

SEQUENCE OF EVENTS AND SCHEDULING YOUR INSPECTION

The repair and inspection sequence for flood damaged properties:

- Once you have your building permit, the next step is to secure the services of a licensed electrical contractor and a licensed HVAC contractor to inspect electrical and HVAC equipment which may have been submerged in flood waters.
- Do not install drywall or cover the electrical or HVAC systems until the following has been completed:
- The licensed electrical and HVAC contractors will obtain electrical and HVAC permits associated with the repair and replacement of any submerged electrical, HVAC systems or any part thereof. The licensed contractors will complete their work and call Codes for inspections and approvals.
- After the Electrical and Mechanical work has been inspected, insulation must be installed in the exterior walls and floors to meet the requirements of the adopted energy codes. Walls must be insulated with R-13 or better and floors must be insulated with R-19 or better.
- After installing insulation and before hanging the drywall, you will call the Codes Department's IVR System at 862-6555 and request a "framing inspection". Upon receiving our approval of the framing inspection, you are then free to hang the drywall and complete the remainder of the repairs.

Interactive Voice Response (IVR) System

IVR SERVICE NUMBER – 862-6555

To schedule your inspection once work is completed to the appropriate level, use the Interactive Voice Response (IVR) system.

The IVR system is available from any touchtone telephone between the hours of 6:00 A.M. to 10:00 P.M., Monday through Saturday

Please have your permit number and permit tracking number for each permit for which an inspection is desired.

Dial: 862-6555

After your connection is made, enter 123 for your Flood User ID and you will be asked for your Permit Tracking Number.
Make your selections from the options offered.

Press 4 to request a new inspection for your permit.
Press 1 for a building inspection for the category.

Press 5 for a building framing inspection for the inspection type.
Enter the requested date of inspection with format YYYYMMDD
(for example: 20100527 for May 27, 2010).

You will then hear a summary of the information.
Press 1 to accept and you will then receive a confirmation number.

Please record this number.

That's all there is to it!

For more information about the IVR — Voice Inspection Permit Service, call Barbara Sloss—(615) 862-6522 or e-mail at Barbara.sloss@nashville.gov

