

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chairman Cleo Duckworth called the meeting to order at 3:05p.m. and presided over the meeting with the following members present: Susan Mattson, Wayne Tucker, Buford Tune, and Eliud Trevino. Board members Michael Stewart, William Johnson, Joe Sweat, and James Robertson were absent. Others present included: Mark Lynam (ECD Admin); Duane Phillips, Rickey McWright, Bruce Sanschargin, Angie Milliken, Amanda Sloss, and Dwayne Vance (ECC); Pat Nolan (Dye, Van Mol & Lawrence), and Aida Hughes.

### **Minutes**

Mr. Tune made a motion for the Board to accept the minutes from the November 20, 2008 meeting. Ms. Mattson seconded the motion and it carried unanimously by voice vote.

### **ECC Training Requests**

Mr. Sanschargin presented the following items for the board's approval.

#### **Training Materials / Membership Fees**

"Expectations" Training & Evaluation Software	\$ 319.00
"Public Safety Group" Training & Testing Software	468.00
PLIMUS Software for Training	314.50
APCO Annual Membership Renewal (23 members)	2,047.00
CALEA Annual Membership Fee	<u>3,710.00</u>
Total	\$6,858.50

Ms. Mattson made a motion for the Board to approve the training materials and membership fees. Mr. Tune seconded the motion and it carried unanimously by voice vote.

### **Technology Requests**

Mr. McWright presented the following items for the board's approval.

#### **Monitors for Message Centers:**

Four (4) 50" monitors to be used as message centers at Compton site (2) and Harding Backup site (2). Price includes installation, mounting brackets, and electrical circuits.  
Cost not to exceed \$12,000

Mr. Tune made a motion for the Board to approve the monitors. Mr. Tucker seconded the motion and it carried unanimously by voice vote.

#### **Concrete Wall Around Fuel Tank**

Mr. McWright explained that the State of Tennessee is requiring that Metro replace the underground fuel tank at the Compton 911 Center with an above ground fuel tank. Metro will fund the replacement of the fuel tank but not a concrete wall to go around it. The management staff at the 911 believes that a concrete wall around the fuel tank is needed for security purposes. They asked if the Emergency Communications District would be willing to fund the cost of the wall.  
Cost is estimated at approximately \$10,000.

Ms. Mattson made a motion for the Board to approve funding of the concrete wall subject to Senator Haynes review of the expenditure to assure that it is a permissible use of 911 funds. Mr. Tune seconded the motion and it carried unanimously by voice vote. (Senator Haynes responded via e-mail on January 20<sup>th</sup>, 2009 advising that 911 funds could be used for this purpose. See attachment.)

### **Public Awareness Update**

Mr. Nolan updated the Board on the following items:

- Call analysis for December 2008
- Rescue Rex schedule for January 2009
- Rescue Rex report showing number of shows and number of children that we expect to reach for the period from September 08 – April 09. Will probably exceed last year's numbers.
- Increase in non-emergency calls during the month of December. It would appear that Metro no longer offering 311 service may be leading to the higher number of non-emergency calls.
- Newsletter is expected to go out before the end of the month.
- Mr. Nolan advised ECD Board members that if the "English Only" vote passes, the ECD Board may want to position itself as to where it stands regarding the radio announcements and billboards that are produced in Spanish as part of the public awareness program.

### **Street Name Change**

An ordinance has been submitted to rename a portion of Jackson Street to Locklayer Street. Mr. McWright indicated that this change had the approval of the ECC Department. With that said Ms. Mattson made a motion to approve the name change. Mr. Trevino seconded the motion and it carried unanimously by voice vote.

### **All Inclusive Update**

Mr. Duane Phillips updated the Board on the following items:

- The Channel 5 news story where a trailer fire victim claimed it took 20 minutes for someone to answer her 911 call was incorrect. It took 23 seconds to answer the call. The Fire Dept arrived on the scene within eight minutes. Channel 5 ran a correction on the story.
- A story that ran in the Tennessean on January 3<sup>rd</sup> credited a passerby on saving a preachers life after he was involved in a car wreck. Credit should have been given to ECC staff member Pam Davis. She was the one who told the passerby how to get the victim breathing again.
- Metro ECC was successful in passing the CALEA certification.
- Metro had its budget kickoff and all departments are being asked to reduce their budget by 10%. The only thing that the ECC Department can offer up is personnel.
- The employee appreciation banquet will probably take place in late February or early March.
- The ECC Dept has not yet been given approval to make permanent promotions. They are being allowed to work employees in an "out of class" status for 100 days. Beginning February 1<sup>st</sup> Rickey McWright will be replacing Angie Milliken as Acting Assistant Director over Operations and Michelle Peterson will be replacing Lisa Fulton as Acting Director over Support.

### **ECC CALEA Accreditation**

Angie Milliken thanked the Board for allowing herself and Chief Phillips to travel to Tulsa to accept their CALEA accreditation. She noted that the CALEA Certification Committee had many positive things to say about Metro's ECC Department.

### **Adjournment**

Meeting adjourned at 3:55pm.

Minutes submitted by Mark Lynam