

# ENTRANCE POSITION ANNOUNCEMENT

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
METROPOLITAN ACTION COMMISSION  
(615) 862-8860, Extension 105

APPLICATIONS WILL BE ACCEPTED UNTIL AN ADEQUATE POOL IS ESTABLISHED.

## HEAD START TEACHER II

**SALARY: \$35,525.37**

**GRADE 8**

Plus medical, dental, pension and other insurance benefits

**POSITION DESCRIPTION:** Work hours (7:30 a.m. – 3:30 p.m.)

**Duties include:**

- Responsible for integrating the educational aspects of the Head Start daily program
- Provide children with a learning environment
- Provide children with varied experiences
- Help children to develop socially, intellectually, physically, and emotionally

**MINIMUM REQUIREMENTS:**

- Minimum of a Bachelor's degree in **Early Childhood Education** and/or **the equivalent hours equal to a major in Early Childhood Education**  
*\*Please Note: Due to Federal regulations there are no exceptions to the Degree requirement\*  
Please submit a copy of an official transcript when applying*
- Previous work experience with young children
- Ability to promote the appropriate development skills in young children
- Teamwork experience
- Valid Tennessee Driver's License

### **HOW TO APPLY**

Applications can be downloaded from our website at [www.nashville.gov/mac](http://www.nashville.gov/mac)

Applicants may fax application and/or resume to (615) 862-8881

Or

Mail to the

**METROPOLITAN ACTION COMMISSION**

800 Second Avenue North

Nashville, TN 37201

Or

Apply in person Monday through Friday between 9:00 am and 4:00 pm.

For questions contact the Human Resources department at (615) 862-8860 extension 70105.

**Please be advised that ALL candidates for ANY position with the Metropolitan Action Commission will be subject to a background check .**

The Metropolitan Government of Nashville and the Metropolitan Action Commission are equal opportunity employers.

**In compliance with Tennessee law, all applications are subject to public disclosure.**

**Requests for ADA accommodations should be directed to Rickie McQueen at 862-8860, Extension 70103**

