SR10), in lieu of layoff

\*\*\*\*Department Transfer General Services (Building Maintenance Mechanic, TG08) to Water (Engineering Tech 1, SR06), in lieu of layoff

^^^^Department Transfer General Services (Property Guard 2, SR05) to Water (Office Support Rep 2, SR05) in lieu of layoff

%Department Transfer, Parks, in lieu of layoff

**(C) TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Howington, William L.	Plumbing Inspector 1	Resignation	Codes Admin	07/02/09
Burnett, Tamekeia L.	Emer Telecommunications Officer 1	Dismissal	ECC	07/13/09
Covington, Kathryn M.	Emer Telecommunications Officer 4	Resignation	ECC	06/30/09
Cannady, Anne	Application Tech 1	Pension	Finance	06/26/09
McCorkle, Joseph E.	Finance Admin	Layoff	Finance	06/30/09
Hooper, Denise Sue	Administrative Assistant	Pension	Fire	06/23/09
Roberts, Michael D.	Emergency Vehicle Tech Supervisor	Pension	Fire	06/30/09
Michael, Derek A.	Fire Fighter 2	Resignation	Fire	07/22/09
Scott, Adrian L.	Fire Fighter 2	Resignation	Fire	06/30/09
Bloomfield, Kevin T.	Fire Fighter/Paramedic	Pension	Fire	06/27/09
Watkins, James I.	Fire Inspector 2	Pension	Fire	06/30/09

**(C) TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Herndon, Steven L.	Building Maintenance Lead Mechanic	Layoff	General Services	06/30/09
Hulan, Jerry W.	Building Maintenance Mechanic	Layoff	General Services	06/30/09
Pope, Thomas	Building Maintenance Mechanic	Layoff	General Services	06/30/09
Sanders, Virnie J.	Building Maintenance Mechanic	Pension	General Services	06/30/09
Silver, Carl V.	Building Maintenance Mechanic	Layoff	General Services	06/30/09
Napier, Jeffrey A.	Equipment Mechanic-Certified	Resignation	General Services	07/24/09
Thompson, George W.	Equipment Operator 1	Pension	General Services	06/30/09
Neathery, Richard W.	Info Sys Comm Analyst 3	Pension	General Services	06/30/09
Overton Jr., Raymond K.	Mail Clerk Carrier	Layoff	General Services	06/30/09
Berry, Dorothy S.	Human Resources Director	Pension	Human Resources	07/24/09
Ciero, Richard C.	Information Systems Advisor 1	Pension	ITS	06/30/09
Reynolds, Carolyn M.	Information Systems Advisor 1	Layoff	ITS	06/30/09
Jones, Jamila R.	Office Support Rep 2	Layoff	Metropolitan Clerk	06/30/09
Tanner, Jere E.	Finance Officer 3	Pension	Municipal Auditorium	06/26/09
Williams, Margaret A.	Office Support Rep 2	Pension	Municipal Auditorium	06/30/09
Carter, Torrado	Custodian 1	Dismissal	Parks	06/17/09
Roberts, Eugene	Custodian 1	Resignation	Parks	07/06/09
Eubank, David F.	Facilities Manager	Pension	Parks	06/30/09
Peebles, Bobby V.	Maintenance & Repair Worker 1	Dismissal	Parks	07/14/09
Phillips, William R.	Maintenance & Repair Worker 1	Layoff	Parks	07/24/09
Mahoney, Robin R.	Naturalist 3	Resignation	Parks	07/21/09
Woolwine III, Earl G.	Parks & Recreation Supt	Pension	Parks	06/30/09
Peete, Gary D.	Recreation Leader	Resignation	Parks	07/20/09
McAlister, Barry E.	Special Programs Coordinator	Resignation	Parks	07/17/09
Baldino III, Daniel	Police Officer 2	Resignation	Police	07/15/09
Garton, Steven P.	Police Officer 2	Pension	Police	06/30/09
Jaeger, Kendall T.	Police Officer 2	Resignation	Police	07/22/09
Rivera, Marvin	Police Officer 2	Pension	Police	06/30/09
Reynolds, Paul D.	Police Officer 2-Field Training Officer	Resignation	Police	07/15/09
Hagans, John B.	Circulation Assistant 2	Resignation	Public Library	07/01/09
Lawrence, David C.	Librarian 3	Pension	Public Library	06/30/09
Sellers, Nancy L.	Library Associate 1	Pension	Public Library	07/24/09
Sanders III, James C.	Library Associate 2	Resignation	Public Library	07/23/09
James, Aimee B.	Library Manager 3	Resignation	Public Library	07/16/09
Adkins, Mary L.	Office Support Rep 2	Pension	Public Library	07/24/09
Kenderdine, Cheryl F.	Administrative Services Officer 3	Layoff	Public Works	06/30/09
Tidwell, Stanley K.	Application Tech 3	Pension	Public Works	06/30/09
Burch, Ronnie B.	Equipment Operator 2	Pension	Public Works	07/10/09
Caruthers, William C.	Equipment Operator 2	Pension	Public Works	06/30/09
Maxwell, Michael L.	Maintenance & Repair Worker 3	Resignation	Public Works	07/10/09
King, Demetrius C.	Correctional Officer 2	Pension	Sheriff	06/30/09
Spain, Donald R.	Indust Tech Master	Pension	Water Services	06/26/09
Lovier, James L.	Treatment Plant Tech 2	Pension	Water Services	07/13/09
French, James	Water Maintenance Leader 2	Pension	Water Services	07/03/09

**(D) REGISTERS ABOLISHED**

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
7/29/2008	Automotive Mechanic	35	OPEN

## **HUMAN RESOURCES**

The Human Resources Department submits the following for the Commission's consideration and appropriate action:

- Item #1:        JOB DESCRIPTION REVISION  
                  Probation Officer 3
- Item #2:        Review of Initial Order – Rita White, Police / 7 Days Suspension
- Item #3:        Review of Initial Order – Robert Perry, Water Services / 3 Days Suspension
- Item #4:        Review the Appeal of Layoff Action (Rollback) – Matthew McKenzie, Parks Department
- Item #5:        Review the Appeal of Layoff Action (Rollback) – Estelle Patterson, Parks Department
- Item #6:        Review the Appeal of Layoff Action (Rollback) - Kevin Bledsoe, Parks Department
- Item #7:        Review the Appeal of Layoff Action (Rollback) – Lisa Hearn, Parks Department
- Item #8:        Review the Appeal of Layoff Action (Rollback) – George Mitchell, Parks Department
- Item #9:        Review the Appeal of Layoff Action (Rollback) – Jordan Irvin, Parks Department
- Item #10:       Report of Approved Departmental Layoff Plans
- Item #11:       Request for Leave from Civil Service – Christiana Mayo, HR Benefits
- Item #12:       Communiqués from the public on pending hearings
- Item #13:       Human Resources Updates