



Notice of Intent to Award

Solicitation Number	276251	Award Date	12/16/2022 12:39 PM CST
Solicitation Title	Fine Arts Insurance		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Arthur J. Gallagher Risk Management Services, Inc	Company Contact	Branden Miller	
Street Address	8 Cadillac Drive, Suite 200			
City	Brentwood	State	TN	Zipcode 37027

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane
 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

**RFQ 276251 Fine Arts Insurance
Evaluation Team/Review Board Score Sheet**

Offeror	Arthur J. Gallagher Risk Management Services, Inc
Contract Acceptance	Yes
Project Approach (25 points)	24.00
Experience and Qualifications (25 Points)	16.00
Cost (50 Points)	50.00
Total Evaluation Scores	90.00

Evaluation Comments

Arthur J. Gallagher Risk Management Services, Inc
Strengths
<p>Provided detailed information related to firm's organizational structure and years in business. Provided detailed information on firm's experience providing liability policies. Provided detailed information on ability, capacity, skill, and experience providing referenced services. Provided detailed information on firm's proposed team members' and subcontractor's ability to provide referenced services. Provided detailed information on the offeror's process and understanding of how quotes are obtained for the referenced services. Provided good information on offeror's ability to facilitate losses, provide renewal quotes, and arrange for access to underwriters. Provided detailed information on how leadership and collaboration team will tend to Metro's needs. Provided good client service and communications strategy. Provided a sample copy of the policy being proposed.</p>
Weaknesses
<p>Did not provide Business License. All referenced projects not of a similar scope, size, and complexity. Contact Information was not provided for references. Did not provide dollar value of all referenced projects. Provided vague information related to description of services. Did not provide time period of the previous projects/contracts. Did not include a resume for all team members.</p>

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 276251 Fine Arts Insurance			50	0	50

Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Arthur J. Gallagher Risk Management Services, Inc	\$49,400.00	\$0.00	50.00	0.00	50.00

* There was no Equal Business Opportunity (EBO) or SBE/SDV Programing for this solicitation.