

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

January 7, 2014

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, January 7, 2014 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Ms. Juliana Ospina-Cano, Dr. Jo Ann Brannon and Mr. Phil Ponder. Mr. Charles McTorry and Ms. Elizabeth Chase were not in attendance.

Staff present were: Assistant Director: Mr. Mike Bays, Consolidated Maintenance; Special Projects Managers: Ms. Monique Odom, Administration and Finance; Ms. Sally Davis, Community Recreation; Ms. Shain Dennison, Greenways; Mr. Tim Netsch, Planning and Facilities; Mr. John Holmes, Revenue Producing Facilities; and Mr. Jim Hester, Special Events; Ms. Jackie Jones, Superintendent/Public Information and **Mr. Ted Morrissey, representing the Metro Legal Department.** Capt. Chris Taylor representing the Park Police was not present.

MINUTES OF MEETING HELD DECEMBER 3, 2013 APPROVED

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, December 3, 2013 as submitted.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

Mr. Bob Bedell, representing Coca Cola Bottling Company, was unable to attend the January board meeting, but will return to make presentation to the board in February.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

Mr. Paul Widman introduced Ms. Kathryn Wilkening, originally from Franklin, TN and graduated from New York University with a degree in Dance Education to the board. She came to Metro Parks from the 92nd Street Y Harkness Dance Center as the Dance Program Manager where she taught in the children's modern program and served as mentor to the dance merit scholars. She is now overseeing the dance division of Metro Parks.

Mr. Lynch announced the resignation of Mr. Paul Widman. Mr. Widman has accepted the position of Director of the Rochester, Minneapolis Parks and Recreation Department. The board expressed their appreciation to Mr. Widman.

Mr. Bill Troup introduced Ms. Niki Frank as Special Events Coordinator of Warner Park. Ms. Frank comes to Metro Parks from the Parks and Recreation department in Clarksville, Tennessee.

VIII. METRO COUNCIL REFERRALS - None

IX. OLD BUSINESS

12-13-04

BOARD APPROVES AMENDED PARKING REQUEST
AS SUBMITTED BY CHEEKWOOD

Ms. Jane MacLeod, President of Cheekwood, was present to address the board with regard to an amended 2014 overflow parking request for use of areas in Warner Park for Cheekwood events.

Upon motion of Mr. Ponder, seconded by Dr. Brannon, the Parks Board, accepted an amendes overflow parking plan for use of property located in Warner Park on the following dates:

Seasonal Festivals (Saturday/Sundays: 10am – 4pm)

- Cheekwood in Bloom (March 22 – April 26)
- Summertime at Cheekwood (May 23 – August 29)
- Harvest at Cheekwood (September 27 – October 26)
- Holiday at Cheekwood (November 29 – December 21)

Special Daytime Events (9am – 5pm)

- Spring Art Hop (Saturday, April 19)
- National Public Garden Day-**FREE ADMISSION** (Friday, May 9)
- Dia de los Muertos – **FREE ADMISSION FOR LATINO COMMUNITY** (Sat. Nov. 1)

Special Nighttime Events (6pm until varying times)

- Highballs & Hydrangeas (April 11 & August 15)
- Summer Exhibition Member Opening (Thursday, May 22)
- Cheekwood Nights (May 2, June 6, August 1, September 5, October 3)
- Family Night Out (Thursdays: June 5 – July 31)
- Swan Ball (Saturday, June 14)

This request was also approved with the following conditions:

- Use of the grassy area at the current park property entrance for parking of 100 to150 vehicles will be utilized initially.
- Overflow lots may be used once the grassy area at the current property entrance is full.
- Consideration of Harpeth Hills Golf Course Operation.
- In inclement weather Niki Frank, Warner Parks staff member, will determine parking accessibility in said area.
- If turf within the parking area is damaged on a permitted date, Cheekwood is responsible for repair.

IX. OLD BUSINESS

12-13-05

BOARD ACCEPTS DONATION OF TRACTOR FROM MAHINDRA USA

Correspondence submitted by Mr. Dayne Sullivan, representing Adventures, LLC, requesting the board to accept donation of a tractor from Mahindra USA to be utilized by Metro Parks.

With recommendation from the board's acquisition committee and upon motion of Mr. Ponder, and seconded by Dr. Brannon, the Board unanimously approved acceptance of a tractor by donation. Please note that under *Metro Code* § 13.24.040, the Board of Parks has the authority to accept donations.

Thus, the Parks Board has the authority to accept the donation of a tractor. If after accepting the tractor, Parks determines that it no longer has a need for the tractor, it can be surplused and transferred to another department such as General Services. See *Metro Code* § 4.32.040.

01-14-01

BOARD APPROVES JANUARY CONSENT AGENDA

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the board approved the consent agenda as submitted.

AMPLIFICATION APPROVAL

- | | | |
|-------------------------|-----------------------------|----------------------|
| • Nashville Swing Dance | Centennial Event Shelter | Sat., March 22, 2014 |
| • Treehouse Racing | Cedar Hill Park-bike race | Sun., March 30, 2014 |
| • Tamesha George | Cumberland Park-wedding | Fri., April 4, 2014 |
| • Blakemore UMC | Warner Shelters 9 & 11-walk | Sat., April 5, 2014 |
| • St. Jude Marathon | Walk of Fame/Shelby Parks | Sat., April 26, 2014 |
| • Ashley Smith | Cumberland Park – wedding | Sun., Aug., 31, 2014 |

AMPLIFICATION AND FUNDRAISING APPROVAL

- | | | |
|--------------------------|---------------------------------|------------------------|
| • Nashville Hunger | Fannie Mae Dees Park – walk | Sun., May 4, 2014 |
| • American Lung Assoc. | Public Square Park – walk | Sat., May 17, 2014 |
| • Ellie's Run for Africa | Warner Park 5k/family event | Sat., May 17, 2014 |
| • Iron Tribe Fitness | Centennial Park – fitness event | Sat., Aug 2, 2014 |
| • 221 The Vue | Warner Park-balloon festival | Aug., 29, 30, 31, 2014 |
| • Autism Speaks | Centennial Park – walk | Sat., Sept. 6, 2014 |
| • Steps of Success | Shelby Park – 5k/family event | Sat., Sept. 6, 2014 |
| • Game Day USA | Shelby Bottoms – 5k run/walk | Sat., Nov. 15, 2014 |

X. CONSENT AGENDA

01-14-01 (con't)

BOARD APPROVES JANUARY CONSENT AGENDA

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the board approved the consent agenda as submitted.

FUNDRAISING APPROVAL

- Nashville Bar Assoc. Warner Park/Steeplechase area Sat., Feb. 22, 2014
- Childhood Apraxia of Speech Centennial Park-walk Sat., May 24, 2014
- Morning Star Sanctuary Centennial Bandshell-walk Sat., June 21, 2014

ALCOHOL AND AMPLIFICATION APPROVAL

- Hootenanny Events Riverfront Park-concert/festival Sat., March 1, 2014
- Taylore Griffin Cumberland Park-wedding Sat., Sept. 20, 2014

ALCOHOL, AMPLIFICATION AND FUNDRAISING APPROVAL

- Clear Channel Nashville Riverfront Park-festival for Sat., March 15, 2014
Nashville Humane Assoc.
- Clear Channel Nashville Public Square-food/bev festival Sat., June 21, 2014
- Clear Channel Nashville Riverfront-beer festival Sat., July 19, 2014
- TN Literacy Coalition Centennial-festival Sat., Sept. 13, 2014
- Americana Music Assoc. Riverfront – concert Sat., Sept. 20, 2014

01-14-02

**BOARD APPROVES REQUEST OF THE MIDDLE TENNESSEE PONY CLUB
FOR USAGE FEE WAIVER FOR THE 62nd RUNNING OF THE
MTPC HORSE TRIALS AND 2014 USAGE FEES**

Correspondence from Ms. Beth Crabtree, District Commissioner of the Middle Tennessee Pony Club, requesting permission for the 62nd consecutive running of the MTPC Horse Trials held at the Equestrian Center of Percy Warner Park and the 2014 season with waiver of equestrian and park usage fees was presented to the board. Permission was also requested to serve/consume alcohol during the Competitor Receptions with competitors remaining in the park overnight October 10 & 11, 2014

Upon motion of Mr. Fossick, seconded by Mr. Ponder and in accordance with park policy **3000.28 Fee Waivers and Reductions**, the Board approved this request because of the improvements and ongoing maintenance provided the Warner Parks by the Middle Tennessee Pony Club. Approval was also granted the consumption of alcoholic beverages, as per Metro Ordinance, and for competitors to remain in the park overnight during this event.

X. CONSENT AGENDA

01-14-03

**BOARD APPROVES PACKAGE OF GRANTS TOTALING \$127,143.00
FROM THE FRIENDS OF WARNER PARKS**

A letter submitted by Mr. Mark Weller, Executive Director of Friends of Warner Parks, requesting the Board to accept a package of grants in the amount of \$127,143.00 to continue funding staff positions was presented for approval.

	<u>AMOUNT</u>	<u>EXPIRATION</u>
Naturalist I (2 part-time)	\$ 25,688.00	12/31/2014
Office Support Specialist II (1part-time 6 months)	\$ 6,012.00	12/31/2014
Office Support Specialist I	\$ 45,588.00	12/31/2014
S.W.E.A.T. Program Staff	\$ 49,855.00	12/31/2014
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TOTAL	\$127,143.00	

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the Board unanimously approved this request effective calendar year January 1 through December 31, 2014.

01-14-04

**BOARD APPROVES GRANT FROM THE CONSERVANCY OF THE PARTHENON AND
CENTENNIAL PARK TO CONTINUE FUNDING ONE FULL TIME POSITION
ON AN ON-GOING BASIS EFFECTIVE JANUARY 1, - DECEMBER 31, 2014**

Correspondence submitted by Ms. Hope Stringer, Chairperson of The Conservancy for the Parthenon and Centennial Park, requests the Board to accept a grant in the amount of \$100,000 to fund the salary of Sylvia Rapoport, President of The Conservancy, January 1 through December 31, 2014 with Metro Parks' processing weekly timesheets and paychecks on an on-going basis.

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the board approved acceptance of this grant, January 1 through December 31, 2014, from the Conservancy of the Parthenon and Centennial Park of a total grant base amount of \$100,000 plus any amount required to pay off accrued leave should employee terminate at a point in time which would otherwise extend past the end of this grant period. In the event that the Conservancy of the Parthenon and Centennial Park decides to discontinue or modify funding for this position a notice of 30 days will be given Metro Parks. Metro Parks may discontinue this agreement or modify funding for this position with a 30 day notice to the Conservancy. **PLEASE NOTE THAT THE CONSERVANCY OF THE PARTHENON AND CENTENNIAL PARK DOES NOT PAY INDIRECT COST CHARGES ON ITS GRANT AWARDS.**

XI. NEW BUSINESS

01-14-05

**BOARD DEFERS REQUEST OF BACKFIELD IN MOTION, INC. TO ENTER
INTO A LEASE WITH METRO PARKS FOR USE OF PROPERTY
LOCATED IN LITTON PARK AS PER PARK POLICY 3000.25**

Correspondence submitted by Mr. James “Boots” Donnelly, representing Backfield in Motion, Inc., requesting permission to enter into a lease with Metro Parks for use of property located in Litton Park adjacent to the former Litton gymnasium to provide services to the community was presented to the board.

Upon motion of Mr. Fossick, seconded by Mr. Ponder and as per park policy 3000.25, the board unanimously referred this request to the Parks Board’s Acquisition Committee to be heard at their meeting scheduled on Tuesday, February 4, 2014.

XII. UPCOMING SPECIAL ACTIVITIES/EVENTS

Ms. Jackie Jones distributed a flier to all board members inviting them to the Senior Citizen Valentine Ball scheduled for Friday, February 14th at the Noah Liff Cultural Center.

XIII. REPORT OF THE DIRECTOR

Mr. Lynch reported:

- Ravenwood Golf Club has until January 31st to vacate the premises. The budget process next year will consist of a master plan process through the Capital Budget. Plans currently are to demolish the tennis courts and pool as they are not usable. A feasibility study will be completed also.
- Budget process begins at the end of January. This will be a critical year because of property and greenways acquired. Parks will be requesting funds for:
 1. Increase number of employees during the summer enrichment program to ensure a safe environment for park users.
 2. Increase number of employees to maintain increased acreage and parks.
- Sevier Recreation Center scheduled for opening March 2014.
- Southeast Recreation Center scheduled for opening early fall 2014.

XIV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

- Mr. Anderson has requested that one Friends group appear monthly before the board with significant information (i.e. financial, board members, results of the previous year).
- Listing of facilities and acquired acreage distributed to the board at their February meeting.
- Ms. Odom will present a financial update to board before the board meeting in February.
- Mr. Joe Goldthreate will appear before the board in February with regard to the Hadley Park Tennis Center.

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

George Anderson, Chairperson