



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

October 11, 2011

8:30 a.m.

**CS Conference Room
Suite 163, 222 Bldg. 3rd
Avenue North
Nashville, Tennessee**

MEMBERS: William H. Farmer; R. Steve Corbitt; C. Michael Allen; D. Billy Sanders and Jo Ann North.

OTHER MEMBERS: Rita Roberts-Turner- Director, Nicki Eke - Metro Legal Department Attorney

(A) Approval of the Minutes from the September 13, 2011 Civil Service Meeting.

Announcement of Appeals Process: Metropolitan Code of Laws 2.68.030

APPOINTMENTS	PG. 2-3
TERMINATIONS / PENSIONS	PG. 3-4
ELIGIBILITY REGISTER REPORT	PG. 4
DEPARTMENTAL ITEM	PG. 5
HUMAN RESOURCE ITEMS	PG. 5

CIVIL SERVICE COMMISSION

10/11/11 - 2

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>BEER BOARD</u>			
Spray, James W.	Beer Permit Inspector 1	Re-Hire	09/26/11
<u>CODES ADMINISTRATION</u>			
Howell, Carmina N.	Office Support Rep 3	Re-Hire	08/22/11
Stromatt, Lisa A.	Office Support Rep 3	Re-Hire	09/12/11
<u>FIRE</u>			
*Bowden IV, Harold C.	Paramedic 1	Class Change/Lateral	09/16/11
*Class change from EMT 2 (PS4) to Paramedic 1 (PS4)			
<u>GENERAL SERVICES</u>			
Binkley, Charles E.	Building Maintenance Lead Mechanic	Promotion	08/22/11
<u>INFORMATION TECHNOLOGY SERVICE</u>			
Brown, Amy S.	Information Systems Advisor 1	Promotion	09/03/11
Kennedy, Brian J.	Information Systems Advisor 1	Promotion	09/17/11
<u>PARKS</u>			
Gregory, Adrean E.	Facility Coordinator	Promotion	09/06/11
Dixon, William J.	Maintenance & Repair Worker 2	New Hire	08/19/11
Royalty, Brian S.	Maintenance & Repair Worker 2	New Hire	08/22/11
*Adkins III, Golden G.	Recreation Leader	Return from Rollback	09/01/11
**Shoemake, Willie J.	Recreation Leader	Return from Rollback	09/01/11
^Gray, James A.	Special Projects Manager	Roll-Back Increment	09/01/11
*Return from rollback to original classification			
**Return to full time Position from part time status			
^Roll-Back in salary			
<u>POLICE</u>			
Ferrari, Amy L.	Police Operations Analyst 1	Promotion	09/01/11
Black, Walker T.	Police Operations Assistant 1	New Hire	10/01/11
Bradley, Courtney D.	Police Operations Assistant 1	New Hire	09/16/11
Brown, Suzanne M.	Police Operations Assistant 1	New Hire	09/01/11
Johnson, Regina E.	Police Operations Assistant 1	Re-Hire	09/16/11
Berry, David C.	Technical Specialist 1	New Hire	09/01/11

PUBLIC LIBRARY

Arntz, Sarah E.	Circulation Assistant 1	New Hire	09/19/11
Brooks, Barbara A.	Circulation Assistant 1	New Hire	09/05/11
Farmer, Emily C.	Info Systems App Analyst 1	Re-Hire	09/12/11
Staub, James E.	Info Systems App Analyst 3	Promotion	09/19/11
Jones, Travis	Office Support Rep 1	New Hire	09/19/11
Hull, Brian K.	Program Manager 1	Promotion	09/19/11

PUBLIC WORKS

Beaty, David R.	Equipment Operator 3	Promotion	09/19/11
McKay Jr., Danny E.	Equipment Operator 3	Promotion	09/19/11
Phillips, Antwan L.	Equipment Operator 3	Promotion	09/19/11
Schuler, Amy J.	Finance Officer 2	New Hire	09/05/11
Carter, Tony E.	Maintenance & Repair Worker 1	New Hire	08/22/11
Groves II, Thomas E.	Maintenance & Repair Worker 1	New Hire	09/19/11
Tate, Dominique D.	Maintenance & Repair Worker 1	New Hire	09/19/11
Moore, James E.	Maintenance & Repair Worker 2	Promotion	08/22/11
Street, John P.	Maintenance & Repair Worker 2	Promotion	08/22/11

SOCIAL SERVICES

Deckard, Genie M.	Homemaker	New Hire	09/12/11
Simmons, Mary C.	Homemaker	Re-Hire	09/12/11

WATER SERVICES

Parker, James B.	Water Maintenance Tech 1	New Hire	09/06/11
Phelps Jr., Harold L.	Water Maintenance Tech 1	Re-Hire	09/06/11
Tindzley, Michael R.	Water Maintenance Tech 1	New Hire	09/06/11
*Samuel B. Heggie Jr.	Treatment Plant Tech 3	Return - Medical Pension	09/17/11
*Robert I. Smith	Technical Specialist 1	Return - Medical Pension	09/21/11

*Returned from Medical Pension to same classification

*Returned from Medical Pension to same classification

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Hill, Pamela Jo	Emerg. Telecommunications Off 1	Dismissal	ECC	09/01/11
Moore, Gary W.	Fire Captain	Pension	Fire	09/06/11
Williams, Otto K.	Fire Captain	Pension	Fire	08/17/11
Mahan, John E.	Fire Engineer	Pension	Fire	09/14/11
Vance, Randall A.	Fire Engineer	Pension	Fire	08/30/11
Diggs, Dean M.	Fire Fighter/Paramedic	Resignation	Fire	09/15/11
Wilson, Stephen E.	Paramedic 2	Pension	Fire	09/02/11
Flaum, Manning X.	Computer Operator 2	Resignation	ITS	09/16/11
Wells, James R.	Administrative Services Manager	Pension	Juvenile Court	09/02/11

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Swing, Marilyn S.	Metropolitan Clerk	Pension	Metropolitan Clerk	08/31/11
Witt, Mary A.	Concessions Clerk 1	Resignation	Parks	08/28/11
Vanlandingham, Linda K.	Office Support Spec 1	Pension	Parks	08/31/11
Small, Julia J.	Specialized Skills Instructor	Pension	Parks	08/17/11
Palms, Ladonna	Office Support Spec 2	Dismissal	Police	08/24/11
Brock, Ronnie G.	Police Officer 2	Dismissal	Police	08/31/11
Gallagher, Michael P.	Police Officer 2	Pension	Police	08/31/11
Gann, Michael J.	Police Officer 2	Pension	Police	08/29/11
Deford Brock ,Sherry A.	Police Operations Assistant 1	Resignation	Police	09/06/11
McGraph, Keith F.	Police Sergeant	Pension	Police	08/31/11
Wyatt, Jason M.	Professional Spec	Resignation	Police	08/26/11
Clark Jr., David A.	Correctional Officer 1	Resignation	Sheriff	09/07/11
Gibson, Ashley N.	Correctional Officer 1	Resignation	Sheriff	08/25/11
Harrington, Ashley E.	Correctional Officer 1	Resignation	Sheriff	09/12/11
Nessen, Rebecca M.	Correctional Officer 1	Resignation	Sheriff	08/22/11
Temple II, Roger K.	Correctional Officer 1	Dismissal	Sheriff	09/08/11
Jones, Timothy L.	Correctional Officer 2	Resignation	Sheriff	09/12/11
Newton, Sara H.	Correctional Officer Lieutenant	Resignation	Sheriff	08/26/11
Deckard, David W.	Trans Licensing Inspector 2	Resignation	Transp. Licensing Comm.	09/02/11
Watts, Roosevelt	Building Maintenance Leader	Pension	Water Services	09/02/11
Roseberry, Jada M.	Office Support Rep 3	Resignation	Water Services	09/02/11

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ABOLISH</u>
Homemaker	Social Services	29	Open	09/09/11	E
Equipment Operator 3	Public Works	11	Dept	09/09/11	E
Research Analyst 2 - Police Crime Analyst	Police	50	Open	09/12/11	A
Police Officer Trainee	Police	150	Open	09/06/11	E
IS Advisor 1 - Network Security	ITS	1	Dept	09/14/11	E
Public Information Representative	Library	123	Open	09/16/11	E
Transportation Licensing Inspector 2	Transportation	53	Open	09/16/11	A
Beer Inspector 1	Beer Board	87	Open	09/20/11	E
IS Communications Analyst 2	ITS	1	Dept	09/20/11	E
Building Maintenance Mechanic	Library	2	Dept	09/21/11	E
Equipment Operator 1	Public Works	3	Dept	09/22/11	E
Program Manager 1	Library	1	Dept	09/22/11	E
IS Application Analyst 3	Library	1	Dept	09/22/11	E
Administrative Assistant - Procurement	Library	1	Dept	09/22/11	E
Police Captain	Police	21	Dept	10/11/11	E
E-911 Dispatcher	ECC	54	Open	09/07/11	E
Engineering Technician 2 - Property Services	Water	31	Open	09/28/11	E
Police Operations Supervisor	Police	5	Dept	09/28/11	E
Paramedic 1	Fire	71	Open	09/23/11	E
Emergency Medical Technician 1	Fire	259	Open	09/23/11	E
Correctional Officer Lieutenant	Sheriff	4	Dept	09/29/11	A
Equipment Inventory Assistant	General Services	72	Open	09/06/11	E

DEPARTMENTAL ITEMS

HISTORICAL COMMISSION

Item #1: Director Tim Walker requests approval of the following Job Description revisions:

Historical Preservationist I
Historical Preservationist II

FIRE

Item #2: Chief Stephen Halford requests approval of an Administrative Leave Extension for Roy Tanksley, Jr.

WATER SERVICES

Item #3: Director Scott Potter requests approval to Extend Out-Of-Class Pay in excess of the 100 day limit.

HUMAN RESOURCES ITEMS

Item #4: Consideration of Request for a Medical Waiver from the following Police Officer Trainee Applicants:

Applicant (A) – JM (Deferred from the September meeting)
Applicant (B) – CG

Item #5: Review of Initial Order - Laurie Fleming, Police / Dismissal

Item #6: Review of Initial Order – Jolanda Waldin-Lawrence, Sheriff / Suspension

Item#7: Civil Service Policy 4.6 - Eligibility to Earn Sick and Vacation Leave

Item #8: Human Resources Updates

Item #9: Communiqués from the public on pending hearings

NOTE: There will be a Public Hearing following the regular meeting.