



Notice of Intent to Award

Solicitation Number	231234	Award Date	7/12/2022 10:35 AM CDT	
Solicitation Title	HVAC Systems Upgrades			
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov	
BAO Rep	Sierra Washington	BAO Email	sierra.washington@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	LEE COMPANY	Company Contact	Keith Crews		
Street Address	4057 RURAL PLAINS CIRCLE				
City	FRANKLIN	State	TN	Zipcode	37064

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

____ Supervisor (Initial)

Michelle A. Hernandez Lane

 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ# 231234 - HVAC Systems Upgrades			
Evaluation Criteria	Advanced Mechanical Contractors	ERT, LLC dba Emergency Response Team	LEE COMPANY
Round 1			
Solicitation Acceptance	Yes	Yes	Yes
Contract Acceptance	Yes	Yes	Yes
ISA Questionnaire Completed and Terms Accepted	Yes	Yes	Yes
Qualifications and Experience (35 Points)	14	15	30
Service Delivery (35 Points)	10	20	28
Cost Criteria (30 Points)	28.50	30.00	25.34
Totals	52.50	65.00	83.34

Strengths & Weaknesses

Advanced Mechanical Contractors

Strengths: Firm provided an Overview of the firm, including the location of the office to perform the work.

Weaknesses: Firm did not describe in details their firm's experience in performing work of similar size and scope. Firm did not describe firm's adequate machinery and equipment to perform the work specified under this RFQ in a high-quality manner. Firm did not provide detailed list of proposed certified technicians (Minimum 5) who meet all requirements for performing services under this contract. Firm did not describe in details proposer's understanding of the contract scope and how the firm will perform the scope of work (project approach). Firm did not describe in detail how they will manage the performance and completion of the services required under this RFQ. Firm did not describe in detail how the contractor will acquire needed HVAC equipment replacements / upgrades in accordance with the CDC requirement. Firm did not provide a Plan or procedure to monitor employees and subcontractor performance during

ERT, LLC dba Emergency Response Team

Strengths: Firm described in details their understanding of the contract scope and how the firm will perform the scope of work (project approach). Firm provided an Overview of the firm, including the location of the office to perform the work.

Weaknesses: Firm did not describe in details their firm's experience in performing work of similar size and scope. Firm did not describe firm's adequate machinery and equipment to perform the work specified under this RFQ in a high-quality manner. Firm did not provide detailed list of proposed certified technicians (Minimum 5) who meet all requirements for performing services under this contract. Firm did not describe in detail how they will manage the performance and completion of the services required under this RFQ. Firm did not describe in detail how the contractor will acquire needed HVAC equipment replacements / upgrades in accordance with the CDC requirement. Firm did not provide a Plan or procedure to monitor employees and subcontractor performance during the contract period.

LEE COMPANY

Strengths: Firm provided an Overview of the firm, including the location of the office to perform the work. Firm provided detailed list of proposed certified technicians (Minimum 5) who meet all requirements for performing services under this contract. Firm described in detail proposer's understanding of the contract scope and how the firm will perform the scope of work (project approach).

Weaknesses: Firm did not describe in details their firm's experience in performing work of similar size and scope. Firm's Plan or procedure to monitor employees and subcontractor performance during the contract period lacked detail.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
HVAC Systems Upgrades.; RFQ# 231234			30	0	30
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Advanced Mechanical Contractors, Inc	\$ 3,695,954.89	\$ 3,326,359.40	28.50	0.00	28.50
ERT, LLC dba Emergency Response Team	\$ 3,511,227.45	\$ 3,511,227.45	30.00	0.00	30.00
LEE COMPANY	\$ 4,157,053.34	\$ 665,128.00	25.34	0.00	25.34

Ferguson, Scott (Finance)

From: Washington, Sierra (Finance)
Sent: Thursday, June 30, 2022 10:40 AM
To: Ferguson, Scott (Finance)
Cc: Frye, Jeremy (Finance); Wood, Christopher (Finance - Procurement)
Subject: 231234 HVAC System Upgrades
Attachments: 231234 HVAC System Upgrades SBE-Lee Company.pdf; 231234 HVAC System Upgrades GFE-FI48HH593.pdf; 231234 HVAC System Upgrades EBO.pdf

Hi Scott,

Please accept this as my final assessment for the referenced RFQ#. The awardee did not meet the established EBO subcontracting goals, however, is compliant with the EBO program providing satisfactory GFE summary sheets and supporting documentation. This contract will require B2GNow monitoring. Please see attachments.

Thank you,

Sierra M. Washington
Contract Compliance Officer
Metropolitan Nashville Davidson County Government
Department of Finance
[Office of Minority and Women Business Assistance \(BAO\)](#)
[730 2nd Avenue South, 1st Floor; PO Box 196300](#)
[Nashville, TN 37219-6300](#)
(p) [615.880.2783](#) (f) [615.862.6179](#)



Statement of M/WBE Utilization

Proposer's/Firm's Name: LEE COMPANY	Proposer's Phone #: 615-224-1039
Solicitation Title: HVAC SYSTEMS UPGRADES	Proposer's Email Address: cbradley@leecompany.com
Solicitation #: 231234	Amount Self-performed : 71%
Proposer's/Firm's Ownership: Non-M/WBE <input type="checkbox"/>	Total Bid Amount: IDIQ
Proposed EBO Goal (%) : <u>13</u> MBE% <u>10</u> WBE%	EBO Goal Met? (Y/N) YES <input type="checkbox"/>

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate							
MBE/WBE Firm Name		MBE/WBE Firm Address		Type (MBE or WBE)		* MBE/WBE Group Type *		Code # UNSPS/NAICS			
				Phone/E-Mail		Description of Work		MBE/WBE Dollars (\$)			
								Percent of Total Contract			
1	Bestway Services	1235 Metroplex Dr., Nashville, TN 37211		615-271-2177	MBE	<input type="checkbox"/>	1		Technical Services	IDIQ	13
2	eSolutions	624 Grassmere Park, Nashville, TN 37211		615-498-2340	WBE	<input type="checkbox"/>	5		IAQ products	IDIQ	8
3	Titan Fasteners	935 Fifth Ave. S., Nashville, TN 37203		615-734-3451	WBE	<input type="checkbox"/>	5		Misc material	IDIQ	2
4					Select	<input type="checkbox"/>	Select				
5					Select	<input type="checkbox"/>	Select				
6					Select	<input type="checkbox"/>	Select				
7					Select	<input type="checkbox"/>	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Keith Crews, Director of Institutional Business Developer	Date 05/04/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

For Internal Office Use ONLY Has Prime Complied with EBO Goal? NO <input type="checkbox"/>	If No, Good Faith Efforts Met? YES <input type="checkbox"/>
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BAO Representative: Sierra Washington **Metro Buyer:** Scott Ferguson **Project Manager:** Ava Elsaghir, Randall Jones **Date:** 06/28/22

Total MBE Subcontracting	<u>0</u> %	<u>\$ 0</u>
Total WBE Subcontracting	<u>10</u> %	<u>\$ TBD</u>
Total MBE/WBE Participation:	<u>10</u> %	<u>\$ TBD</u>

BAO Notes:

The use of Bestway Services will not count towards the MBE participation goal, as they are not performing a commercially useful function.

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL		
(Due with Bid Submission if Applicable)		
Project Name: HVAC Systems Upgrades	Project Number: RFQ #231234	
Company Name: Lee Company	Date Submitted: 06/24/2022	Total Contract Value:
Address: 4057 Rural Plains Circle	Federal Tax ID# 62-0723985	
Contact Person: Christine Bradley	Email: cbradley@leecompany.com	Phone #: 615-224-1039

GOOD FAITH EFFORTS SUMMARY SHEET

Number	Bidder Action(s)	BAO Only
1.	<p>Solicitation and written notice to available and certified MWBEs: Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ol style="list-style-type: none"> I. Enough information about the plans, specs, and terms & conditions of the solicitation; II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract; III. Information regarding the Bidder's bonding requirements; IV. The deadline for submission of price quotations. 	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone/Email	Type of Business	Type of Work/Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested)	Bid/Quote Amount	Company Selected (Write Yes or NO)
Bestway Services	MBE	Technical Staffing	email	interested	no quote subm	YES
eSolutions for Buildings	WBE	IAQ Equipment	email	interested	no quote subm	YES

See attached for additional outreach information

METRO HVAC SYSTEMS UPGRADES RFQ #231234

Good Faith Outreach

Business Name	Contact Name	Address	Phone number	MBE/WBE		Date of Contact	Method of Contact	Who Initiated Contact	UNSPS Code # for Work	
				Cert. Type	MBE/WBE				to be Performed	Response
Bestway Services	Darryl Letcher	1235 Metroplex Dr., Nashville, TN 37211	615-271-2177	MBE		4/27/2022	darryl@bestwayservices.com	Lee Company/C. Bradley	Technical staffing	YES
eSolutions for Buildings	Charlene Leonard	624 Grassmere Park, Ste. 25, Nashville, TN 37211	615-498-2340	WBE		4/27/2022	cleonard@esolutions.com	Lee Company/C. Bradley	IAQ equipment	YES
eSolutions	Chad Vaughn	624 Grassmere Park, Ste. 25, Nashville, TN 37211	615-939-8074	WBE		4/27/2022	cvaughn@esolutions.com	Lee Company/C. Bradley	IAQ equipment	YES
Titan Fasteners	Melissa Bloom	935 Fifth Ave. S., Nashville, TN 37203	615-734-3451	WBE/SBE		4/27/2022	melissa@titanfastenersupply.com	Lee Company/C. Bradley	Misc. material	YES
Compass Partners	Bridget Parkes	8205 Maryland Way, Brentwood, TN 37027	615-484-6216	WBE/SBE		4/27/2022	bridget@compasspartnersllc.org	Lee Company/C. Bradley	Technical staffing	YES
Tennessee Filter Sales	Ann Bridenstine	93 Woodard Ave., Nashville, TN 37210	615-244-1626	SBE		4/27/2022	ann@tnfilter.com	Lee Company/C. Bradley	Provide filters	YES
M&P Services		1107 Acklen Ave., Nashville, TN 37203	615-298-4824	MBE		4/29/2022	info@mps-services-tn.com	Lee Company/C. Bradley	Bldg. envelope repairs	NONE
Trifecta Services		1722 Toal St., Charlotte, NC 28206	704-900-1977	MBE		4/29/2022	admin@trifectainc.com	Lee Company/C. Bradley	Crane rental	NONE

Christine Bradley

From: darryl@bestwayservices.com
Sent: Wednesday, April 27, 2022 9:18 AM
To: Christine Bradley
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades



Bestway is very interested in working with the Lee Company on this requirement.

Respectfully

Darryl Letcher

President

Bestway Services, Inc.

501 Metroplex Drive, Suite 203

Nashville, TN 37211

Office: 615-271-2177

Fax: 615-271-2188

Cell: 615-775-1935

Email: darryl@bestwayservices.com

www.bestwayservices.info



"There is only one way to clean...the Bestway!"

CONFIDENTIALITY NOTICE: This electronic message is intended only for the individual or entity to whom it is addressed and may contain information that is confidential and protected by law. If you are not the intended recipient of this e-mail, you are cautioned that use of its contents in any way is prohibited and may be unlawful. If you received this communication in error, please notify the sender immediately by e-mail or telephone and return the original message by e-mail to the sender and delete it from your files. Thank you for your compliance.

-----Original Message-----

From: "Christine Bradley" <cbradley@leecompany.com>

Sent: Wednesday, April 27, 2022 8:45am

To: darryl@bestwayservices.com

Subject: Metro RFQ 231234 HVAC Systems Upgrades

Darryl,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors "to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings." Scope of Services is attached.

Please let me know if Bestway is interested and available to provide technical services for this contract by Monday may 2, 2022. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



Christine Bradley

From: Bridget Parkes <bridget@compasspartnersllc.org>
Sent: Tuesday, May 3, 2022 10:28 AM
To: Christine Bradley
Cc: dan@compasspartnersllc.org
Subject: Re: Metro RFQ 231234 HVAC Systems Upgrades



Christine,
I just spoke to Bob and yes we are interested. Let me know if you need anything from us.
Thanks,
Bridget

Get [Outlook for Android](#)

From: Christine Bradley <cbradley@leecompany.com>
Sent: Wednesday, April 27, 2022 8:48:46 AM
To: Bridget Parkes <bridget@compasspartnersllc.org>
Subject: Metro RFQ 231234 HVAC Systems Upgrades

Bridget,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors *“to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings.”* Scope of Services is attached.

Please let me know if Compass Partners is interested and available to provide technical services for this contract by Monday May 2, 2022. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



Christine Bradley

From: Chad Vaughn <cvaughn@esolutionstn.com>
Sent: Thursday, April 28, 2022 2:07 PM
To: Christine Bradley
Cc: Eric Hill
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades

Christine,

Thanks for sending this over. I would love to work with you guys on this project. We are the Sterile Aire UV Light representative in Middle TN, and I have access to the bi-polar ionization units that are requested. I'll look through the scope further but feel this is a project we can benefit Lee Company in pursuing.

Please let me know if you have specific information you need from me.

Best regards,

Chad Vaughn

E Solutions for Buildings, LLC

Cell: 615.939.8074

From: Christine Bradley <cbradley@leecompany.com>
Sent: Thursday, April 28, 2022 1:42 PM
To: Chad Vaughn <cvaughn@esolutionstn.com>
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades

Chad,

The Scope of Services is pretty comprehensive, copy attached. Please review and let us know what products your team can provide to support the scope. One question that was raised in the Q&A was regarding portable units that may be needed as units are upgraded or replaced. Is that something you offer?

The team is meeting tomorrow morning to discuss the bid response. Please let me know if you have specific questions and I will get them answered for you.

Eric Hill will be calling you as well.

Thank you,



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



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From: Chad Vaughn <cvaughn@esolutionstn.com>
Sent: Wednesday, April 27, 2022 4:40 PM
To: Christine Bradley <cbradley@leecompany.com>
Subject: Metro RFQ 231234 HVAC Systems Upgrades

Christine,

Thanks for reaching out to Charlene regarding the Metro RFQ for HVAC System Upgrades. I'd love to work with you guys on this project. If you would please send any information you have so that I can learn more about the project, and the items E Solutions can best help with here.

Best regards,

Chad Vaughn
Account Executive, MBA, LEED AP

E Solutions for Buildings, LLC
624 Grassmere Park, Suite 25
Nashville, TN 37211
Cell: 615.939.8074
cvaughn@esolutionstn.com
[E Solution's Event Registration](#)



Christine Bradley

From: Chad Vaughn <cvaughn@esolutionstn.com>
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To: Christine Bradley
Cc: Eric Hill
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Please let me know if you have specific information you need from me.

Best regards,

Chad Vaughn

E Solutions for Buildings, LLC

Cell: 615.939.8074

From: Christine Bradley <cbradley@leecompany.com>
Sent: Thursday, April 28, 2022 1:42 PM
To: Chad Vaughn <cvaughn@esolutionstn.com>
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades

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The Scope of Services is pretty comprehensive, copy attached. Please review and let us know what products your team can provide to support the scope. One question that was raised in the Q&A was regarding portable units that may be needed as units are upgraded or replaced. Is that something you offer?

The team is meeting tomorrow morning to discuss the bid response. Please let me know if you have specific questions and I will get them answered for you.

Eric Hill will be calling you as well.

Thank you,



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



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From: Chad Vaughn <cvaughn@esolutionstn.com>
Sent: Wednesday, April 27, 2022 4:40 PM
To: Christine Bradley <cbradley@leecompany.com>
Subject: Metro RFQ 231234 HVAC Systems Upgrades

Christine,

Thanks for reaching out to Charlene regarding the Metro RFQ for HVAC System Upgrades. I'd love to work with you guys on this project. If you would please send any information you have so that I can learn more about the project, and the items E Solutions can best help with here.

Best regards,

Chad Vaughn
Account Executive, MBA, LEED AP

E Solutions for Buildings, LLC
624 Grassmere Park, Suite 25
Nashville, TN 37211
Cell: 615.939.8074
cvaughn@esolutionstn.com
[E Solution's Event Registration](#)



Christine Bradley

From: Melissa Bloom <melissa@titanfastenersupply.com>
Sent: Wednesday, April 27, 2022 9:06 AM
To: Christine Bradley
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades

Christine,

We are available to provide material and supplies in connection with this scope. Good luck on the bid.

Best regards,

Melissa Bloom
Titan Fastener & Supply
935 Rep John Lewis Way S
Nashville, TN 37203
Phone: 615-734-3451
Cell: 615-533-9434
Fax: 615-734-3454
melissa@titanfastenersupply.com



Titan Fastener & Supply is an approved small business with The Metropolitan Government of Nashville Davidson County, and is certified as a Women Business Enterprise (WBE) by the Tennessee Governor's Office of Diversity Business Enterprise

From: Christine Bradley <cbradley@leecompany.com>
Sent: Wednesday, April 27, 2022 8:54 AM
To: Melissa Bloom <melissa@titanfastenersupply.com>
Subject: Metro RFQ 231234 HVAC Systems Upgrades

Hi Melissa,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors "to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings." Scope of Services is attached.

Please let me know if Titan Fasteners is interested and available to provide material/supplies as needed in support of this contract by Monday May 2, 2022. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



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Christine Bradley

From: Ann Bridenstine <ann@tnfilter.com>
Sent: Thursday, April 28, 2022 2:09 PM
To: Christine Bradley
Cc: will@tnfilter.com
Subject: RE: Metro RFQ 231234 HVAC Systems Upgrades



Christine,

Thank you so much for reaching out to us about this Metro bid. We currently have several contracts with Metro as well.

We would definitely be interested in supporting Lee Company in this bid. Please let us know more about the specific scope of work. I should mention this with regards to the timing...we are right in the process of transitioning from one business/accounting system (one we've used for over 20 years) to a new one; that cutover is next Monday, May 2. So the next few days are going to be a little insane around here!

I am copying Will Bridenstine on this email as well so please reply to all in your response.

Thanks again and we look forward to hearing from you soon.

Ann

Ann Molteni Bridenstine
Tennessee Filter Sales, Inc.

Phone: 615-244-1626

FAX: 615-244-1688

ann@tnfilter.com

Family owned and operated since 1960

From: Christine Bradley <cbradley@leecompany.com>
Sent: Wednesday, April 27, 2022 9:38 AM
To: Ann Bridenstine <ann@tnfilter.com>
Subject: Metro RFQ 231234 HVAC Systems Upgrades

Good morning Ann,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors *“to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings.”* Scope of Services is attached.

Please let me know by Monday May 2, 2022 if Tennessee Filter Sales is interested and available to provide filters as needed in support of this contract. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



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Christine Bradley

From: Christine Bradley
Sent: Friday, April 29, 2022 1:57 PM
To: info@mpservicestn.com
Subject: Metro Nashville HVAC Systems Upgrades RFQ 231234
Attachments: 2. RFQ 231234_Scope of Services.pdf

Good Afternoon,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors *“to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings.”* Scope of Services is attached.

Please let me know by Monday May 2, 2022 if M & P Services, Inc. is interested and available to provide building envelope repairs as needed in support of this contract. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

d: 615-224-1039

m: 615-636-6819

cbradley@leecompany.com



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Christine Bradley

From: Christine Bradley
Sent: Friday, April 29, 2022 1:57 PM
To: info@mpservicestn.com
Subject: Metro Nashville HVAC Systems Upgrades RFQ 231234
Attachments: 2. RFQ 231234_Scope of Services.pdf

Good Afternoon,

Lee Company is pursuing Metro RFQ 231234 HVAC Systems Upgrades. This RFQ is seeking contractors *“to provide HVAC systems upgrades for various METRO facilities to meet CDC recommendations for improved ventilation, for the safety of employees and residents/visitors to Metro buildings.”* Scope of Services is attached.

Please let me know by Monday May 2, 2022 if M & P Services, Inc. is interested and available to provide building envelope repairs as needed in support of this contract. If you are interested we will follow up with specific scope and contract details.

Thank you,

Christine Bradley



Christine Bradley
Business Development Coordinator

4057 Rural Plains Circle Franklin, TN 37064

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METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL		
(Due with Bid Submission if Applicable)		
Project Name: HVAC Systems Upgrades		Project Number: RFQ #231234
Company Name: Lee Company	Date Submitted: 06/24/2022	Total Contract Value:
Address: 4057 Rural Plains Circle		Federal Tax ID# 62-0723985
Contact Person: Christine Bradley	Email:	Phone #: 615-224-1039
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST		
Number	Bidder Action(s)	BAO Only
2.	Meetings: Attended or held informational meetings to update potential subcontractors or vendors of subcontracting or supply opportunities.	Pass

List all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Attended Pre-Offer Meeting		04/11/2022

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

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3.	Unbundling. Divided the contract, in accordance with normal industry practice, into small, economically feasible segments that could be performed by MWBEs. Under no circumstances, however, shall a bidder segment work solely for the purpose of utilizing MWBEs as subcontractors where such segmentation is not in accordance with common and accepted industry practices relating to the utilization of other firms as subcontractors.	Pass

What Scope of Project Was Divided?

1. Technical Services	2. Equipment
3. Material	4. Supplies
5.	6.

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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4.	Rejection: Provided a written explanation for rejection of any potential subcontractor or vendor to the Bidder, including the name of the firm awarded the subcontract or supply agreement.	Pass	

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

M/WBE Firm Name/Address/Contact Person/Phone Number/Email	Description of Proposed Work	Reason for Rejection
M&P Services, 1107 Acklen Ave. Nashville, TN 37203/615-298-4824/info@mpservicestn.com	Building envelope repairs	No response
Trifecta Services, 1722 Toal St., Charlotte, NC 28206/704-900-1977/admin@trifectainc.com	Crane rental	No response

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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5.	Non-discrimination: Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment.	Pass

For each training, list the type of training and date.

Type of Training	Date of Training
EEO Training & Best Practices -	
Provided as required and available online in employee Workday platform <input checked="" type="checkbox"/>	

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
6.	Community and Other Organizational Services Support: Advertising in trade publications of general circulation in the Program Area. The advertisement shall identify and describe the specific subcontracting or other opportunity in reasonable detail.	Fail

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Publication Name	Date of Publication	Please provide copy.
N/A		

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
7.	Assistance: Bonding/Lines of Credit/Insurance: Providing reasonable assistance to a MWBE in need of equipment, supplies, bonding, letters of credit and/or insurance.	N/A

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Type of Assistance
N/A	

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

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8.	Database Utilization Accessed all reasonable and available means to include, but not limited to the following examples: https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx or https://nashville.diversitycompliance.com/	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Database Accessed	Date of Access	Results
Metro Nashville approved vendor list	04/08/22	Utilized directory information to contact potential MWBE vendors for participation.

METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY

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9.	Mentor Protégé' Relationship/Technical Assistance: Providing reasonable technical assistance to a MWBEs to ameliorate any deficiencies of technical knowledge or advance skill, where such assistance is undertaken by the Bidder to facilitate the MWBE's successful participation on a project or contract.	N/A

For each MBE/WBE firm assisted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name	Type of Assistance	If Mentor Protégé' Agreement Reached, Please Provide Copy.
N/A		

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature:  _____ Print Name: Christine Bradley Title: Government Business Development

BAO Small Business Assessment Sheet

BAO Specialist: Sierra Washington

Contract Specialist: Scott Ferguson

Date: 06/30/2022

Department Name: General Services

RFP/ITB Number: 231234

Project Name: HVAC System Upgrades

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	Acknowledged SBE Requirement?	SBE (%)	Comments
LEE Company	\$4,157,053.34	IDIQ	YES	16%	The prime is not an approved SBE and proposed the utilization of the following SBE subcontractors: eSolutions for Buildings, LLC., at 8% for IAQ products, Compass Partners at 6% for technical staffing, and Titan Fasteners at 2% for miscellaneous HVAC materials.

Certificate Of Completion

Envelope Id: 77CF8DABAC2C440E9C262674DA35A2EA	Status: Completed
Subject: UPDATED Intent to Award - RFQ #231234 HVAC Systems Upgrades	
Source Envelope:	
Document Pages: 29	Signatures: 1
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Procurement Resource Group
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	prg@nashville.gov
	IP Address: 170.190.198.185

Record Tracking

Status: Original	Holder: Procurement Resource Group	Location: DocuSign
6/22/2022 11:19:51 AM	prg@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro	<i>Michelle A. Hernandez Lane</i>	Sent: 6/22/2022 11:22:43 AM Viewed: 6/22/2022 12:08:21 PM Signed: 7/12/2022 10:35:03 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

In Person Signer Events	Signature	Timestamp

Editor Delivery Events

Editor Delivery Events	Status	Timestamp

Agent Delivery Events

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events

Certified Delivery Events	Status	Timestamp

Carbon Copy Events

Carbon Copy Events	Status	Timestamp
Scott Ferguson Scott.Ferguson@nashville.gov Procurement Officer III Metro Nashville Government	COPIED	Sent: 7/12/2022 10:35:07 AM Viewed: 7/12/2022 1:44:57 PM
Security Level: Email, Account Authentication (None)		

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Witness Events	Signature	Timestamp

Notary Events

Notary Events	Signature	Timestamp

Envelope Summary Events

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/22/2022 11:22:43 AM
Certified Delivered	Security Checked	6/22/2022 12:08:21 PM

Envelope Summary Events	Status	Timestamps
Signing Complete	Security Checked	7/12/2022 10:35:03 AM
Completed	Security Checked	7/12/2022 10:35:07 AM

Payment Events	Status	Timestamps
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