



January 2020 COB Executive Director's Report

Executive Summary: As of January 22, 2020, it has been thirty-five working days (including holidays) since my appointment as the Executive Director of the Community Oversight Board and supervisor of the Metro Nashville Community Oversight staff. The staff and I are diligently working on projects that were initiated in 2019, and we have seamlessly moved into 2020 aimed at completing those initiatives by the targeted deadlines. Additionally, the MNCO's standard operating procedures and internal processes are being continuously evaluated and proactively updated to determine the level of improvement needed for efficiency, effectiveness, and best practices. In keeping with my vision for my first 90 days as the Executive Director, January has indeed been a busy month. Below is a list of highlights for the month:

- **Community Outreach/Education** → Nine meetings with community stakeholders scheduled and completed
- **CJ Stakeholders** → **BWC**; Meeting w/ District Attorney & Metro Public Defender; Meeting w/Panel of DOJ Experts and CJ Stakeholders/Mayor's Office Policy & Public Safety Liaison, John Buntin 01/22/2020
- **Ride Along w/MNPD** → North Precinct 01/30/2020
- **Policy Advisory Public Meetings** → Two public meetings held; 01/07 & 01/09/2020
- **Metro FY21 Department Budget** → Requested information is due 01/24/2020 to Metro Finance; Asking for rental rate increase difference (rent is on an escalating ladder for 5 years)
- **COB Annual Report** → Final draft available to COB members on 01/22/2020
- **Staff and Board Vacancies** → Assistant Director and Board Member interviews are scheduled; AD interviews 01/28/2020; Board Member Candidates interviews/selections scheduled 02/04/20 (two interviewed on 01/21/20 and two Mayoral candidates sworn in on 01/21/20)
- **MNCO Internship** → Community needs assessment proposal by Vanderbilt practicum student completed
- **MNCO Open House** → New Date: Saturday, 04/04/2020

OPERATIONS

<i>Relevant Dates</i>	<i>Event</i>	<i>Highlights</i>
December 19, 2019	Department Heads meeting lead by Kristin Wilson, Chief of Operations & Performance, Mayor Cooper's Office	<ul style="list-style-type: none"> ○ Metro leaders join to share info about each dept ○ January Meeting TBA
December 20, 2019	Meeting; Metro ITS Director	<ul style="list-style-type: none"> ○ Metro documents and website
December 20, 2019	Monthly District Attorney Liaison	<ul style="list-style-type: none"> ○ Requested multiple records for five complaint cases
January 10, 2020	Budget Kick-Off Meeting	<ul style="list-style-type: none"> ○ HOB; All Metro Departments
January 13, 2020	COB Executive Team Meeting	<ul style="list-style-type: none"> ○ MOU Approval
January 17, 2020	Metro Budget Meeting	<ul style="list-style-type: none"> ○ Metrics Roundtable Discussion
January 21, 2020	COB Mayoral Nominations	<ul style="list-style-type: none"> ○ Interviews and swearing in of COB nominees
January 22, 2020	Meeting; DOJ BWC Experts	<ul style="list-style-type: none"> ○ Policy, Cost & Implementation of BWC
January 24, 2020	COB FY21 Budget Info	<ul style="list-style-type: none"> ○ Departmental Budget requests are due to Metro Finance
January 27, 2020	Use of Force Board Hearing	<ul style="list-style-type: none"> ○ MNPD HQ
January 28, 2020	HR; Assistant Director Search; New HR Liaison	<ul style="list-style-type: none"> ○ 8 candidates scheduled for interviews ○ Mr. Shelton
January– February 2020	MNCO Office Update	<ul style="list-style-type: none"> ○ Equipment/Furnishings orders in progress ○ Office completion by 02/28/2020

COMMUNITY OUTREACH AND ENGAGEMENT

<i>Relevant Dates</i>	<i>Event</i>	<i>Highlights</i>
January 2, 2020	Meeting; NOAH; Clark Memorial UMC	<ul style="list-style-type: none"> ○ MOU Update
January 3, 2020	Meeting; NAACP	<ul style="list-style-type: none"> ○ MOU Update ○ Community Outreach and Education
January 5, 2020	Meeting; Metro Minority Caucus Chair	<ul style="list-style-type: none"> ○ MNCO & MOU Update
January 6, 2020	Meeting; Human Relations Commission	<ul style="list-style-type: none"> ○ Invited Guest ○ MOU and COB Update
January 7, 2020	Meeting; IMF	<ul style="list-style-type: none"> ○ MOU & MNCO Update
January 9, 2020	Meeting; District Attorney	<ul style="list-style-type: none"> ○ BWC
January 13, 2020	Meeting; Community Oversight Now	<ul style="list-style-type: none"> ○ MNCO & MOU Update
January/February 2020	Community Center Outreach	<ul style="list-style-type: none"> ○ Community Liaison will visit centers to implement complaint process outside of MNCO office ○ On-going
January 16, 2020	Meeting; TIRRC	<ul style="list-style-type: none"> ○ Meet & Greet ○ MOU Update
January 16, 2020	Meeting; AMAC	<ul style="list-style-type: none"> ○ Meet & Greet
January 17, 2020	Meeting; Metro Public Defender	<ul style="list-style-type: none"> ○ BWC ○ COB Update
January 20, 2020	Holiday; Dr. Martin Luther King, Jr. Day; IMF Event	<ul style="list-style-type: none"> ○ NAACP Partnership ○ MNCO Staff Participated in event
January 21, 2020	Meeting; New Americans Advisory Council (Rescheduled)	<ul style="list-style-type: none"> ○ Meet & Greet ○ Moved to February
January 30, 2020	MNPD North Precinct	<ul style="list-style-type: none"> ○ Ride along w/ Officers
January 2020	Meetings w/ Board Members/Staff	<ul style="list-style-type: none"> ○ Multiple meetings on an ongoing basis

