

Criminal Justice Planning



2010 Annual Program Report

Table of Contents

<i>Message from the Chair, Torry Johnson, District Attorney General</i>	<i>1</i>
<i>Message from the Director, Donna Blackbourne Jones</i>	<i>2</i>
<i>Mayor’s Criminal Justice Steering Committee</i>	<i>4</i>
<i>Criminal Justice Planning Advisory Board.....</i>	<i>5</i>
<i>Criminal Justice Planning Staff</i>	<i>5</i>
<i>Active Strategy Business Plan.....</i>	<i>6</i>
<i>Mission.....</i>	<i>6</i>
<i>Goals</i>	<i>6</i>
<i>Organizational Chart.....</i>	<i>7</i>
<i>Administrative Information.....</i>	<i>8</i>
<i>Accomplishments</i>	<i>9</i>
<i>Annual Projection Report.....</i>	<i>9</i>
<i>Mid Year Assessment Report.....</i>	<i>9</i>
<i>Regularly Published Reports.....</i>	<i>10</i>
<i>Ad Hoc Reports</i>	<i>15</i>
<i>Research and Planning.....</i>	<i>16</i>
<i>CJP Website</i>	<i>16</i>



**MESSAGE FROM THE INTERIM CHAIR,
TERRY JOHNSON, DISTRICT ATTORNEY GENERAL**

On behalf of the Criminal Justice Planning Advisory Board, I am pleased to present the 2010 Annual Report of Davidson County Criminal Justice Planning (CJP). It highlights the accomplishments of the CJP during the past year and demonstrates the commitment of the Metropolitan Government to a fair, effective, and efficient criminal justice system.

Both Mayor Karl Dean and the Metropolitan Council recognize the value of having empirical data upon which to base critical decisions about the resources needed within the criminal justice system. Accurate information is an essential part of an excellent criminal justice system.

I would like to express my appreciation to the members of the Criminal Justice Planning Advisory Board for their dedication to the mission of CJP. Not only do they regularly attend the monthly meetings, but they are always available to offer their insight and assistance. We are fortunate to have an advisory board made up of capable and dedicated professionals who work in a cooperative fashion. Finally, I must commend the efforts of the small but dedicated staff of the CJP who continue to meet the high standards that all of us have grown accustomed to. This continued success is due, in large part, to the outstanding leadership of Donna Blackbourne, and we are grateful for her efforts this past year.

Terry Johnson
District Attorney General



Message from the Director, Donna Blackbourne Jones

As Director, I am pleased to present our 2010 Annual Program Report to Mayor Dean and the Criminal Justice Steering Committee. This report provides our organizational structure, mission, strategic goals and accomplishments for 2010.

I would like to start by thanking Mayor Dean and the members of the Steering Committee for their support of our department. Due to their interest in our criminal justice system, their commitment to ensure an efficient system which promotes public safety, and their time dedicated to various issues, Criminal Justice Planning is an essential / vital department, providing objective statistical data analysis and research on the system.

In 2010 we continued to be busy responding to data needs within our criminal justice system. We received requests from several Metro departments for a variety of reasons. Throughout the year we provided data on topics such as the Sheriff's Office 287(g) program and its impact on jail capacity; monitoring the number of juvenile detainees displaced by the flood of 2010; departments in need of reports supporting grant proposals; budget preparations; and investigating why our average daily jail population is decreasing.

Some highlights for our department in 2010:

- Provided over 500 reports to approximately 250 individuals.
- Our 2010 correctional population projections were within a statistically acceptable range of error.
- We produced 62 ad hoc reports, totaling 421 since 2003.
- We produced 22 regular reports on either a daily, weekly, monthly or quarterly basis
- The Mayor's Criminal Justice Steering Committee and the Criminal Justice Planning Advisory Board met regularly.
- Provided statistical data on the total number of juveniles transferred to the adult system, plus the average daily population of juveniles incarcerated in our system.
- In a survey sent to a random number of individuals, 100% found our reports useful.
- The Office of Financial Accountability completed a review of our strategic business plan. Results verified we are meeting our budget performance measures.

Since 2003 when I started this department several individuals have played a major role in helping make Criminal Justice Planning a highly respected department. I would like to thank Talia Lomax-O'dneal and Bill Hyden for continued support and help in budget matters, John Ford and Joan Sheffer for their guidance in dealing with the jail management system and Richy Vaughn for his time in setting up our access to police data.

Most importantly I would like to acknowledge and thank my dedicated staff: Trina Schmidt, Diane Latiolais and Melissa Holt. They are an exceptional group of talented individuals, each bringing unique skills to their area of expertise.

Finally, I would also like to thank Torry Johnson and Tommy Bradley who continue to Co-Chair the Advisory Board. Their time, support and assistance are greatly appreciated.

Donna Blackbourne Jones



The Mayor's Criminal Justice Steering Committee

Karl Dean, Mayor

Sue Cain, Director of the Department of Law

Dawn Deaner, Public Defender

Steve Dozier, Criminal Court Judge

Daron Hall, Sheriff

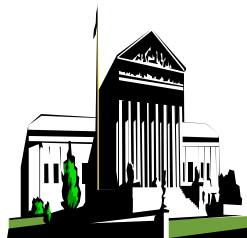
Victor S. (Torry) Johnson III, District Attorney General

Leon Ruben, General Session Judge

Steve Anderson, Chief of Police

David Torrence, Criminal Court Clerk

Edith Langster, Chair of Public Safety



Criminal Justice Planning Advisory Board

Victor S. (Torry) Johnson III, District Attorney General

Interim Chair

Dawn Deaner, Public Defender

Steve Dozier, Criminal Court Judge

Daron Hall, Sheriff

Leon Ruben, General Session Judge

Steve Anderson, Chief of Police

David Torrence, Criminal Court Clerk

Criminal Justice Planning Staff

Donna Blackbourne Jones, Director

Diane Latiolais, Statistical Research Analyst 2

Trina Schmidt, Statistical Research Analyst 1

Melissa Holt, Office Support Specialist



Criminal Justice Planning

Active Strategy Business Plan

Mission	The mission of Criminal Justice Planning is to provide system-wide criminal justice data and reporting products to various justice departments and policymakers so they can make informed decisions in developing management strategies for the Davidson County criminal justice system.
Goals	<p>By 2013, Criminal Justice departments and agencies will experience comprehensive data analysis and reporting evidenced by:</p> <ul style="list-style-type: none"> • 75% of reports delivered within established timeframes * • Annual Correctional Population Projection Report within +/- 4% of actual. <p>By 2012, Criminal Justice Planning and Criminal Justice Planning Advisory Board will have a current understanding of the complexity and ever-changing nature of the criminal justice system as evidenced by:</p> <ul style="list-style-type: none"> • Regularly consulting with data providers and data users to ensure relevance and appropriateness of collected data and to keep informed of changes in data. (Policy A page 32) • 50% of customers who say reports provided were useful in making current and future management decisions. (Policy B page 32) *

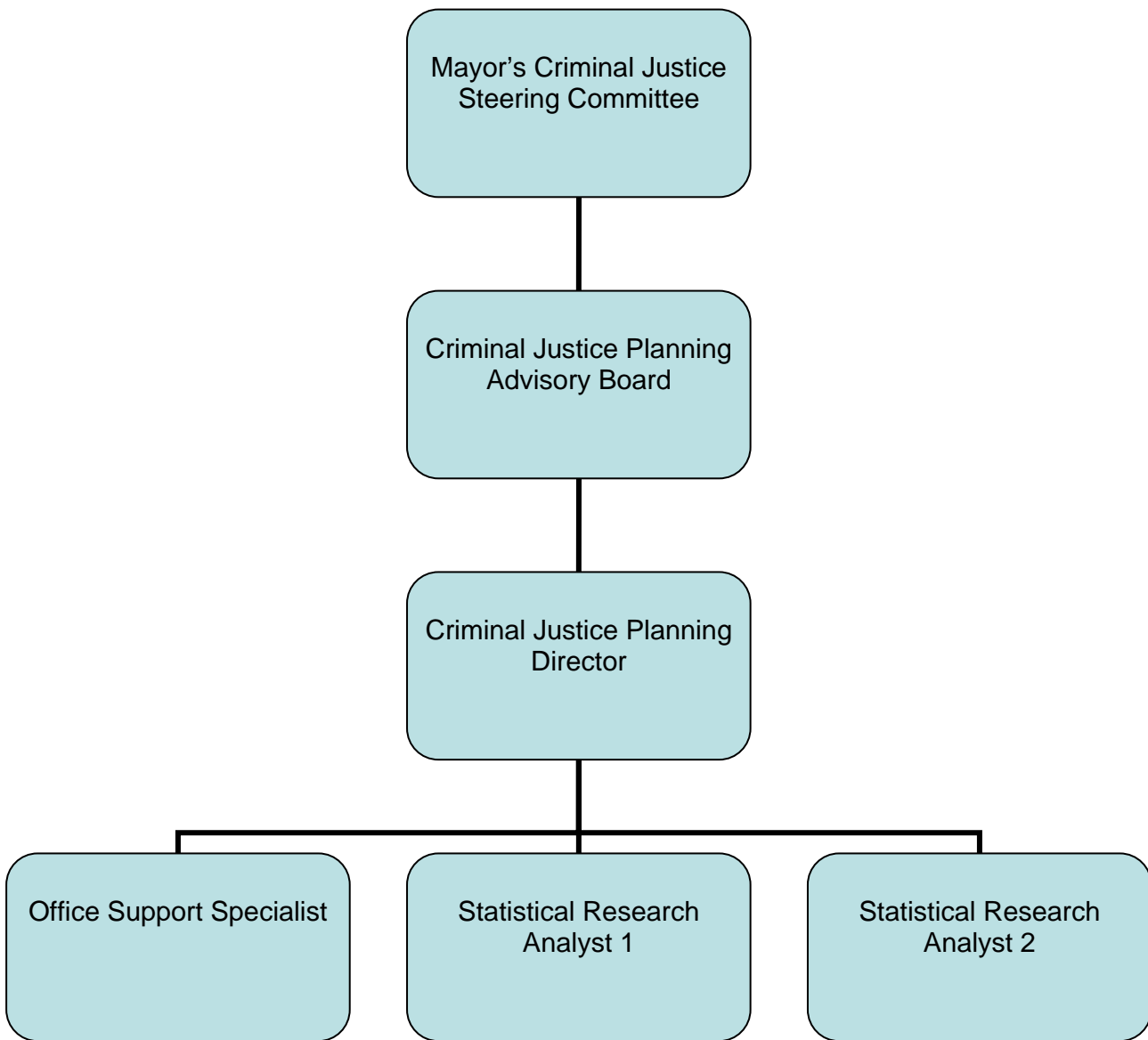
CJP Reporting Line of Business

The purpose of the CJP Reporting Line of Business is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

CJP Program

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Criminal Justice Planning Organization Chart



Administrative Information

In January 2010, Criminal Justice Planning completed its eighth year of business. Our budget is developed and presented in a format that emphasizes performance measurement based on strategic planning. In 2010 the office of Financial Accountability completed a review of our Strategic Business Plan. One of our goals states that by 2012, 50% of our customers will find our reports useful in making current and future management decisions. In a survey sent to a random number of individuals who receive our reports, results indicated that 100% found them useful.

The Mayor's Criminal Justice Steering Committee met monthly in 2010 with Mayor Dean as Chair. The Criminal Justice Planning Advisory Board also continues to meet monthly with Torry Johnson & Tommy Bradley as co-chairs. Both of these committees provide oversight and guidance in helping us meet our departmental mission and goals.

Our department is governed by the following Ordinances and Executive Order:

- BL2005-558: An Ordinance establishing Criminal Justice Planning as a department of the Metropolitan Government.
- BL2007-1461: An Ordinance establishing the Criminal Justice Steering Committee of Metropolitan Government to address issues affecting the criminal justice system of Metropolitan Government.
- Executive order No. 027: Establishing the Criminal Justice Planning Advisory board which provides oversight to the department of Criminal Justice Planning.



Accomplishments

- Annual Projection Report

Criminal Justice Planning (CJP) published our seventh Correctional Population Projection Report in June 2010. This report provides information on reported crime, the average daily correctional population, the number of admissions into jail, the average length of stay for an inmate, the number of releases to the Pretrial Release Program and to bonding companies, Davidson County demographic population trends, and planned capacity expansions. The staff of the CJP invested many hours of research and data analysis to provide this necessary tool for our criminal justice policy makers.

- Mid-Year Assessment Report

In 2010 CJP published a mid-year assessment, which compares our projections in previous years Annual Projection Report with actual data. This report reflects whether the actual incarcerated population differs from the projected population within an acceptable statistical margin of error: an average of +/- four percent. In 2009 our projections were within this statistical range. Should it fall outside this range, the mid-year assessment will guide our efforts to explore the causes of discrepancies.

This report also describes criminal justice trends at a local, state and national level. Areas included in the 2010 report are: crime trends, court volume trends, case processing time, average daily population of jails and prisons and gender trends.



Regularly Published Reports

We are now publishing a total of 22 regular reports. The following provides the name and a short summary of each report:

I. Arrest and Release Statistics

This report breaks down arrests and citations by race (Asian, Black, Native American/Alaska Native and White) and gender. It provides information on whether or not bond was posted by these categories.

This report is produced quarterly.

II. General Sessions Docket Report by Division

This report provides information concerning how many times a case is “set” until final disposition. Information is broken out by three types of dockets: Jail, Criminal Bond and Citation. It is further broken down showing if the case was bound over to the Grand Jury or if the case was concluded at the General Session level. It provides the above information for the eleven divisions of court.

This report is produced quarterly.

III. General Sessions Docket Report Summary

This report takes the General Sessions Docket Report by Division report and summarizes all the information, providing the average number of times a case is “set” until final disposition. This report is broken out by whether a case was bound over to the Grand Jury or concluded at the General Session level and by three types of dockets: Jail, Criminal Bond and Citation.

This report is produced quarterly.

IV. Criminal Court Docket Report by Division

This report provides information on the number of times a case is “set” until final disposition in Criminal Court by all six divisions. The information is broken out by three different dockets: Arraignment, Discussion/Motion/Misc., and Trial. It is further broken down by number of defendants and number of settings on each of these dockets.

This report is produced quarterly.

V. Criminal Court Docket Report Summary

This report summarizes the Criminal Court Docket Report providing the average number of times a case is “set” until final disposition in all six Criminal Court divisions. It is broken out by three types of dockets: Arraignment, Discussion/Motion/Misc., and Trial. It is further broken down by the number of defendants and number of settings on each of the dockets.

This report is produced quarterly.

VI. Citation Report

In May 2005 our system changed how Citations are handled/processed. The main goal in making this change was to reduce the number of capiases being issued for Failure to Appear for Court on a Citation and the long term goal of reducing the number of capiases issued for Failure to be Booked on a Citation. This report compares the number of capiases issued for these two incidents before May 2005 to after May 2005 in order to see if the change was beneficial. It also provides information on the number of cases being disposed on the first court appearance, comparing before May 2005 to after May 2005.

This report is produced monthly.

VII. Criminal Court Activity by Division

This report provides the following information, broken down by the six divisions:

- A. New filings by number of cases and number of defendants.
 - 1) Filings are also broken down by type: Information, Presentments/ Indictments, General Sessions Appeals and Probation Violations.
- B. Number of settings: Arraignments, Discussions, Jury Trials, Non Jury Trials and Sentence Hearings.
- C. Number concluded by case and by defendant.
- D. Dispositions by counts: Guilty, Dismissed, Retired, Null, Not Guilty, Pretrial Diversion, other.

This report is published monthly.

VIII. General Sessions Activity by Division

This report provides the following information broken down by the eleven divisions and type of court:

- A. Number of bound-over warrants by docket type and division
- B. Number of warrants disposed by docket type and division
- C. Number of warrants filed
- D. Number of warrants pending

This report is published monthly.

IX. DUI Report

This report provides the number of DUI arrests monthly, giving the percent of change from month to month and percent of change over the same month in the previous year. It also provides a breakdown of the type of DUI, i.e. DUI 2, DUI 3, etc.

This report is published quarterly.

X. The Locally Sentenced Felon Report

This report provides information on the number of sentenced felons housed in our system. The information is broken down by facility and gender.

This report is published weekly.

XI. The Daily Jail Count

This report provides population counts for each correctional facility (Criminal Justice Center, Hill Detention Center, Offender Reentry Center, Correctional Work Center for Males, Correctional Work Center for Females and Metro Detention Center), showing how many of the available beds are being used and the capacity limit of each facility.

This report is produced daily.

XII. Criminal Justice System Report

This report provides the following information:

- A. Total physical arrests and citations issued.
- B. Total number of individuals released by bonding companies, the Pretrial Release Program or other means.
- C. Total number of new cases filed, concluded, and pending in General Sessions and Criminal Court.
- D. Total number of warrants bound-over to the grand jury.
- E. This report also provides the yearly percent of change in all these areas since 2001.

This report is published monthly.

XIII. The Monthly Average Daily Jail Population Report

This report provides the following information for the previous month:

- A. Average daily population for all correctional facilities, broken down by legal status, gender and facility.
- B. Percent of change by month and year.
- C. Total of physical arrests and state citations.

This report is published monthly.

XIV. The Early Release Eligibility List

This report provides pre-selected names of individuals convicted of misdemeanors, their date of incarceration and projected release date (charges such as driving under the influence (DUI) and domestic violence related are excluded).

This report is generated on an 'as needed' basis.

XV. Case Management Report

This report provides information on General Sessions and Criminal Court cases, giving the length of time it takes to process a case from arrest to final disposition.

This report is published quarterly.

XVI. Case Clearance Report

This report provides information on General Sessions and Criminal Court filings and dispositions for the complete calendar year. It shows the number of new cases filed versus the number of cases concluded.

This report is published annually.

XVII. Annual Thanksgiving Holiday Report

This report tracks the daily jail count by facility for a three week period: before, the week of and the week after Thanksgiving. It provides the percent of change by day, week and year.

This report is published annually.

XVIII. Annual Holiday Report

This report tracks the daily jail count by facility for a three week period: before, the week of and the week after Christmas. It provides the percent of change by day, week and year.

This report is published annually.

XIX. Analyses on the Number of Settings for Warrants on Criminal Bond Dockets

This report provides information concerning the number of settings for warrants until they are bound over on the Criminal Bond Dockets. It also provides the average amount of time between settings. Finally, it provides information by each General Session Court division concerning the number of settings until bind over.

This report is published quarterly

XX. Juvenile Report

This report provides data on Juvenile's transferred to the adult system in the following areas: total number transferred and average daily population in jail. This is then broken down by gender. Previous month and year are compared in order to follow any possible trends.

This report is published monthly.

XXI. Bond Company Report

This report provides data on every licensed Bond Company in Davidson County in the following areas: total amount of bonds made by company, percent of total made, total amount of bonds made year to date and percent of year to date total. Also provided is total cash/credit Bonds, Property Bonds and ROR Bonds.

This report is published monthly.

XXII. Criminal Court Trial Certainty Report

Recommended by the National Center for State Courts, this report measures the average number of times a case is set for trial until disposition. It provides a tool to evaluate the effectiveness of calendaring and continuance practices. The report provides the Defendant Trial Certainty Rate as well as the Case Trial Certainty Rate broken out by Bond and Jail cases.

This report is published biannually.



Ad Hoc Reports

Since 2003, we have produced 421 ad hoc reports. In calendar year 2010, Criminal Justice Planning (CJP) received 62 requests for ad hoc reports. The majority of these requests came from Metro's criminal justice agencies such as the Sheriff's Office, General Session Court, Criminal Court and the Criminal Court Clerk. Requests were made on a variety of topics. Listed below is a sampling of topics:

- 1) Financial impact on the Criminal Justice System comparing dispositions of individuals who receive jail time.
- 2) Analysis of active Criminal Court cases housed in TDOC facilities that could possibly use video conferencing.
- 3) Characteristics of juveniles transferred to the adult system.
- 4) Provide a total number of docketed events in General Sessions Court, comparing 2008 to 2009.
- 5) Provide the indicted charge on disposed cases in Criminal Court for 2008 and 2009.
- 6) Analysis of DUI charges that pled to a lower convicted offense.
- 7) Number of Summons issued by Commissioners in 2009.
- 8) Comparison of jailed and bond cases concluded in Criminal Court in 2009.
- 9) Analysis of Aggravated Robbery dispositions in 2007.
- 10) Analysis of tickets issued by the Tennessee Highway Patrol on Memorial Day and New Year's Eve weekends in 2009.
- 11) Recidivism study on individuals graduated from drug treatment programs.



Research and Planning

As the primary provider of criminal justice statistics for Metropolitan Government, Criminal Justice Planning (CJP) recognizes the importance of providing reports that are of the highest quality. Therefore, we are committed to developing and maintaining excellent statistical standards, constantly improving our professional knowledge base. In doing so, we have developed a library of resources from different criminal justice agencies, locally and nationally. Publications from Tennessee Administrative Office of the Court, the Tennessee Board of Probation and Parole, Bureau of Justice Statistics, the National Center for State Courts and Bureau of Justice Assistance are kept and referenced as needed. We continue to add to our resources.

We have continued to utilize data from the Jail Management System (JMS), the Criminal Justice Information System (CJIS) and the Police Department's data bank. These three systems are the primary sources of data for all our reports. We have stayed in close contact with the administrators of these systems, making sure we are informed of any changes that could impact the accuracy of our reports.

We continue to track the activity of our Tennessee General Assembly. We follow Bills being filed each legislative session that would impact our criminal justice system, keeping on file the final Bill that was passed, amended or repealed. We have continued to keep information and decisions handed down by the Tennessee Court of Criminal Appeals, the Tennessee Supreme Court, and the United States Federal Courts. Our goal is to be aware of any change in law that impacts our criminal justice system needs.

CJP Website

Our departmental website is: www.nashville.gov/cjp

This site is updated regularly with many of our statistical reports.

