



- MINUTES -
VISION ZERO TASK FORCE
Howard Office Building — Sonny West Conference Room

February 21, 2023

ATTENDEES

TASK FORCE

Amanda Key, Ben Hubert, Christine Irizarry, Christopher Sandwith, Hannah Sasscer, Joy Andale, Katherine McDonell, Kemar Small, Peter Robinson, Shandira Edgecombe, Koby Langner, and Chris Bowe

STAFF

Jon Boghozian, Brad Freeze, and Madison Fitzgibbon

MEMBERS NOT PRESENT

Jeremiah Wooten and Wesley Smith

1. Call to Order

- Recapped last meeting, introduce two members who were not present last meeting, and touch on the process of how the committee was chosen – different background to have a diverse group to provide well rounded feedback

2. Roll Call

- Had 10 out of the 14 members present at start of meeting with 2 more attending later
 - Captain Jones with MNP traffic division was also present - oversees fatal crashes, hit-and-run unit, school crossing guards, and partnership with TNP for interstate work to try and get people to slow down

3. New Business

Discussion on bylaws

- Jon opened the floor to questions and comments on the draft bylaws
 - Does not want the group to vote on bylaws until he has a chance to present on some of the issues the group will be discussing in the future – presentation given later to overview
- In the implementation plan it states what the committee could do but ultimately these decisions will be left up to the committee to decide on
 - The goal of this group is to work together on progressive vision zero goals and initiatives
 - CM O'Connell specifically pushing to have a subcommittee focused on BPAC (Bicycle and Pedestrian)
 - We will not be voting on subcommittees today but please keep these in mind as we move forward
- Draft bylaws were based off Vancouver where Anna Dearman used to work
 - Vancouver was chosen as this will be a good framework to reference throughout the process and Anna can answer any questions that come about
- Once the bylaws are in place the NDOT staff will just be supporting the committee on the operations
 - Bylaws can be amended in the future so they can be adjusted as the group moves forward
- Proposed changes to the draft bylaws were then discussed
 - Peter would like to go over how this body is made up – identify how members in this group are established, feels this section is currently missing from the draft bylaws
 - The wording of Task Force vs Committee was discussed
 - Proposed 3-year terms cycles with another call to the public for new members for which the group will review and vote on
 - NDOT staff to manage the online application process
 - How will the group handle those who need to leave the group/move out of Nashville?
 - Chris B. suggests 3-Year terms with initial members serving 2,3,4 years with 5 new members each year (5 members doing 2 years, 5 doing 3 years, and 5 doing 4years)
 - This will help to keep fresh inputs from new areas
 - Chair position proposed to serve 1-year terms with the option for re-election

- Dove into coordination of future meetings – decided to leave this vague for now and will hammer out more specifics in future meetings
 - Where, when, and who works best
- Need to decide on proxy and virtual options for voting
 - Suggested quarterly in-person meetings with every other meeting being virtual
 - Subcommittees could meet more frequently and virtually
 - Virtual meetings could lessen the participation
 - Multiple people could participate on multiple committees
 - Subcommittees will be less formal – no agendas, just discussions
- Would like to adjust article five to state “regular meetings” instead of current language
- Touched on the 30-minute total public comment, we could dig into this more in the future to lay out specifics but for now the language seemed suitable as the group does not feel this will be a big focus at this time
 - In the future this could be a focus for critical crashes
 - Bring these discussions to members communities will also be a focus
- Quorum – would be majority of the seated members
 - Is the number of members laid out in the bylaws?
- Do we want to go ahead and replace the 15th member?
 - This will need to be added to the agenda to vote
 - Suggested sending out those not chosen for the initial process for the group to review and vote on during next meeting to replace the 15th member who had to drop out
- Motioned to amend agenda to vote on chair – passed
 - Shandy nominated Peter, with a second and all in favor from the group
 - Peter accepted nomination
 - Group voted to hold off on vice chair vote until next meeting
 - Chris B, Jeremiah, Hannah, Amanda, and Shandy were all nominated by the group
- Bylaws are not required to adopt at this meeting today

Deeper Dive into NDOT Vision Zero Efforts

- Last year: 10 million granted for traffic calming and additional 1 million for Vision Zero education
 - 6.2 was granted specifically for Nolensville Pike
- Capital budget is being proposed and voted on currently with 13 million proposed – asked for 25 million
 - Peter asked what NDOT spends capital on outside of Vision Zero efforts
 - Funds are placed into general buckets based on various projects across the department laid out by the transportation plan
- Group will help define and suggest how/where to spend this money
 - Jon will present where to spend this money based on the different E’s and see if group agrees on where this money is being budgeted
 - This is based off the understanding that we can’t do everything with the allotted money
- Jon’s goal at the end of the day is to improve the safety along the high injury network
 - Vision Zero page has an interactive map of the high injury network
 - Currently updated through 2020 – would like to have this updated yearly moving forward
 - A big goal is to have better data to better convey transparency
 - Requested a new position for a data analyst
 - Vision Zero coordinator will be starting soon
- Group will be able to participate in project identification, walking audits, review recommendations of the reports, review design of construction projects, and quick build projects
 - On-going quick build projects
 - Signal retiming, unsignalized crossing enhancements, corridor audits
 - Future quick build opportunities:
 - Daylight crossing, LPI (Leading Pedestrian Intervals), and Phasing Assessments
 - These signal requests are currently being processed through our HUB Nashville team
 - We can dig more into how these standards are set if the group request these items
 - Does the group want to review all the on-going quick build projects?
 - All reports can be provided for group to review
 - Unsignalized crossing have been identified and are currently be ranked for priority
 - More will be presented on this in the future – would like to shift into being more proactive vs reactive
 - There is a lot of opportunity for a quick turnaround to improve these quick items
 - Making sure we are connecting these projects instead of having one off isolated project
 - If we only focus all efforts on the most dangerous areas this will consume our money very quickly
- Capital/ Transformative projects:
 - 6.2 million dedicated to Nolensville Pike – more money has been asked for this but waiting for on approval
 - Opportunities included the identification, evaluation, and design of future projects
 - For example, resurfacing projects in collaboration with TDOT
- Future participation items for the group included Tactical Urbanism, education and awareness, equitable engagement, revised enforcement, safe routes to schools, and fatal crash investigations and overview

Discussion on subcommittees

- Jon does not believe this group needs to split off into too many subcommittees at this point in the process

Adoption of the bylaws

- Do the bylaws touch on how the group would like to make a public statement?
 - You have a voice in how you vote
 - Group can formalize a statement if the group votes on it and approves
- Added in Article 4 (members), adjusted Article 4 (now 5) section 3 addressing terms of offices and changed verbiage in Article 5 (now 6) to add in regular to the meetings title
 - Adjust Section 4 under regular meetings to state notice of Advisory Committee
 - Change from 2 year to 1 year for chair term
 - Members can only be on the committee for two executive terms
 - Will reassess how to handle a tie later as the group does not see this being a problem at this time
 - Suggested meeting time be changed to once a month over a specific day for now
 - Meeting frequency changed to a monthly base to be voted on at each meeting
- Motion approved to pass bylaws with edits
 - Peter to send out bylaw edits to the group for review

Election of Chair and Vice-Chair

- Peter was voted Chair with Vice-Chair to be voted on during next meeting
 - Removed maximum term limit in the bylaws for Chair/Vice-Chair

4. Adjournment

- Chair (Peter) motioned to adjourn the meeting
 - Another poll to be sent out with suggested meeting times for the group to vote on for next meeting