

**METROPOLITAN ACTION COMMISSION**  
**BOARD OF COMMISSIONERS**  
**800 2<sup>nd</sup> Avenue North**  
**Nashville, TN 37201**

**Thursday, March 28, 2013**  
**12:00 p.m. – 1:00 p.m.**

**AGENDA** – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission’s appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission’s final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. CALL TO ORDER Dr. LaVoneia Steele, Chair
  - A. Approve January 24, 2013 meeting minutes (*Attachment 1*)
  - B. Convene Nominating Committee
  - C. Convene By-Laws Committee
  - D. Convene Executive Director Evaluation Ad Hoc Committee
  
- II. EXECUTIVE DIRECTOR REPORT Cynthia Croom
  - A. Sequestration
  - B. Metro Budget including Capital Requests
  - C. Work Flexibility Committee (*Attachment 2*)
  - D. NCAF Conference
  - E. New Chief Financial Officer
  
- III. FINANCE REPORT Benita Davis, Treasurer
  
- IV. ITEMS REQUIRING BOARD ACTION
  - A. Finance Report
  - B. Grants/Contracts/Memoranda of Understanding (*Attachment 3*)
  - C. Policy for Submission of Disabilities Waiver (*Attachment 4*)
  - D. Metropolitan Nashville Office of Internal Audit report for the Audit of the Acceptable Use of Information Technology Assets – Metro Action Committee (*Attachment 5*)
  
- V. PROGRAM REPORTS
  - A. Public Information (*Attachment 6*)
  - B. Community Programs (*Attachment 7*)
  - C. Early Head Start (*Attachment 8*)
  - D. Head Start (*Attachment 9*)
  - E. Policy Council (*Attachment 10*)
  - F. Administrative Services/Operations (*Attachment 11*)
  - G. Human Resources (*Attachment 12*)
  
- VI. OTHER BUSINESS
  
- VII. EXECUTIVE SESSION
  
- VIII. ADJOURNMENT