



Metropolitan Council

Office of Vice Mayor

January 3, 2023

TO: Members of the Metropolitan Council
Citizens of Metropolitan Nashville and Davidson County, TN

FROM: Vice Mayor Jim Shulman

DATE: January 3, 2023

RE: **NOTICE OF BOARD VACANCIES – COMMUNITY OVERSIGHT BOARD**

This memorandum constitutes formal notice to members of the Metropolitan Council and the public of three (3) vacancies on the Metropolitan Community Oversight Board (COB) for terms expiring January 31, 2026.

Board members currently holding these seats are Ms. Phyllis Hildreth, Mr. Mr. Demerrius LeShawn Whitsell, and Mr. Mark Wynn. Procedure for filling these vacancies is outlined below. Please note that nominators and nominees must adhere to the deadlines and procedures provided herein in order to maintain eligibility.

Members of the Community Oversight Board

The Community Oversight Board consists of eleven members selected from three distinct categories set forth in the Charter. All members must be approved by majority vote of the Council.

The make-up of the Board as set forth by Charter is as follows:

- Seven of the Board members shall be persons who are nominated by:
 - community organizations; or
 - private petition signed by fifty Davidson County residents.
- Two of the members shall be persons nominated by Council Representatives, and
- Two of the members shall be persons nominated by the Mayor.

Upcoming Vacancies on Community Oversight Board

There are three vacancies to be filled at this time. Of these three vacancies, two members must be representatives of either (a) a community organization or (b) a private petition signed by 50 residents of Davidson County.

In addition, one vacancy will be a person nominated by the Mayor.

Members must be registered voters (Tenn. Code Ann. § 38-8-312).

The persons whose seats are becoming vacant are permitted to remain on this Board for a 60 day hold over period during the pendency of this election. (Metro Charter § 11.101.1).

January 17, 2023 – Deadline for Nominations

All nominations must be filed using the Community Oversight Board Nomination Form. This Form must be completed by any Council Member wishing to nominate someone, as well as any member of a community organization or member of the community wishing to submit a petition for his or her own nomination or the nomination of someone else.

The Nomination Form is available online at <https://www.nashville.gov/sites/default/files/2022-01/COB-Nomination-Form.pdf?ct=1641300050>.

The Nomination Form should be completed, signed by the nominator (e-signature is acceptable), and emailed to metro.clerk@nashville.gov by no later than **4:30 p.m.** on January 17, 2023.

The Petition Form is also posted on the [Community Oversight Board webpage](#). Nominations by Petition Form must be signed by 50 Davidson County residents, and the Petition Form must be included as an attachment and filed at the same time as the corresponding Nomination Form.

January 24, 2023 – Deadline for Nominee Information

All nominees received by January 17, 2023, must file the Community Oversight Board Information Sheet for Metro Council by no later than **12:00 p.m.** on January 24, 2023 via email to metro.clerk@nashville.gov. Any nominee who fails to file the Information Sheet by this deadline shall be deemed to have withdrawn his or her name from nomination.

The Community Oversight Board Information Sheet is available online at: <https://www.nashville.gov/sites/default/files/2022-01/COB-Nominee-Questionnaire.pdf?ct=1641300013>.

February 7, 2023* – Appearance before Rules, Confirmations, and Public Elections Committee

All nominees must appear before the Metro Council's Rules, Confirmations, and Public Elections Committee on Tuesday, February 7, 2023.

*Depending upon the number of nominations received, this meeting may be re-scheduled to another date.

February 7, 2023* – Election and confirmation by the Metropolitan Council

The Metropolitan Council shall elect and confirm two Board members by a majority vote at the regular Council meeting of February 7, 2023. One category of election will be held to fill the two vacancies:

1. One round of the election will be conducted to fill two seats nominated by either (a) a community organization or (b) a private petition signed by 50 residents of Davidson County.

The Council will also vote to confirm the Mayor's nominee.

*Depending upon the number of nominations received, this meeting may be re-scheduled to another date.

Please direct questions about these forms and deadlines to the Metropolitan Council Office at **(615) 862-6780** or Metropolitan Clerk's Office at **(615) 862-6770**.

cc: Jill Fitchard, Community Oversight Board
Daniel Yoon, Community Oversight Board
Wally Dietz, Metro Legal Department
Kelly Flannery, Metro Finance Department
Kathy Morante, Office of Professional Accountability