

November 28, 2001

Ms. Kim McDoniel
Internal Audit Manger
Metropolitan Government of Nashville and
Davidson County
222 3rd Avenue North, Suite 401
Nashville, TN 37201

Dear Ms. McDoniel:

I have reviewed Internal Audit's report on Metro's fleet operations and TCI's Fleet Performance Audit, and I am in basic agreement with the related recommendations. Sound management of the government's fleet operations is essential for public and employee safety and for the protection of the significant investment in capital resources allocated to the thousands of vehicles deployed throughout Metro.

I will call together a task force that will include representatives from the appropriate Metro departments and instruct that task force to work toward implementing the plan proposed by TCI. It is my intention to call this task force together during the month of December.

Sincerely,

Bill Purcell

Copy: Mike Bradley, General Services
Karl F. Dean, Department of Law
Randall Dunn, Public Works
Jim Fyke, Parks Department
Stephen Halford, Fire Department
John W. Lynch, Human Resources
David L. Manning, Department of Finance
Scott Potter, Water and Sewer
Metropolitan Council Audit Committee
Richard V. Norment, Director of County Audit
KPMG, Independent Public Accountant