

# AGENDA

## METROPOLITAN CIVIL SERVICE COMMISSION

JANUARY 11, 2011

**PLACE & TIME:** Civil Service Conference Room, Suite 163, 222 Building, 3<sup>rd</sup> Avenue North, Nashville, Tennessee, January 11, 2011 at 8:30 a.m.

**CSC MEMBERS:** Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Mrs. D. Billye Sanders and Mrs. Jo Ann North

**(A) MINUTES:** Approval of the Minutes for the **December 14, 2010** Civil Service Commission meeting.

### ***Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030***

#### **(B) APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>CLASSIFICATION</u></b>	<b><u>TYPE</u></b>	<b><u>DATE</u></b>
<b><u>GENERAL SERVICES</u></b>			
Clark, James A.	Automotive Mechanic	New Hire	12/13/10
<b><u>HUMAN RESOURCES</u></b>			
Gilbert, Malinda C.	Human Resources Analyst 3	Promotion	12/13/10
Harris-Carrethers, Alisha	Human Resources Analyst 3	Promotion	12/13/10
Waltenbaugh, Seth P.	Human Resources Analyst 3	Promotion	12/13/10
<b><u>INFORMATION TECHNOLOGY SERVICE</u></b>			
Flaum, Manning X.	Computer Operator 2	Re-Hire	12/13/10
Schaffer, Greg J.	Info Systems Assistant Director	New Hire	12/08/10
Lacinski, Kevin F.	Information Sys Operator Tech 1	New Hire	12/13/10
Roney, Steven C.	Information Sys Operator Tech 1	New Hire	12/13/10
<b><u>PARKS</u></b>			
Harr, Jephy R.	Building & Grounds Electrician	New Hire	12/17/10
Henry Jr, John L.	Maintenance & Repair Supervisor	Promotion	12/10/10
Himes, Daniel W.	Maintenance & Repair Worker 1	Re-Hire	12/01/10
Oberbreckling, Matthew M.	Special Programs Coordinator	Promotion	12/10/10
<b><u>POLICE</u></b>			
Anderson, Michael S.	Police Chief	Promotion	12/23/10
<b><u>PUBLIC LIBRARY</u></b>			
Brennan, Jared K.	Library Associate 1	New Hire	12/13/10
Herbst, Luke R.	Library Associate 1	New Hire	12/13/10

**(C) TERMINATIONS/ PENSIONS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Redmond, Eric R.	Emer Telecommunications Off 1	Resignation	ECC	12/09/10
Dorman Jr, Gary W.	Fire Captain	Pension	Fire	12/15/10
Helmers, Henry J.	Firefighter 3	Deceased	Fire	12/07/10
Arwine, William T.	Info Systems App Analyst 2	Resignation	ITS	12/07/10
Hall, Jerome	Maintenance & Repair Worker 2	Dismissed	Parks	12/20/10
Garrigan, Curt A.	Parks & Recreation Asst Dir	Resignation	Parks	12/01/10
Berryhill, Deborah D.	Police Officer 2	Pension	Police	12/11/10
Hollifield, Michael B.	Police Officer 2	Resignation	Police	12/20/10
Newton-Harrell, Robbie L.	Police Operations Assistant 1	Resignation	Police	12/20/10
Jones, Jerry W.	Technical Specialist 2	Deceased	Public Works	12/07/10
Frederick, Travis S.	Correctional Officer 1	Resignation	Sheriff	12/01/10
Pendleton Jr., Ricky W.	Correctional Officer 1	Resignation	Sheriff	12/22/10
Halford, Brian D.	Engineer In Training	Resignation	Water Services	12/09/10
Barnard, Bryan K.	Office Support Rep 3	Resignation	Water Services	12/24/10
Golden, Charles E.	System Services Asst Manager	Resignation	Water Services	11/30/10
Nesbitt, Bobby N.	Treatment Plant Tech 2	Pension	Water Services	12/12/10
Langston, Jerry W.	Water Maintenance Leader 1	Pension	Water Services	12/21/10

**(D) ELIGIBILITY REGISTER REPORT**

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Human Resources Analyst 3	Human Resources	60	Open	12/15/2010	E
Building and Grounds Electrician	Parks	57	Open	12/15/2010	E
Mechanical Gas Inspector 1	Codes	14	Open	12/16/2010	E
Historic Preservationist 1	Historical Comm	199	Open	12/16/2010	E
Police Operations Assistant 1	Police	268	Open	12/17/2010	E
Police Crisis Counselor 2	Police	1	Dept	12/21/2010	E
Finance Administrator - Grants	Finance	11	Open	12/21/2010	E
Equipment Mechanic	General Services	30	Open	12/22/2010	E
IS Communications Analyst 3 - Voice	ITS	1	Dept	12/23/2010	E
Police Chief	Police	1	Dept	12/23/2010	E
Police Lieutenant	Police	50	Dept	01/11/2011	E
Police Operations Supervisor - Records	Police	4	Dept	12/28/2010	A
Police Lieutenant	Police	34	Dept	12/31/2010	A
IS Assistant Director - CISO	ITS	33	Open	12/07/2010	E

**HUMAN RESOURCES**

Human Resources Director, Rita Roberts-Turner, submits the following for the Commission's consideration and appropriate action:

Item #1: Review of Initial Order – Keith Jordan, Parks/1 Day Suspension

Item #2: Review of 'Order Withdrawing Appeal' - Ed Morales, Police/Dismissal

Item #3: Review of Initial Order – Chris Vick, Police/Dismissal & 20 Day Suspension

Item #4: Approval to announce a Public Hearing for February 8, 2011 following the regular meeting to consider changes to Civil Service Rule, Section 3.1, Equal Employment Opportunity Policies and Civil Service Policy 3.1-I, Guidelines on Discrimination.

Item #5: Human Resources Updates

Item #6: Communiqués from the public on pending hearings



Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 862-6640