DRAFT MINUTES: ***Subject to change prior to approval by Authority or Committee at its next regular meeting***

MINUTES OF THE DIVERSITY BUSINESS ENTERPRISE & PROCUREMENT COMMITTEE MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

The Diversity Business Enterprise (DBE) & Procurement Committee of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) met on January 31, 2013 at 8:58 a.m., in Room 209 at the Nashville Convention Center, Nashville, Tennessee.

DBE & PROCUREMENT COMMITTEE MEMBERS PRESENT: *Francis Guess, Willie McDonald, Vonda McDaniel, and Leo Waters

DBE & PROCUREMENT COMMITTEE MEMBERS NOT PRESENT:

OTHERS PRESENT: Roxianne Bethune, Jasmine Quattlebaum, Elisa Putman, Larry Atema, Patrick Holcombe, Ryan Johnson, Sharon Hurt, Stephanie Harris, and Natasha Blackshear

The meeting was opened for business by Committee Chair Vonda McDaniel

ACTION: Francis Guess made a motion to approve the DBE & Procurement Committee minutes of September 27, 2012 and October 25, 2012. The motion was seconded by Leo Waters and approved unanimously by the committee.

Roxianne Bethune reviewed the quarterly DBE reports and there was discussion. (Attachment #1) She also gave an Omni DBE update through the end of the year.

ACTION: Francis Guess made a motion to accept the DBE report as presented. The motion was seconded by Willie McDonald and approved unanimously by the committee.

Jasmine Quattlebaum was asked to give an operations update. She reported that the DBE goal for the operations of the Music City Center has been set to be not less than 20%.

ACTION: Francis Guess made a motion to recommend the Music City Center operations DBE goal of not less that 20% to the full Authority. The motion was seconded by Leo Waters and approved unanimously by the committee.

* Denotes departure of Francis Guess

Ms. Quattlebaum was asked to give an update about the involvement of JUMP in operations. She also announced there will be a career fair at the NCC with JUMP on March 8th.

With no additional business a motion was made to adjourn, with no objection the DBE & Procurement Committee of the CCA adjourned at 9:23 a.m.

Respectfully submitted,

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Elisa Putman
VP of Operations
Convention Center Authority

Approved:

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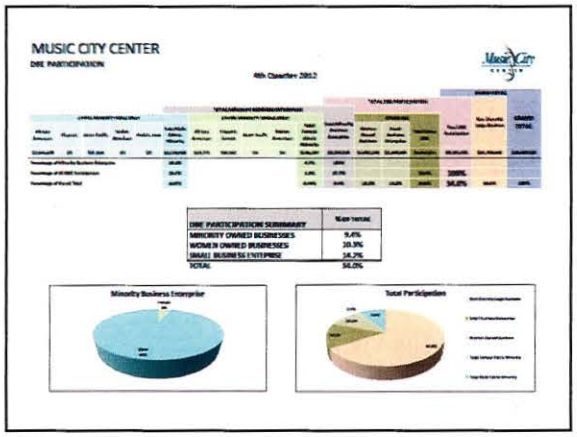
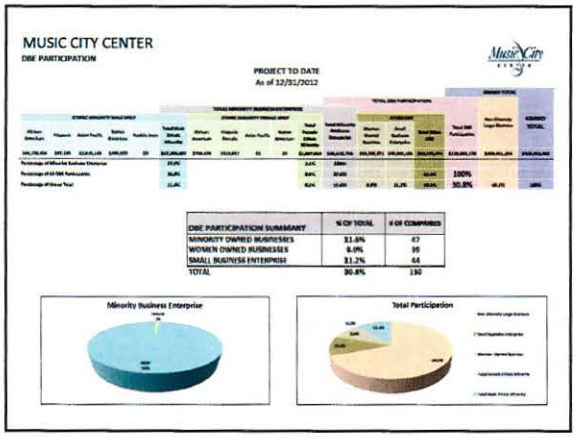
Vonda McDaniel, Committee Chair
CCA DBE & Procurement Committee
Meeting Minutes of January 31, 2013

DBE & Procurement Committee

January 31, 2013





Staffing Updates

- Career Fair with JUMP – March 8th

DBE & Procurement Committee

January 31, 2013