

**Addendum A to Rules of the Procurement Appeals Board
Public Meeting Notice Policy**

Whereas, Rule VII (A) of the Procurement Appeals Board provides that “all hearings and other meetings of the board shall be noticed to all parties to the appeal and to the public, and shall be open meetings as required by law;” and

Whereas, the Metropolitan Council enacted Ordinance BL2004-245, which requires all boards and commissions to have public meeting notice policies approved by the Department of Law.

Now, therefore, in accordance with its Rule VII, the Procurement Appeals Board establishes the following policy to be implemented by the Secretary for all meetings and hearings of the board.

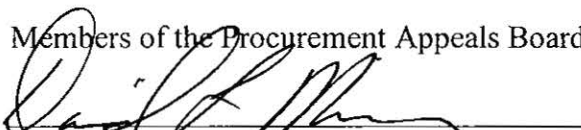
A-1. Notice. Each notice of a meeting or hearing of the Procurement Appeals Board (“Notice”) shall state the meeting or hearing’s date, time, location, and agenda, which agenda will reasonably describe the matters to be deliberated or decided at the meeting or hearing.

A-2. Distribution of Notice. No later than Noon on the Friday preceding a hearing or meeting, the Notice shall be: (1) sent by electronic mail to local media, using a list maintained by the Department of Law; (2) sent by electronic mail to webteam@nashville.gov for publication; and, (3) provided by electronic mail to the Metropolitan Clerk’s Office for posting on the City Hall bulletin board.

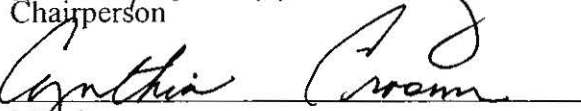
A-3. Interested Persons. A list shall be maintained by the board’s Secretary of all persons who ask to individually receive notice of the board’s meetings and hearings, and Notice shall be provided to those persons by either U.S. Mail or electronic mail, at the same time that public Notice is made as described above.

Adopted this 22nd day of June, 2005.

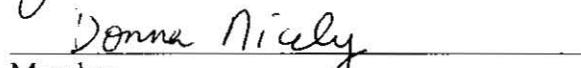
Members of the Procurement Appeals Board:



Chairperson

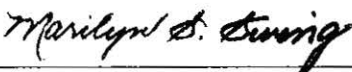


Member



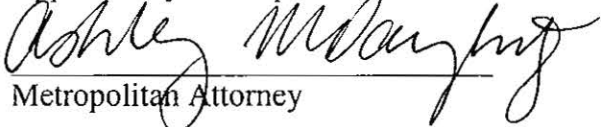
Member

Filed in the Office of the Metropolitan Clerk:



Date: JUN 22 2005

Approved by the Department of Law:



Metropolitan Attorney