

## **Minimum Requirements of a Stormwater Management (SWM) Site Plan for Variance Request Submittal**

1. Property address and property map and parcel number(s).
2. Scale.
3. North arrow.
4. Name and address of plan preparer.
5. Plan preparer's stamp and signature.
6. Lot layout with dimensions.
7. Existing and proposed site contours at an interval no greater than 2 feet.
8. Existing and proposed buildings on the property.
9. Existing and proposed paving on the property.
10. Erosion prevention and sediment control (EPSC) measures.
11. Areas of disturbance.
12. Delineation of wetlands, streams, ponds, lakes, buffers, community waters, or other environmentally sensitive areas.
13. 100-year floodplain and floodway boundaries (if any), 100-year floodplain elevation, and water quality buffer zones based on a previous published study.
14. First floor elevation for building(s) in and adjacent to the floodplain.
15. For variance requests involving Uncompensated Fill in the Floodplain (UFF) and Minimum Finished Floor Elevation (MFFE) with associated UFF, provide the amount of uncompensated volume requested, along with cut and fill volume calculations.
16. Drainage pipe(s) and structures with size, capacity, and material.
17. All points where stormwater leaves the site (existing and proposed drainage ways and direction of flow). **Note:** Some sites may have ditches conveying a direct stormwater flow from the site, while others may just "sheet flow" off site.
18. Location of stormwater water quality and water quantity measures, if necessary.
19. Information should be clear, concise, and discernable.