



METROPOLITAN CIVIL SERVICE COMMISSION

MINUTES

July 10, 2012

8:30 a.m.

CS Conference Room

Suite 163, 222 Bldg.

3rd Avenue North

Nashville, Tennessee

MEMBERS: William H. Farmer, Chairman; R. Steve Corbitt; C. Michael Allen; D. Billye Sanders and Jo Ann North.

OTHER MEMBERS: Rita Roberts-Turner, Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order and said the first order of business was to determine if there were any amendments, corrections or questions from the minutes of the last **Regular Meeting** of **June 12, 2012**.

Director Roberts-Turner said there was one correction on pg. 5 under Codes Administration. The correction should list Mr. Fields interim service date as July 1, 2012 thru June 30, 2013. After the correction was made, Commissioner Sanders moved for approval of the minutes. There was a second by Commissioner North and no objections from the Commission.

Appeals Process: Chairman Farmer read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance BL2006-2050.

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CIVIL SERVICE COMMISSION

07/10/12 - 2

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FINANCE</u>			
Walker, Sandra M.	Finance Officer 2	Promotion	05/28/12

GENERAL SERVICES

*Capley, Neil B.	Equipment Mechanic	Vol Reduction In Salary Grade	06/11/12
^York, John W.	Equipment Mechanic	Vol Reduction In Salary Grade	06/11/12

*Voluntary Reduction in Grade from EVT 1, TG12 to Equipment Mechanic, TG11

^Voluntary Reduction in Grade from Master Tech, TG13 to Equipment Mechanic, TG11

PARKS

Snyder, Jerry W.	Maintenance & Repair Worker 1	New Hire	05/25/12
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POLICE

McClain, Anthony W.	Police Lieutenant	Promotion	06/01/12
*Bilbrey, Brandon M.	Police Officer 1	Class Change	06/05/12
*Blackwell, Bobby J.	Police Officer 1	Class Change	06/05/12
*Bowling, Wade T.	Police Officer 1	Class Change	06/05/12
*Burnett, Chase B.	Police Officer 1	Class Change	06/05/12
*Byers, Grant E.	Police Officer 1	Class Change	06/05/12
*Cairns IV, Paul M.	Police Officer 1	Class Change	06/05/12
*Choklad, Kevin D.	Police Officer 1	Class Change	06/05/12
*Cole, Charles M.	Police Officer 1	Class Change	06/05/12
*Desantis, James S.	Police Officer 1	Class Change	06/05/12
*Durham, William E.	Police Officer 1	Class Change	06/05/12
*Funk, Eric M.	Police Officer 1	Class Change	06/05/12
*Gilbert, Richard A.	Police Officer 1	Class Change	06/05/12
*Godlewski, Carl M.	Police Officer 1	Class Change	06/05/12
*Harvey, Eric L.	Police Officer 1	Class Change	06/05/12
*Heimbach, Steven P.	Police Officer 1	Class Change	06/05/12
*Henehan, Ryan J.	Police Officer 1	Class Change	06/05/12
*Huber, Zachary A.	Police Officer 1	Class Change	06/05/12
*Jones, Anton X.	Police Officer 1	Class Change	06/05/12
*Kelly, James R.	Police Officer 1	Class Change	06/05/12
*Kerrigan, James M.	Police Officer 1	Class Change	06/05/12
*Lippert, Joshua M.	Police Officer 1	Class Change	06/05/12
*Loewen, Troy J.	Police Officer 1	Class Change	06/05/12
*Lynch, Michael R.	Police Officer 1	Class Change	06/05/12
*Maeser, Joseph T.	Police Officer 1	Class Change	06/05/12
*Mana, Gilbert	Police Officer 1	Class Change	06/05/12
*Mathes, Jeffrey D.	Police Officer 1	Class Change	06/05/12
*Melia, John	Police Officer 1	Class Change	06/05/12
*Miller, Jacob D.	Police Officer 1	Class Change	06/05/12
*Nies, Paul M.	Police Officer 1	Class Change	06/05/12
*Rogers, Michael J.	Police Officer 1	Class Change	06/05/12

CIVIL SERVICE COMMISSION

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APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
*Rosson, Shawn M.	Police Officer 1	Class Change	06/05/12
*Rowland, Antonio B.	Police Officer 1	Class Change	06/05/12
*Sargent, Brittany M.	Police Officer 1	Class Change	06/05/12
*Simmons, Daniel S.	Police Officer 1	Class Change	06/05/12
*Soule, Stephen J.	Police Officer 1	Class Change	06/05/12
*Thomas IV, John H.	Police Officer 1	Class Change	06/05/12
*Uruski, Eric L.	Police Officer 1	Class Change	06/05/12
*Vaughn, Michael W.	Police Officer 1	Class Change	06/05/12
*Wilhoite Jr., Doyle F.	Police Officer 1	Class Change	06/05/12
*Williams, Kyle M.	Police Officer 1	Class Change	06/05/12
*Williams, Steven C.	Police Officer 1	Class Change	06/05/12
*Winkler, Benjamin M.	Police Officer 1	Class Change	06/05/12
*Wright, William C.	Police Officer 1	Class Change	06/05/12
*Martin Jr., Richard J.	Police Officer 2	Class Change	06/01/12
Brown, Brian R.	Police Sergeant	Promotion	06/01/12
Fernandez, Rafael	Police Sergeant	Promotion	06/01/12
Knapp, Kurt J.	Police Sergeant	Promotion	06/01/12
Stevenson, Matthew T.	Police Sergeant	Promotion	06/01/12

*Class Change from Police Officer Trainee to Police Officer 1

PUBLIC LIBRARY

Whipple, Rebecca A.	Library Manager 1	New Hire	6/11/12
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SHERIFF

Alford, Steven S.	Correctional Officer 1	New Hire	06/01/12
Bauernfeind, Rebecca D.	Correctional Officer 1	New Hire	06/01/12
*Baynham, Timothy W.	Correctional Officer 1	Transition - Civil Service	06/01/12
Beach, Sean H.	Correctional Officer 1	New Hire	06/01/12
Brown, Willie B.	Correctional Officer 1	New Hire	06/01/12
Buse, Jana J.	Correctional Officer 1	Re-Hire	06/01/12
Byers, Jonathan C.	Correctional Officer 1	New Hire	06/01/12
Carroll, Timothy J.	Correctional Officer 1	New Hire	06/01/12
Collins, Joshua L.	Correctional Officer 1	Re-Hire	06/01/12
Fairchild, Jessica L.	Correctional Officer 1	New Hire	06/01/12
Fox, Matthew T.	Correctional Officer 1	New Hire	06/01/12
Glaze, Sean A.	Correctional Officer 1	New Hire	06/01/12
Gregory, Shenika L.	Correctional Officer 1	Re-Hire	06/01/12
Haney, Justin M.	Correctional Officer 1	New Hire	06/01/12
Hendry IV, James E.	Correctional Officer 1	New Hire	06/01/12
Hurst, Lori S.	Correctional Officer 1	New Hire	06/01/12
^Jones, Anasha J.	Correctional Officer 1	Dept Transfer/Transition	
		- Civil Service	06/01/12
Jones, Matthew O.	Correctional Officer 1	Re-Hire	06/01/12

CIVIL SERVICE COMMISSION

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APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SHERIFF</u>			
*Jones, Tyshawn L.	Correctional Officer 1	Transition - Civil Service	06/01/12
McAvoy, Patrick O.	Correctional Officer 1	New Hire	06/01/12
McDonald, Jessica M.	Correctional Officer 1	New Hire	06/01/12
Mixon, Jennifer M.	Correctional Officer 1	New Hire	06/01/12
Morrison III, Robert M.	Correctional Officer 1	New Hire	06/01/12
Norton, Melissa N.	Correctional Officer 1	New Hire	06/01/12
Perkins, Octavius M.	Correctional Officer 1	New Hire	06/01/12
Powell, Matthew J.	Correctional Officer 1	New Hire	06/01/12
Reckart, Jeffrey A.	Correctional Officer 1	New Hire	06/01/12
Rickman, Christopher D.	Correctional Officer 1	Re-Employment	05/27/12
Roberts, Jeffrey W.	Correctional Officer 1	New Hire	06/01/12
Sawyer, Jessy L.	Correctional Officer 1	New Hire	06/01/12
Smith, Joseph R.	Correctional Officer 1	New Hire	06/01/12
Snider, Jonathan A.	Correctional Officer 1	New Hire	06/01/12
Spencer, Musenda O.	Correctional Officer 1	New Hire	06/01/12
Thompson, Corrice D.	Correctional Officer 1	New Hire	06/01/12
Waddell, Michael E.	Correctional Officer 1	Re-Hire	06/01/12
Weems, Ravon L.	Correctional Officer 1	New Hire	06/01/12
Woodard, Joseph A.	Correctional Officer 1	New Hire	06/01/12

*Transition to Civil Service from Non-Civil Service Position

^Department Transfer from Mac (Teachers Assistant) to Sheriff (Correctional Officer 1)

WATER SERVICES

Frydenlund, Jene Wayne	Equipment Operator 2	Promotion	06/09/12
McClain, Ernest D.	Equipment Operator 2	Promotion	06/09/12
Wells, Lonnie L.	Equipment Operator 2	Promotion	06/09/12
Demonbreun, Leon	Equipment Operator 3	Promotion	06/09/12
McElhiney, Kyle S.	Equipment Operator 3	Promotion	06/09/12
Crowder, Christopher R.	Industrial Mechanic 1	New Hire	05/26/12
McCrary, Christopher W.	Industrial Mechanic 1	New Hire	05/26/12
Standley, Jay J.	Industrial Mechanic 1	New Hire	06/09/12
Thompson, Stephen K.	Industrial Mechanic 1	New Hire	05/26/12
Yates, Joshua G.	Industrial Mechanic 1	New Hire	06/09/12
Alexander, Jasmine C.	Office Support Rep 3	New Hire	06/09/12
Bolen, Tia L.	Office Support Rep 3	New Hire	06/09/12
Coffey, Debra L.	Office Support Rep 3	New Hire	06/09/12
Hampton, Shawna N.	Office Support Rep 3	New Hire	06/09/12
Osborne, Valinda M.	Office Support Rep 3	New Hire	06/09/12
*Hutchinson, Ivan B.	Treatment Plant Tech 1	Transition - Civil Service	06/09/12
Micah, Amoasi C.	Water Quality Analyst 1	Promotion	05/26/12
^Tucker, Brandon B.	Water Quality Analyst 1	Dept Transfer/Promotion	05/26/12

*Transition to Civil Service from Temporary Status

^Department Transfer from Public Works (Sanitation Worker, TG5) to Water (Water Quality Analyst 1, SR8)

MOTION: After some discussion, Commissioner Allen moved for approval of the appointments as listed. Seconded by North and the Commission approved without objection.

TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Biggers, Boyce M.	Codes Admin Assistant Director	Pension	Codes Administration	06/08/12
Davanon, Rebecca M.	Information Systems Oper Analyst 1	Resignation	ECC	05/31/12
Melton, Frank S.	Finance Officer 3	Pension	Finance	06/01/12
Brown, Ira S.	Fire Captain	Pension	Fire	05/20/12
Harris Jr., Franklin E.	Fire Engineer	Pension	Fire	05/22/12
Hasting Jr., Charles W.	Fire Fighter 2	Deceased	Fire	05/30/12
Jackson, L. V.	Fire Maintenance Worker 1	Pension	Fire	05/30/12
Carty, Martin E.	Paramedic 2	Resignation	Fire	05/27/12
Broughton, John P.	Equipment Servicer	Resignation	General Services	06/08/12
Eckert, Douglas Clarke	Special Projects Manager	Resignation	ITS	06/01/12
Thompson Jr., Michael W.	Maintenance & Repair Leader 1	Resignation	Parks	06/01/12
Battle, Carlton L.	Recreation Leader	Resignation	Parks	06/13/12
Helton, Michael L.	Police Officer 2	Pension	Police	05/31/12
Neumeyer, Michael J.	Police Officer 2	Resignation	Police	05/23/12
Towers, Kimberly A.	Police Officer 2	Pension	Police	05/25/12
Perkins, Taylor S.	Police Operations Assistant 1	Dismissal	Police	06/15/12
Williams, Kenya D.	Police Operations Coordinator 1	Resignation	Police	06/22/12
Binkley, Julia Y.	Police Operations Coordinator 2	Pension	Police	05/31/12
Cook, Neil M.	Police Sergeant	Pension	Police	05/23/12
Johnson, James	Police Sergeant	Pension	Police	06/15/12
Rueff, David.	Police Sergeant	Pension	Police	05/31/12
Teague, Vernon M.	Police Sergeant	Pension	Police	06/22/12
Sloss, Angel L.	Circulation Assistant 2	Resignation	Public Library	05/30/12
Deeb, Elizabeth H.	Library Manager 1	Resignation	Public Library	06/01/12
Criswell, Vernon D.	Maintenance & Repair Worker 1	Pension	Public Works	06/04/12
Suleyman, Jiyayi A.	Correctional Officer 1	Resignation	Sheriff	06/13/12
Ball, Carrie L.	Correctional Officer 2	Resignation	Sheriff	06/04/12
Kincade, Richard M.	Correctional Officer 2	Resignation	Sheriff	06/08/12
Taylor, Robert L.	Engineering Tech 2	Pension	Water Services	06/19/12
Knight, Laurie M.	Equipment & Supply Clerk 1	Resignation	Water Services	06/08/12

MOTION: *After some discussion, Commissioner Allen moved to accept the Termination/Pension report for the dates and reasons stated. Seconded by Commissioner North and the Commission approved without objection.*

ELIGIBILITY REGISTER REPORT

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Equipment Operator 2	Water	4	Dept	6/11/2012	E
Police Operations Coord. 1-Chief's Office	Police	1	Dept	6/12/2012	A
Water Maintenance Technician 1	Water	155	Open	6/13/2012	E
Equipment Operator 3-Backhoe	Water	6	Dept	6/13/2012	E
Equipment Operator 3-Gradall	Water	1	Dept	6/13/2012	E
Administrative Services Officer 4	Police	56	Dept	6/14/2012	E
Engineer 1	Water	19	Dept	6/14/2012	E
Finance Off. 3-Procurement Contract Spec.	Finance	69	Open	6/20/2012	A
Office Support Specialist 2	Police	6	Dept	6/20/2012	E
Finance Manager	Finance	31	Open	6/20/2012	E
Application Technician 2	Water	5	Open	6/21/2012	E
Maintenance & Repair Worker 1	Public Works	141	Open	6/21/2012	A
IS Application Analyst 1	Library	21	Open	6/20/2012	E

MOTION: *After some discussion, Commissioner Allen moved to approve the register report. Seconded by North and the Commission approved without objection.*

DEPARTMENTAL ITEMS

BEER BOARD

(1: **Executive Director Jackie Eslick requested approval for Leave from Civil Service from July 1, 2012 through June 30, 2013.**

Ms. Eslick said the Leave from Civil Service status would begin July 1, 2012 and go through June 30, 2013. She will serve as Executive Director of the Metropolitan Beer Board in a non-Civil Service position.

MOTION: *After some discussion, Commissioner North moved for approval of the above request as submitted. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

CODES

(2: **Director Terry Cobb requested approval of an Open Range Increase for Joe K. Hargis, Zoning Examination Chief, effective July 7, 2012.**

Director Cobb said the position of Metro Zoning Administrator has remained open since the untimely death of Mr. Long West in March 2011. Mr. Joel Hargis, who has been serving as Zoning Examination Chief, assumed extra duties and responsibilities in areas of permit issuance and technical services. He has also taken an active role in handling Board of Zoning Appeals and serves as a liaison with other departments in Metro. During his personal time he earned a J.D. degree from the Nashville School of Law and was sworn into the Tennessee bar. Mr. Hargis continues to accept responsibility and will help upgrade the department's computer system over the next 18 months. His present salary is \$58,429.00 and will increase to \$64,272.00 per year. Mr. Hargis has proved himself to be a valuable asset to the Department of Codes.

MOTION: *After some discussion, Commissioner Sanders moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

PLANNING COMMISSION

(3: **Director Rick Bernhardt requested approval for Leave from Civil Service for Ms. Lou Edwards, Office Support Specialist 2, SR08, effective August 1, 2012 through July 31, 2013.**

Jeffery Leach stated that Ms. Edwards will serve as an Administrative Assistant for the Metro Planning Organization (MPO), which provides long-range transportation planning for cities and counties across Middle Tennessee. Her responsibilities will be the day-to-day management of MPO office operations and provide administrative support to the MPO Executive Director and staff. The position is presently funded through the Regional Transportation Planning Funds in conjunction with TDOT.

MOTION: *After some discussion, Vice-Chairman Corbitt moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

HUMAN RESOURCES

Human Resources Director Rita Roberts-Turner submits the following for the Commission's consideration and appropriate action:

(4: Review Agreed Order – Ethan Thompson, WS / Termination

Ethan Thompson was terminated from his position at the Water Services Department on January 12, 2012 for violation of following Civil Service Rules:

Chapter 6, Section 6.7: #1 - Neglect or failure to perform official duty; #5 – Neglect or disobedience to the lawful and reasonable orders given by a supervisor and #33 – Conduct unbecoming an employee of the Metropolitan Government. Mr. Thompson appealed his termination to the Commission and the case was assigned to Administrative Law Judge Anthony Adgent. Metro Attorney Jennifer Howard represented Metropolitan Government. Mr. Thompson represented himself.

A pre-hearing was conducted and a date of May 30, 2012 was set to hear the matter. On May 21, 2012, Mediation Judge Steve Darnell sent notice to all parties that an agreement had been made resolving the dispute. Judge Darnell stated he would notify Administrative Law Judge Adgent of the settlement by copy of email. On June 28, 2012, Judge Anthony Adgent issued an Agreed Order indicating all parties were in agreement to settle the Civil Service appeal of the disciplinary action against Mr. Thompson. The order is attached for the Commission's review.

Metro Attorney Jenny Howard and Mr. Thompson were present to discuss the case.

MOTION: *After some discussion, Commissioner North moved to approve the Agreed Order as submitted by Administrative Law Judge Anthony Adgent. Seconded by Commissioner Allen and the Commission approved with no objections.*

(5: Review Agreed Order - Randy Kroll, Police / Grievance

Randy Kroll filed a grievance and was denied IOD by the Metro Police Department during the week of June 20-24, 2011 while participating with other officers at the Summer Great Camp at Meigs Middle School. The grievance proceeded through the departmental process and was denied. Officer Kroll then appealed the denial of his grievance to the Civil Service Commission where the case was assigned to Administrative Law Judge Ann Johnson. Metro Attorney Catherine Dundon represented Metropolitan Government and Attorney Worrick Robinson represented Officer Kroll.

A pre-hearing was conducted and a date of March 14, 2012 was set to hear the matter; however, the hearing was continued. On May 1, 2012, an "Order to Continue and Reset Hearing" was issued by Judge Johnson resetting the hearing date for May 16, 2012. The hearing was continued. By June 27, 2012, Judge Ann Johnson issued an "Agreed Order of Settlement" indicating that all parties were in agreement to settle the appeal filed by Officer Kroll.

Metro Attorney Jennifer Cavanaugh was present to discuss the case. Attorney Worrick Robinson was also in attendance.

MOTION: *After some discussion, Commissioner Allen moved to approve the Agreed Order as submitted by Administrative Law Judge Ann Johnson. Seconded by Commissioner North and the Commission approved with no objections.*

(6: Review of Initial Order – David Tribble, Sheriff / Dismissal

David Tribble, Correctional Officer I, was terminated from the Sheriff's Office on March 24, 2011 for alleged violation of DCSO policies 1-1.312 Employee Conduct #2 – Neglect of duty or failure to perform duty; #5 – Failure to follow written orders, policies and procedures; #8 – Unauthorized sleeping on duty and #25 – Falsification, unauthorized altercation, or unauthorized destruction of documents or records; Civil Service Rules – Section 6.7 #11 - Violation of any written rules, policies or procedures of the department in which the employee is employed.

Mr. Tribble appealed his termination to the Commission and the case was assigned to Administrative Law Judge Randall LaFevor. Metro Attorney Jennifer Cavanaugh represented Metropolitan Government during the hearing. Mr. Tribble was represented by Attorney Elizabeth Powers. The case was heard on December 1, 2011. On March 22, 2012, Judge LaFevor entered an Initial Order upholding the termination.

MOTION: After some discussion, Vice-Chairman Corbitt moved to uphold the Initial Order that was submitted by Administrative Law Judge Randall LaFevor. A second was made by Commissioner Sanders. There was one objection from Commissioner Allen.

(7: Review of Initial Order – David Cage, Sheriff / Dismissal

David Cage, Correctional Officer I, was terminated from the Sheriff's Office on March 30, 2011 for alleged violation of DCSO policies 1-1.312 Employee Conduct #5 – Failure to follow written orders, policies and procedures and #10 – Failure to comply with reasonable standards of conduct in a manner that reflects poorly upon the employee, the DCSO or the Metropolitan Government, and/or violates the public trust; Civil Service Rules – Section 6.7 #11 - Violation of any written rules, policies or procedures of the department in which the employee is employed.

Mr. Cage appealed his termination to the Commission and the case was assigned to Administrative Law Judge Joyce Carter-Ball. Metro Attorney Jennifer Cavanaugh represented Metropolitan Government during the hearing. Mr. Cage was represented by Attorney Worrick Robinson. The case was heard on November 28, 2011. On March 28, 2012, Judge Carter-Ball entered an Initial Order upholding the termination.

Attorney Worrick Robinson was present at the Civil Service meeting. Metro Attorney Jennifer Cavanaugh requested to defer the matter stating that she and Mr. Robinson are working to resolve the case and could possibly provide an Agreed Order at the next meeting.

ACTION: This matter was deferred until the meeting of August 14, 2012.

(8: Review of Initial Order – Timothy Reid, Police / Dismissal

Timothy Reid was suspended and terminated from his position at the Police Department effective March 30, 2010 for violation of the following: General Order 04-05, Department; MNPD General Order 06-05, Department and Personal Appearance; MNPD General Order 07-09, Security and Disposition of Law Enforcement Record and Files; Metro Civil Service Rule 6.7 (2), Deficient or Inefficient Performance of Duties; metro Civil Service Rule 6.7 (11), Violation of any of the Rules or Regulations of the Department in which the employee is Employed; Metro Civil Service Rule 6.7 #32), Any Failure of Good Behavior which Reflects Discredit upon Himself, the Department and/or the Metropolitan Government; and Metro Civil Service Rule 6.7 (#33), Conduct Unbecoming an employee of the Metropolitan Government.

Officer Reid appealed his dismissal to the Commission and the case was assigned to Administrative Law Judge Leonard Pogue. Metro Attorney Jennifer Cavanaugh represented Metropolitan Government during the hearing. Attorney Brocklin Parks represented Mr. Reid.

The case was set to be heard on October 27, 2011. On February 15, 2012, proposed Orders from both attorneys were submitted for review. On April 3, 2012, Judge Pogue entered an Initial Order to uphold the Metropolitan Police Departments decision to termination Mr. Reid's employment. On April 18, 2012, a Petition for Reconsideration of the Initial Order was filed with Judge Pogue by attorney Brock Parks for Officer Reid. On May 8, 2012, an Order was submitted by Judge Pogue denying the Petition for Reconsideration of the Initial Order.

Metro Attorney Jennifer Cavanaugh and Attorney Brock Parks were both present to discuss the case. Mr. Parks stated his client had accepted the decision of termination from Metropolitan Police Department and the Administrative Law Judge Leonard Pogue. He does not wish to continue with his appeal before the Commission.

MOTION: *After some discussion, Commissioner North moved to uphold the Initial Order that was submitted by Administrative Law Judge Leonard Pogue. A second was made by Commissioner Allen.*

(9: Leave from Civil Service – C. Mayo

Deputy Director Jim Kramer said Ms. Christiana Mayo has been working in a Leave from Civil Service status in a part time capacity since May 2001. She continues to do a good job and has asked to remain in this status for another year. The request will be effective beginning August 11, 2012 thru August 10, 2013.

MOTION: *After some discussion, Commissioner North moved for approval of the above request as submitted. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

(10: Benefit Board Election Results – Police and Retired Employee Representative

Human Resources Analyst Seth Waltenbaugh said the Police Department and Retired Employees group had several individuals who requested petitions in order to run in the Employee Benefit Board elections. All proper steps were taken and the election was publicly announced in a notification or mailed to retirees. Only one person in both the Police and Retiree groups turned in a completed petition and therefore neither seat required an election. Each qualified candidate was declared the winner.

ACTION: *This was for a report only.*

(11: Human Resources Updates

ACTION: *None*

(12: **Communiqués from the public on pending hearings**

None

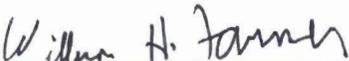
With nothing further, the regular meeting adjourned at 9:18 a.m.

ATTEST:

APPROVED:



**Ms. Rita Roberts-Turner, Director
Secretary to the Commission**



**William H. Farmer, Chairman
Civil Service Commission**