

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chairman Cleo Duckworth called the meeting to order at 3:00p.m. and presided over the meeting with the following board members present: Wayne Tucker, Buford Tune, Jim Graves, James Robertson, and William Johnson. Board members Susan Mattson, Joe Sweat, and Eliud Trevino were absent. Others present included: Mark Lynam (ECD Admin); Duane Phillips, Rickey McWright, Lisa Fulton, Bruce Sanschargin, Dwayne Vance, Angie Milliken, Don Perry, Amanda Sluss (ECC), Pat Nolan (Dye, Van Mol & Lawrence), and Senator Joe Haynes (Legal Counsel)..

Minutes

Mr. Tune made a motion for the Board to accept the minutes from the June 18, 2009 meeting. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

ECC Training Requests

Mr. Sanschargin presented the following items for the board's approval.

Training Materials

4418.03	Police Dispatch Manuals (4 copies printed)	\$ 40.00
	Emergency Fire Dispatch Manuals (5 @ \$100 each plus S/H)	\$ 500.00
	Emergency Medical Dispatch Manuals (5 @ \$100 each plus S/H)	\$ 500.00
	Call-Taker Manuals (5 @ \$10 copies printed)	<u>\$ 50.00</u>
	Sub Total	\$ 1090.00

Conferences/Training Sessions

4418.06	QA training (EMD / EFD Reviews) (4 persons 3 day training @\$750/ea)	\$ 3000.00
	Fred Pryor Career Tracks training, unlimited classes for 12 months (Lisa Fulton & Lynette Dawkins \$199 ea.)	\$ 398.00
4418.06	TENA, Gatlinburg, (Sept. 25 th – 30 th) Registration (9 @ \$125 ea.)	\$ 1125.00
4418.07	Travel Expenses (9 attendees) Mileage (430.25 miles @\$0.55/mi) Est. Hotel (5 nights @ \$110) Meals (3 days@ \$39, 2 days @ \$29.25 x 9)	<u>\$ 1579.50</u>
	Sub Total	\$13,182.50

Misc.

4418.04	Aqua Software License (EMD/EFD review software)	\$ 2730.00
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Grand Total \$17,002.50

Mr. Tune made a motion for the Board to approve the training requests. Mr. Graves seconded the motion and it carried unanimously by voice vote.

Update on 800MHz Radio System Upgrade

Mr. McWright informed the Board that Metro's Purchasing Department has decided to issue an RFP for this project. He thought the RFP would be issued early in September. Mr. McWright went on to say that he was investigating whether or not it would be more beneficial to purchase new consoles for the CAD system in lieu of having an interface built to the existing consoles as part of the radio system upgrade. He would have more information on this matter at a later date. Mr. Lynam stated that the \$5 million which was set aside as a down payment on the radio system upgrade would remain in the LGIP investment account until Metro accepts a proposal.

All Inclusive Update

Mr. McWright updated the Board on the following items:

- The State TECB reimbursed us \$438,000 as part of their training grant.
- All of the administrative PC replacements and laptops are in. We are holding off on replacing the CAD PC's until we move further along with the "Lighthouse" project.
- There was an unscheduled activation of the backup center from July 22nd – 27th due to air conditioning problems at the main center.
- On Tuesday, August 25th there will be a kickoff meeting between the ECC and Motorola regarding the "Lighthouse" project. This is expected to be a year long project.

Public Awareness Update

Mr. Nolan updated the Board on the following items:

- Rescue Rex schedule for the month of September. Rex attended the Mayor's "First Day".
- The call analysis for July 2009.
- DVL is monitoring feedback on the "Rate My 911" outdoor boards.
- Public Awareness Committee has approved concepts for new radio ads.
- New employee has been hired to portray Rescue Rex.

TENA Conference

Mr. Lynam reminded board members of the upcoming TENA Conference that will take place in Pigeon Forge. The dates of the conference are September 27th – 30th. Ms. Duckworth recommended that all board members try to attend at least one of the various conferences. She pointed out that the conferences offer very good educational courses. Mr. Lynam mentioned that he would like to attend the TENA Conference. Ms. Duckworth said that she had encouraged Mr. Lynam to attend the conference. She felt that it would offer valuable learning opportunities as he continues to support the Board. She asked if any board members objected to him attending. There were no objections.

Miscellaneous

Mr. Nolan mentioned that in late July someone from Channel 4 had called Amanda Sluss about a news release that was issued by the TECB. The news release dealt with the possibility of the TECB ending its cost recovery to wireless carriers for providing Phase I and Phase II enhanced 911 service. The money paid to the wireless carriers could be redirected to the ECD districts across the State. The newsperson had interpreted the announcement to mean that the local districts would be getting less money. Ms. Sluss explained to the reporter that this was a TECB (State) matter and did not affect Metro.

A copy of the monthly ECC newsletter was included in the packets that were provided to board members. It was pointed out that Lisa Fulton prepared the newsletter. Ms. Duckworth stated that the newsletter was put together nicely and was very informative. Ms. Fulton will see that board members get a copy each month.

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Adjournment

Meeting adjourned at 3:28pm.

Minutes submitted by Mark Lynam