

February 19, 2003

*Kim McDoniel, Auditing Manager
Metro Department of Finance Internal Audit
222 3rd Avenue North, Suite 401
Nashville, TN 37201*

Dear Ms. McDoniel:

This letter serves as acknowledgement of receipt of the Performance Audit of the Nashville Convention Center, as performed by the firm of KPMG, under the direction of Internal Audit of the Department of Finance.

Overall, it appears from this audit, that the NCC is fulfilling its mission of generating economic impact for the city of Nashville and the region. Policies established and approved by the Metropolitan Convention Center Commission are supportive of that mission.

As a result of the audit, meetings will be held with NCC management staff and the MCCC to discuss the findings, and focus on the long-term success of the facility within the hospitality industry of Nashville. This will be accomplished by:

- continuing to evaluate the focus on the mission*
- improving on internal reporting systems i.e. lost business, financials, etc.*
- engaging in conversation with the Department of Finance regarding our facility management accounting software and the potential for downloading that information into Fastnet*

Further, the Chairman of the Metropolitan Convention Center Commission Tom Lee, will meet with the Chairman of the Metropolitan Sports Authority for purposes of clarifying availability of space within the Gaylord Entertainment Center, in conjunction with the booking of the Nashville Convention Center exhibition space.

Thank you for your continued support of the Nashville Convention Center.

Sincerely,

*Teresa Evetts Horton
Executive Director*

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