

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15<sup>th</sup> Avenue South. Chair Cleo Duckworth called the meeting to order at 3:00p.m. and presided over the meeting with the following board members present: Susan Mattson, Jim Graves, William Johnson, Eliud Trevino, Wayne Tucker, and James Robertson. Board members Buford Tune and Joe Sweat were not in attendance. Others present included: Mark Lynam (ECD Admin); Duane Phillips, Rickey McWright, Bruce Sanschargin, Lisa Fulton, and Amanda Sluss (ECC Dept), Pat Nolan (Dye, Van Mol & Lawrence), Senator Joe Haynes (Legal Counsel), and Aida Hughes.

### Minutes

Mr. Graves made a motion for the Board to accept the minutes from the October 21, 2010 meeting. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### Financial Report

Mr. Lynam went over the October 2010 financial report with board members. He reported that income for October was \$775,096 and expenses were \$225,526 leaving us with a net gain of \$549,570 for the month. Our checking account balance at the end of October was \$887,455 and our LGIP account balance was \$11,262,164.

### Training Requests

Mr. Sanschargin presented the following items for the Board's approval:

#### Training Materials

4418.03	Emergency Fire Dispatch Manuals (5 @ \$100 each plus S/H)	\$ 500.00
	Emergency Medical Dispatch Manuals (5 @ \$100 each plus S/H)	\$ 500.00
	Call-Taker Manuals (5 @ \$10 copies printed)	\$ 50.00

#### Misc Items

4418.10	Co-Host APCO Communications Supervisor Course February 7th-9 <sup>th</sup> , 2011 Nashville, TN Registration (20 @ \$329)	<u>\$ 6,580.00</u>
---------	--	--------------------

Total \$ 7,630.00

Ms. Mattson made a motion for the Board to approve the training requests. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### Technology Requests

Mr. McWright asked the Board to approve the following expenditures:

- Purchase five (5) additional Critical licenses for the testing of call-taker applicants (one-time charge of \$2,695 and an annual maintenance fee of \$1,539).
- Replace the Blackberry cell phones that are used within the ECC department with the Motorola Droid (the phones are free but the cost of the various accessories that are needed for the phones is \$1,000).

After discussion ended Mr. Robertson made a motion to approve the purchase of these items. Mr. Tucker seconded the motion and it carried unanimously by voice vote.

### **Public Awareness Update**

Mr. Nolan reported to the Board on the following topics:

- Prince Market Research ...Surveys were started on November 12<sup>th</sup>. Eighty five (85) of the projected four hundred (400) surveys have been completed.
- Rescue Rex ...Reports were presented showing November appearance schedule as well as the number of schools, shows, and children reached this school year.
- Rescue Rex web site...The web site address was e-mailed to board members so that they could preview the almost complete website and offer comments.
- Call analysis report for October 2010...Overview of call volumes as compared to this time last year.
- Smart 911...An analysis has been completed on the August thru October time period. During that time the number of accounts has risen from 408 to 682. The number of individuals that are signed up has risen from 645 to 1017. The current ad program will end in January.
- 911 Newsletter...the newsletter should be completed and mailed out in January.

### **All Inclusive Update**

ECC Director Duane Phillips updated the Board on the following subjects:

- Metro Government had a mishap earlier this week that erased the hard drives on hundreds of computers. Twenty six (26) computers were affected within the ECC Department. Those computers have been restored and everything is operating normally again.
- Twelve vacancies currently exist within the ECC Department. A class of six will graduate next week. Another six will graduate in December which will fill all the vacancies. Seven more dispatchers will start training in January to handle the dispatching for the new Madison precinct.
- Motorola will start installing the infrastructure for the new radio system in January. The dispatch portion of the project should be completed by September 2011.
- Several members of ECC management attended the Mississippi 911 Conference. They held a discussion on the May 2010 flood and how emergency personnel in Nashville responded to the flood.
- Members of the ECC Department recently attended a conference in Las Vegas where they shared information regarding their new CAD system. Several 911 centers across the nation are interested in visiting Nashville's 911 Center to learn more about their accomplishments.
- Motorola will host a media event on 12/13/10 to promote the new P1 CAD system at Metro's 911 Center.
- Consideration is still being given to moving the ECC Department to the Peterbilt property that was recently purchased by Metro.
- Rave Mobile Systems is working with Amanda Sluss regarding home flyers that they want to send out to promote Smart 911.
- Next week Mr. Phillips will be attending the Mayor's New Awareness Advisory Council to discuss issues surrounding people who don't speak English as their first language. He will take Smart 911 information to that meeting.

### **Miscellaneous**

- Ms. Duckworth asked if Metro Community Centers could help sign up people for Smart 911. Mr. Phillips said that they were working with the Parks Dept. He also said that Lynn Questell with the TECB was trying to get information about Smart 911 posted in State office buildings.
- The ECD Board decided not to meet in December unless something comes up that requires their attention.

### **Adjournment**

Meeting adjourned at 3:45pm.