

TRADES ADVISORY COUNCIL (TAC)

MINUTES

October 17, 2007

Present were Gail McQuiston, Mary Ellen Jackson, Marilyn Tidwell, Rick Jones, Jim Paulus, Gary Ragland, Rick Blackburn, Richard Smith, Jim McLean, Ralph Gregory, Hal Balthrop, Cyrus Toosi, Mike Morris, and Andy Ward.

Review of Minutes

Minutes approved as is.

Valve Ops Update

Cyrus Toosi and Mike Morris met with lay and deed personnel to establish a procedure. The procedure will be distributed at the TAC Community meeting on October 31.

Currently, the inspector meets with contractor to go over the valves. Once pass, it is turned over to the valve crew and completed within 30 days.

The Fire Marshall is requiring a flow test on new public hydrants. These hydrants are not MWS' responsibility until they are deeded to MWS. MWS will get with Fire Marshall and this issue will be discussed at the next internal meeting.

Specs

Hal went over the updated specs for a backflow preventor box. One note was added: "Test cocks are to be provided with flared adaptor and caps (test connections)." If there is a question about materials, contact Tommy Dotson for water materials and Steve Nunley for sewer materials. The approved materials list is being updated and once it is complete, it will be placed on the website.

Service Line Policy Update

Hal went over the Sanitary Sewer and Water Service Responsibilities that were distributed to everyone.

Language for Permit

Hal Balthrop suggested the following language be placed on all sewer permits issued: "It is the responsibility of the plumber to confirm that any new sewer service connection is open and free flowing from the new connection to the main. If there are defects or problems discovered in the portion of existing sewer service line inside the easement or right-of-way (stub-out) the current MWS Service Line Policy will apply."

When a sewer main is relined, MWS does not leave a connection for vacant property due to possible infiltration.

Permits personnel can see sewer segments that have been lined.

If tap is older than one year, new tap is needed.

Backflow Preventor Specs

It has been recommended that verbiage be added to the test forms that states testing stops at first failure. It will be up to a certified backflow tester to make repairs and ensure testing goes through all stages.

DDCVA Leakage

When there is unaccountable usage on a DDCVA, MWS will research the usage before requiring a full flow meter. Decisions will be made on a case by case basis. MWS Billing section sends out letters when usage is found consecutively. Copies of these letters are sent to Permits. In the future, Mary Ellen will notify Hal Balthrop when

Permits receives one of these letters. It was recommended to add this to our variance process.

GIS Online Availability

Mike Morris stated there are no plans to give the public access to our GIS system. This is a part of our Emergency Preparedness plan. You can obtain copies from Engineering and an 8.5 x 11 copy is \$.25.

Inspection Results Faxed

Mary Ellen reported that all failed meter inspections work orders are now being faxed to the plumber and developer/contractor.

Inspectors Using Meter Key to Pull Up Boxes

It appears that Permits inspectors are pulling up the box when they use a meter key to check the box and lid of the meter box. Concrete is preferred to cement the frame but liquid nails can be used. It was suggested that the inspectors use a rubber mallet instead of the meter key. Mary Ellen and Gary will discuss this issue further.

Elevator Sump Pump Effluent

The current procedure is if the waste goes into the sewer instead of Stormwater, there must be a meter installed and a water/oil separator. A special meeting will be set up before the Community Meeting to include Engineering, Stormwater, and Permits personnel and also elevator vendors.

Pex pipe collection

This will be added to the Community Meeting agenda.

Community Meeting Plans & Feedback

The Community Meeting is Wednesday, October 31, 2007 at 10 a.m. in the 2nd Floor Conference Room of MWS Customer Service Center.

Scheduling of Next Meeting (Holiday schedule)

It was recommended to skip November and December and meeting again in January 2008. If special issues develop, a special meeting may be called.