

The Metropolitan Housing Trust Fund Commission was created by Ordinance BL2013-487 and approved by the Metropolitan Council on July 19, 2013.

METROPOLITAN HOUSING TRUST FUND COMMISSION BYLAWS

Section A. Meetings

1. Regular meetings will be held at a time, place, and frequency designated by the Chairperson and approved by a majority of the Commission members.
2. Special meetings may be called by the Chairperson or on written request of a majority of Commission members.
3. A majority of the total Commission membership is required to be present before any Commission action can be taken in a regular or special meeting.
4. No action of the Commission may be reconsidered or rescinded except by a majority vote of the full membership of the Commission.
5. At all meetings held by the Commission, the Chairperson shall have the authority to limit the number of persons (non-Board members) allowed to speak on an issue and to limit such speakers' time.
6. In the absence of a Rule upon any subject not specifically provided for in these by-laws, the Commission will be governed by Robert's Rules of Order, as revised.

Section B. Officers and Committees

1. The officers of the Commission shall be a Chairperson, a Vice-Chairperson, and other such officers as the Commission may designate from time to time. Each shall be elected by the Commission for a term of one (1) year and may serve three (3) consecutive terms.
2. Officers shall be elected at the January meeting each year and shall begin serving upon election or when duly qualified.
3. The Commission Chairperson may from time to time appoint such Committees as within the Chair's discretion and the circumstances require.

Section C. Amendments

1. These by-laws may be amended at any meeting of the Commission by a majority vote of all Commission members holding office, provided that written notice of any proposed amendment be given to each member at least two (2) weeks prior to the meeting at which such amendment is to be considered.

Adopted by the Metropolitan Housing Trust Fund Commission on _____.