



METRO COUNCIL OFFICE

MEMORANDUM TO: All Members of the Metropolitan Council

FROM: Mike Jameson, Director and Special Counsel
Maria Caulder, Interim Finance Manager
Metropolitan Council Office

COUNCIL MEETING DATE: October 1, 2019

RE: Analysis and Fiscal Notes

Unaudited Fund Balances as of 8/14/19**:

4% Reserve Fund	\$45,769,197*
Metro Self Insured Liability Claims	\$3,060,807
Judgments & Losses	\$1,943,213
Schools Self Insured Liability Claims	\$4,221,534
Self-Insured Property Loss Aggregate	\$5,396,537
Employee Blanket Bond Claims	\$687,079
Police Professional Liability Claims	\$2,143,069
Death Benefit	\$1,739,035

*This assumes unrealized estimated revenues in FY20 of \$33,041,820.

** Current fund balances were not available at the time of publication of the Analysis and Fiscal Notes.

Note: No fiscal note is included for legislation that poses no significant financial impact.

– RESOLUTIONS ON PUBLIC HEARING –

RESOLUTIONS NO. RS2019-1 (ROBERTS) – This resolution would exempt Burger Joint, Inc., *dba* Burger Join, located at 5511 Centennial Blvd., from the minimum distance requirements for obtaining a beer permit.

The Metro Code of Laws (MCL) prevents a beer permit from being issued to any establishment located within 100 feet of a religious institution, school, park, daycare, or one- or two-family residence. However, several exceptions exist to the distance requirements. For example, facilities within the urban services district (USD) separated from these protected establishments by state or federal four-lane highways are exempt, as are retailer on-sale beer permit holders in MUL mixed use districts and events catered by holders of caterers' permits. (See, Code section 7.08.090(A)).

Additionally, the Code provides a mechanism to exempt (a) restaurants or (b) any retail food store from Metro's minimum distance requirements, allowing such facilities to obtain beer permits upon the adoption of a resolution by the Council. (See, Code section 7.08.090(E)).

A public hearing must be held by the Council prior to voting on each resolution brought under Section 7.08.090(E).

– RESOLUTIONS –

RESOLUTION NO. RS2019-2 (MENDES) – This resolution would approve a contract between the Metropolitan Government and the Tennessee Department of Mental Health and Substance Abuse Services.

Under Tenn. Code Ann. § 33-7-301, *et seq.*, judges are authorized to order defendants charged with misdemeanors to undergo outpatient or inpatient mental health evaluations and treatment. When a General Sessions, Criminal, or Circuit Court orders such evaluation and treatment, the Metropolitan Government is responsible for the payment of the costs incurred at the State's Regional Mental Health Institutes

This agreement outlines the services the State would provide and the cost for each service, which range between \$100 and \$900 per outpatient service and \$450 per day for inpatient evaluation and treatment. If a court determines that a defendant has the financial means to pay for part or all of the evaluation treatment services, Metro would be required to seek reimbursement from the defendant.

The term of this agreement would be from July 1, 2019 through June 30, 2020.

Fiscal Note: Under the agreement, Metro would reimburse the State for the cost of each service, ranging between \$100 and \$900 for outpatient services and \$450 per day for inpatient service per recipient. Metro would seek reimbursement from the defendant based upon the court's determination of the defendant's ability to pay.

RESOLUTION NO. RS2019-3 (MENDES & PORTERFIELD) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-4 (MENDES & HAGAR) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-5 (MENDES & HAGAR) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-6 (MENDES & HURT) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-7 (HURT) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-8 (MENDES & HURT) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-9 (HURT) – This resolution would approve a contract between the Metropolitan Board of Health and Saint Thomas Health to provide information about women, infants, and children’s (WIC) program benefits to potentially eligible individuals who receive inpatient or outpatient prenatal or postpartum services.

Section 10.104(8) of the Metropolitan Charter provides that the Board of Health has the duty to contract “for such services as will further the program and policies of the Board,” subject to confirmation by resolution of Council.

Pursuant to this contract, Saint Thomas Health would agree to make information about the WIC program available to potentially eligible women receiving prenatal and postpartum services, as well as those accompanying a child under the age of five who receives pediatric care. Saint Thomas would coordinate hospital patient services with WIC staff. There would be no cost to the Metropolitan Government associated with the performance of this contract.

The term of this contract would be sixty (60) months from the date the contract is approved by all parties and filed in the office of the Metropolitan Clerk.

The Board of Health has previously entered into similar contracts with Baptist Hospital, Nashville General Hospital, and Vanderbilt University Medical Center. (See, e.g., RS2010-1417, RS2008-207, and RS2017-890).

Fiscal Note: There shall be no cost to Metropolitan Board of Health for the performance of services under this contract.

RESOLUTION NO. RS2019-10 (HURT) – This resolution would approve a data sharing agreement between the Metropolitan Board of Health and the Tennessee Department of Health (TDH) to share opioid drug overdose data for program planning and public health intervention.

State law allows the Metropolitan Government to approve intergovernmental agreements by resolution. (Tenn. Code Ann. § 12-9-104(b).) And section 10.104(8) of the Metropolitan Charter provides that the Board of Health has the duty to contract “for such services as will further the program and policies of the Board,” subject to confirmation by resolution of Council.

Under the agreement, the TDH would make available to Metro, at minimum, the patient name and address, diagnostic codes associated with the overdose, the reporting healthcare facility, and dates of services. Metro would use this data only for its surveillance and public health duties, including responding to public health emergencies. Steps would be taken to keep this highly sensitive and confidential information private, including limiting employee access and

requiring express written permission and coordination with the TDH prior to sharing the information with the public, even in the aggregate.

The term of this agreement would begin on April 1, 2019 and extend for a period of three (3) years. There would be no cost to either party for the performance of services under this agreement.

Fiscal Note: There would be no cost to Metropolitan Board of Health for the performance of services under this agreement.

RESOLUTION NO. RS2019-11 (MENDES & HURT) – This resolution would approve amendment four to a contract with the Vanderbilt University School of Medicine for the Metro Health Department’s participation in the Tuberculosis Trials Consortium. Vanderbilt received a grant from the U.S. Centers for Disease Control and Prevention through the U.S. Veteran Affairs Medical Centers for this tuberculosis project. The Health Department’s responsibilities under this contract are to provide space and equipment for the project, as well as consultation and support services.

Under the original contract, approved pursuant to RS2015-55, the Health Department was to receive \$20,259 to reimburse the cost of its services. The initial term of this contract was from October 1, 2014 through September 30, 2019. The first amendment, approved by RS2016-403, increased the amount by \$1,013 for a new total of \$21,272, effective October 1, 2015 through September 30, 2016. The second amendment, approved by RS2017-971, increased the amount of the contract by \$20,000 for the period October 1, 2016 through September 30, 2017, a cumulative total of \$41,272. The third amendment, approved by RS2018-1345, increased the amount of the contract by \$26,590 for the period of October 1, 2017 through September 30, 2018, a cumulative total of \$67,862.

The resolution under consideration would approve the fourth amendment. The contract amount would be increased by \$13,295 for the period October 1, 2018 to September 30, 2019 for a cumulative total of \$81,157 over the life of the grant. The budget attachment would be updated to reflect these changes.

Fiscal Note: This resolution would approve the fourth amendment to increase the amount of the contract by \$13,295 for the period of October 1, 2018 through September 30, 2019.

RESOLUTION NO. RS2019-12 (HURT) – This resolution would approve a business associate agreement between the Metropolitan Board of Health and Evaluation Design to provide safeguards to prevent the use or disclosure of protected health information. Evaluation Design provides analytic support to the Board of Health for the Community Mental Health System Improvement initiative, which is a community-wide effort to decriminalize mental illness by reducing incarceration rates of mentally ill patients.

Business associate agreements generally allow for the disclosure of otherwise privileged or protected information, under strict limitations, to those engaged as business associates with those in possession of the information. In this instance, the agreement defines the permitted uses of protected health information and identifies the safeguards that must be in place for the protection of this data.

The agreement would be effective once filed in the office of the Metropolitan Clerk. It would terminate when all protected health information provided by Metro to Evaluation Design is destroyed or returned to Metro.

This business associate agreement is similar to recent agreements between the Board of Health and Park Center (RS2017-704), Saint Thomas Health (RS2017-705), and VSee Lab (RS2018-1207), among others.

RESOLUTION NO. RS2019-13 (HURT) – This resolution would approve a contract between the Metropolitan Board of Health and Vanderbilt University Medical Center (VUMC) to provide clinical teaching experiences to VUMC resident physicians. The resident physicians would not be considered employees of Metro and would not receive any compensation from Metro. Participating residents would be part of VUMC’s Pediatric Residency Program and gain experience in the context of a WIC appointment with a nutritionist.

Clinical training agreements have been routinely entered into by the Metropolitan Government. (See, e.g., Resolution No. RS2015-1386). The term of this agreement would be five (5) years from July 1, 2019 through June 30, 2024 but may be terminated by either party upon thirty (30) days written notice.

Fiscal Note: There would be no cost to Metro for services performed under this agreement. Vanderbilt University Medical Center (VUMC) would procure and maintain for the term of this agreement comprehensive general and professional liability insurance for its personnel who may participate in this agreement.

RESOLUTION NO. RS2019-14 (HENDERSON) – The Metropolitan Department of Water and Sewerage Services (MWS) oversees the approval of grading permits on developments that may affect stormwater control. As part of its oversight of the installation of required stormwater control measures, MWS requires property owners – including departments of the Metropolitan Government – to enter into long-term maintenance plans individually recorded with the Davidson County Register of Deeds. This resolution would grant MWS the authority to enter into Memorandum of Understandings (MOUs) with Metropolitan departments for the ongoing maintenance of stormwater control measures on Metro property, exempting Metro departments from the requirement of recording Long Term Maintenance Agreements.

Metropolitan Code of Laws Section 2.206.010 requires that the Metropolitan Government and all departments, agencies, boards, and commissions comply with all provisions of the Metropolitan Code, unless exempted by resolution receiving twenty-one votes of the Council for just cause.

The resolution notes that entering into a single MOU with Metro Departments, in lieu of requiring each Long Term Maintenance Plan to be recorded with the Davidson County Register of Deeds, would provide for a more efficient process. Instead of individual departments inspecting stormwater control measures, MWS's inspectors would inspect and report maintenance needs to the various departments.

Future amendments to this resolution could be approved by resolution.

Fiscal Note: This resolution is intended to provide greater operational efficiencies, though specific cost savings have not been calculated.

RESOLUTION NO. RS2019-15 (HENDERSON) – This resolution would amend Ordinance No. BL2019-1553 related to abandonment and acceptances of sanitary sewer main and easements for two properties located at 2995 Sidco Drive and 4030 Armory Oaks Drive.

Additional sanitary sewer main and easements are needed, with some to be converted to private use. One sanitary sewer manhole and easement would be accepted.

RESOLUTION NO. RS2019-16 (HENDERSON) – This resolution would approve agreements between the Metropolitan Government and Harpeth Valley Utility District (HVUD) for water and sewer lines related to utility services at the Ford Ice Center in Bellevue.

The agreements would allow Metro to connect to existing HVUD sanitary sewer line for sewer service to the Bellevue Community Center and Preds Ice Center. Metro would install the lines and appurtenances pursuant to plans previously approved by HVUD. Metro would perform all work, with no cost to HVUD. Metro would further pay HVUD eleven percent (11%) of the fair market value of this construction to cover HVUD's inspection, overhead, and administrative costs. Metro has contracted with Civil Constructors for this work, in the amount of \$114,469.63. The amount of the administrative fee to be paid to HVUD would be \$12,591.66.

Metro would convey the public facilities to HVUD pursuant to this agreement. However, Metro would agree to repair any breaks, leaks, or defects for one (1) year. Metro would further pay rates, charges, and fees to HVUD. The total amount of the contract would be \$117,741.66, which includes the eleven percent (11%) administrative fee of \$12,591.66. The amounts paid under this contract would be non-refundable.

A memorandum of understanding is attached to the contract as Exhibit E and provides that HVUD will provide sewer service to the Bellevue Community Center & Preds Ice Center.

However, Metro would not be entitled to water or sewer service until final approval of the public and private water and sewer line and appurtenances by HVUD.

Fiscal Note: Metro will pay \$117,741.66 to Harpeth Valley Utility District for sewer service connection fees related to the construction of the hockey facility at the Ford Ice Center in Bellevue. By separate contract, Metro will pay Civil Constructors \$114,469.63 for construction of the sewer lines.

RESOLUTION NO. RS2019-17 (HENDERSON) – This resolution would approve agreements between the Metropolitan Government and Harpeth Valley Utility District (HVUD) for water and sewer lines related to utility services at Nashville Fire Station No. 37 in Bellevue.

The agreements would allow Metro to connect to existing HVUD sanitary sewer lines for sewer service to Nashville Fire Station 37. Metro would install the lines and appurtenances pursuant to plans previously approved by HVUD. Metro would perform all work, with no cost to HVUD. Metro would further pay HVUD eleven percent (11%) of the fair market value of this construction to cover HVUD's inspection, overhead, and administrative costs. Metro has contracted with Grade A Construction, LLC for this work, in the amount of \$94,366.00. The amount of the administrative fee to be paid to HVUD would be \$10,380.26.

Metro would convey the public facilities to HVUD pursuant to this agreement. However, Metro would agree to repair any breaks, leaks, or defects for one (1) year. Metro would further pay rates, charges, and fees to HVUD. The total amount of the contract would be equal to \$13,180.26, including the eleven percent (11%) administrative fee referenced above. The amounts paid under this contract would be non-refundable.

A memorandum of understanding is attached to the sewer contract as Exhibit E and provides that HVUD will provide sewer service to Nashville Fire Station 37. However, Metro would not be entitled to water or sewer service until final approval of the public and private water and sewer line and appurtenances by HVUD.

The resolution would further approve a contract for water service to allow Metro to connect to the existing HVUD water line. Metro would pay a ten percent (10%) administrative fee to HVUD, based on the fair market cost of construction. (In a separate contract, Metro has contracted with Grade A Construction in the amount of \$186,968.00.) The total amount of the contract would be \$42,627.77, including the 10% administrative fee. The amounts paid under this contract would be non-refundable.

A memorandum of understanding is attached to the water contract as Exhibit E and provides that HVUD will provide water service to Nashville Fire Station 37. However, Metro would not be entitled to water or sewer service until final approval of the public and private water and sewer line and appurtenance construction has been made by HVUD.

Fiscal Note: Metro will pay a total of \$55,808.03 to Harpeth Valley Utility District for water and sewer service connection fees related to the construction of Nashville Fire Station No. 37 in Bellevue. By separate contracts, Metro will pay a total of \$281,334 to Grade A Construction for the construction of the water and sewer lines.

RESOLUTION NO. RS2019-18 (MENDES) – This resolution would authorize the Department of Law to settle the personal injury claim of Evelyn Carey against the Metropolitan Government in the amount of \$90,000.00.

On May 5, 2016, Ms. Carey was walking alongside a flower box in the Walk of Fame Park sidewalk near the Hilton Hotel on Fifth Avenue South. She tripped due to a depression on the sidewalk around a fire department hose connection. While the slope is visible from other paths, it was not visible from the path Ms. Carey took around the flower box.

Ms. Carey sought treatment for fractures of her wrist. Treatment included surgery and a two-day stay at Centennial Medical Center, as well as follow-up appointments and physical therapy. She has agreed to accept a total of \$90,000.00 in full settlement of this case, based upon \$41,667.26 for reimbursement of her medical expenses plus \$48,332.74 for pain and suffering.

The Department of Law recommends settlement of this claim for \$90,000.

Fiscal Note: This \$90,000 settlement, along with the settlement per Resolution No. RS2019-19, would be the sixth and seventh payments from the Self-Insured Liability Fund in FY20 for a cumulative total of \$160,000. The fund balance, as of August 14, 2019, would be \$5,236,537 after these payments.

RESOLUTION NO. RS2019-19 (MENDES) – This resolution would authorize the Department of Law to settle the personal injury claim of Don Williamson against the Metropolitan Government in the amount of \$70,000.

On October 19, 2017, a Metropolitan Nashville Police Department officer was responding to an automobile accident in a police car with its lights and siren activated. Traveling east on Old Hickory Boulevard, the officer approached the intersection of Graycroft Avenue at a red light. The officer slowed to approximately 30 mph and manipulated the siren in an attempt to alert motorists. Mr. Williamson, travelling on Graycroft Avenue, was turning left onto Old Hickory Boulevard with a green traffic signal. The two vehicles collided head-on, injuring both Mr. Williamson and the police officer. Mr. Williamson hit his head on the steering wheel, briefly losing consciousness. Mr. Williamson testified that he did not see or hear the police car and it has been determined that neither driver had a clear line of sight prior to the collision.

Mr. Williamson sought treatment for neck, back, and head pain and for ringing in his ears. His doctors have determined that he has permanently lost a significant portion of hearing in his left

ear and will likely suffer from a constant ringing in his ear for the remainder of his life. He has agreed to accept a total of \$70,000.00 in full settlement of this case, based upon \$22,396.35 for reimbursement of his medical expenses plus \$47,603.65 for pain and suffering.

The Department of Law recommends settlement of this claim for \$70,000.00.

Disciplinary action against the employee consisted of a written reprimand.

Fiscal Note: This \$70,000 settlement, along with the settlement per Resolution No. RS2019-18, would be the sixth and seventh payments from the Self-Insured Liability Fund in FY20 for a cumulative total of \$160,000. The fund balance, as of August 14, 2019 would be \$5,236,537 after these payments.

RESOLUTIONS NO. RS2019-20 THROUGH RS2019-24 (MENDES, PULLEY, & NASH) –

These resolutions would approve intergovernmental agreements for the distribution of state grant funds to assist with investigations of internet crimes against children.

The Metropolitan Police Department was awarded a grant per Resolution No. RS2016-193 in the amount of \$240,000 from the Tennessee Department of Finance and Administration, Office of Criminal Justice Programs, for the Internet Crimes Against Children (ICAC) unit with the understanding that a portion of the grant funds would be sub-granted to other local law enforcement agencies in the Middle Tennessee area.

This grant was amended per Resolution No. RS2017-878 to add \$960,000, resulting in a new grant total of \$1,200,000 with the term now extended to June 30, 2021. Metro remains responsible for distributing a portion of these grant funds to surrounding Middle Tennessee ICAC agencies.

These funds are to be used solely for equipment, training, and travel related to ICAC investigations. The terms of these agreements would be July 1, 2019 through June 30, 2020. The funds would be distributed as follows:

- **Resolution No. RS2019-20** would approve an agreement between the Williamson County Sheriff's Office for the distribution of \$15,000 of the grant funds.
- **Resolution No. RS2019-21** would approve an agreement between the Tennessee Association of Chiefs of Police for the distribution of \$10,000 of the grant funds.
- **Resolution No. RS2019-22** would approve an agreement between the City of Spring Hill Police Department for the distribution of \$15,000 of the grant funds.
- **Resolution No. RS2019-23** would approve an agreement between the Dickson County Sheriff's Office for the distribution of \$15,000 of the grant funds.
- **Resolution No. RS2019-24** would approve an agreement between the Cookeville Police Department for the distribution of \$15,000 of the grant funds.

Fiscal Note: The intergovernmental agreements being approved by these resolutions call for the sub-grant distribution of \$70,000 from the state grant to the listed organizations.

RESOLUTION NO. RS2019-25 (MENDES, PULLEY, & NASH) – This resolution would approve a contract between the Metropolitan Nashville Police Department (MNPd) and Promega for the procurement of Promega consumables to be used for testing in the Forensic Biology Unit of the MNPd Crime Lab. Promega consumables support a variety of laboratory processing requirements such as DNA extraction and sample processing.

Sole source contracts may be awarded under the Metro procurement code when it is determined by the Purchasing Agent in writing that there is only one source for the supply or services rendered. (An executed sole source justification form is attached to this analysis.) Metro Code of Laws Section 4.12.060 requires all sole-source contracts having a total value in excess of \$250,000 to be approved by the Council by resolution.

This contract would become effective upon execution of all required parties and filing in the Metropolitan Clerk's Office and would end sixty (60) months from the date of filing.

Fiscal Note: The estimated value of the contract is six hundred and fifty thousand dollars (\$650,000).

RESOLUTION NO. RS2019-26 (MENDES, PULLEY, & NASH) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-27 (MENDES, PULLEY, & NASH) – This resolution would approve an intergovernmental agreement between Nashville State Community College (NSCC) and the Metropolitan Nashville Police Department (MNPd) for the use of extra-duty police officers. All officers would be assigned exclusively through the MNPd Secondary Employment Unit and would be compensated by NSCC at standard extra-duty hourly rates. NSCC would be responsible for paying for the officers' time in advance, unless prior arrangements are made.

This agreement is similar to other recent agreements providing for extra-duty police services with Tennessee State University (RS2018-1487) and the Tennessee Valley Authority (RS2018-1519).

The term of the agreement would commence on July 1, 2019 and end June 30, 2020.

Fiscal Note: The agreement attached to the resolution is the standard form contract for secondary employment of police officers. The rates are designed to cover the additional costs to Metro for the officers. There would be no additional expense incurred by the Metropolitan Government.

RESOLUTION NO. RS2019-28 (MENDES & PULLEY) – This resolution would approve a contract between the Metropolitan Government and ZOLL Medical Corporation to provide cardiac monitors, automated external defibrillators, accessories, and the performance of preventative maintenance and repairs for the Nashville Fire Department.

Sole source contracts may be awarded under the Metro procurement code when it is determined by the Purchasing Agent in writing that there is only one source for the supply or services rendered. (An executed sole source justification form is attached to this analysis.) Metro Code of Laws Section 4.12.060 requires all sole-source contracts having a total value in excess of \$250,000 to be approved by the Council by resolution.

This contract would become effective upon execution of all required parties and filing in the Metropolitan Clerk's Office and would end sixty (60) months from the date of filing.

Fiscal Note: The estimated value of the contract is two million five hundred thousand dollars (\$2,500,000).

RESOLUTION NO. RS2019-29 (MENDES & PULLEY) – See attached grant summary spreadsheet.

RESOLUTION NO. RS2019-33 (ROSENBERG) – This resolution would approve the election of seven hundred thirty-four (734) Notaries Public in accordance with state law. Per Rule 27 of the Temporary Metro Council Rules of Procedure, the Davidson County Clerk has certified that each of the applicants meets the qualifications for the office.

GRANTS LEGISLATION – OCTOBER 1, 2019

Legislative Number	Parties	Amount	Local Cash Match	Term	Purpose
RS2019-3	From: Flora Family Foundation To: Community Education Commission	Not to exceed \$10,000	\$0	N/A	The grant funds would be used to support a special projects fund for the development of new ideas.
RS2019-4	From: Martin S. Brown To: Metropolitan Nashville Parks and Recreation Department	Not to exceed \$50,000	\$0	N/A	This would accept an in-kind grant to be used for the design and illustration of signage, tree identification fabrication, replacement panels, and installation on the Betty Brown Tree Trail.
RS2019-5	From: Nashville Public Library Foundation To: Nashville Public Library	Not to exceed \$27,000.00	\$0	N/A	The grant funds would be used to support youth internships through the Opportunity Now initiative.
RS2019-6	From: Metropolitan Development and Housing Agency To: Metropolitan Department of Social Services Homeless Impact Division	N/A	N/A	Extended to March 31, 2020	<p>This would approve the first amendment to a subrecipient grant approved by RS2018-1522.</p> <p>This amendment would extend the end date from September 20, 2019 to March 31, 2020. The grant proceeds are used to cover the cost of Youth Homelessness Demonstration Program (YHDP) eligible planning activities.</p>

<p>RS2019-7</p>	<p>From: Tennessee Department of Health</p> <p>To: Metro Board of Health</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>	<p>This approve the first amendment to a grant contract approved by RS2019-1700.</p> <p>The service reporting deadlines would be amended, and a new provision regarding auditing would be added. Grant proceeds are used to provide Chronic Disease Prevention and Management Services to reduce risks associated with prediabetes, type 2 diabetes, or heart disease and stroke.</p>
<p>RS2019-8</p>	<p>From: Friends of Metro Animal Care & Control</p> <p>To: Metropolitan Board of Health</p>	<p>Not to exceed \$30,500.00</p>	<p>\$0</p>	<p>N/A</p>	<p>The grant proceeds would be used to help support the Safety Net Program, Spay/Neuter Program, and Emergency Medical Fund.</p>
<p>RS2019-26</p>	<p>From: US Department of Justice</p> <p>To: Metropolitan Nashville Police Department</p>	<p>Applying for \$481,585.00</p>	<p>\$0</p>	<p>N/A</p>	<p>This would approve an application for an Edward Byrne Memorial Justice Assistance Grant.</p> <p>If the grant is awarded, proceeds would be used for specialized training and equipment to ensure personnel maintain needed certifications for criminal investigation and crime reduction initiatives.</p>

RS2019-29	From: Tennessee Emergency Management Agency To: Office of Emergency Management	Applying for \$230,654.00	\$0	N/A	This would approve an application for a Homeland Security Grant. If the grant it awarded, proceeds would be used to fund costs related to enhancing preventative capabilities for chemical, biological, radiological, nuclear, and improvised explosive device (IED) detection and response.
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552019139

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
DEPARTMENT OF FINANCE – PROCUREMENT
SOLE SOURCE JUSTIFICATION FORM



Send an email to PRG@nashville.gov and attach completed sole source form and supporting documentation.

Proposed supplier MUST be Registered in iProcurement

Date: 1.22.19 Requesting Department/Agency/Commission: MNPD/CRIME LAB
Requesting Official: HEATHER WATSON Telephone #: 615.880.1206 This is for a multi-year contract.
Product/Service Description: Renewal of contract 334782 for Promega consumables
Total Purchase (Enter the value for the entire contract life) Price: \$650,000.00
BU Number: 31121760 Fund #: 10101 Object Account: 503410 Any Other Accounting Info: _____

Proposed Supplier: Promega Proposed Supplier Contact: Arni Masibay
Supplier Address: 2800 Woods Hollow Road City: Madison ST: WI Zip: 53711
Supplier Telephone #: 954.817.3179 Supplier Email: Arni.Masibay@promega.com

Metro Code: 4.12.060 Sole Source Procurement.

A contract may be awarded for a supply, service or construction item without competition when, under regulations promulgated by the standards board, the purchasing agent determines in writing that there is only one source for the required supply, service or construction item. The standards board may, by regulation, establish specific categories of supplies, services, or construction items as sole source items. (Ord. 92-210 § 1 (3-205), 1992)

R4.12.060.02 Conditions for Use of Sole Source Procurement.

Brand-name pharmaceuticals/medical/scientific item

If Other, Explain Request: This is a "sole source request" for Promega Corporation to provide the MNPD Crime Laboratory with Promega consumables to be used for testing in the Forensic Biology Unit. Promega Corporation is the sole manufacture and distributor of these products. Letter attached.

Requesting Department Director's Signature of Approval: for COP Miller 2/13/19

To be completed by the Procurement Division

Sole Source is Approved

Sole Source is Denied; Reason for Denial _____

SENIOR PROCUREMENT OFFICER: _____

PURCHASING AGENT: _____

Handwritten signatures in blue ink over the Procurement Division section.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
DEPARTMENT OF FINANCE – PROCUREMENT
SOLE SOURCE JUSTIFICATION FORM



Send an email to PRG@nashville.gov and attach completed sole source form and supporting documentation.
Purchasing Agent approval **MUST** be received prior to entering a requisition in iProcurement to minimize the potential for delay.

Proposed supplier MUST be Registered in iProcurement

Date: 09/04/2018 Requesting Department/Agency/Commission: Nashville Fire Department
Requesting Official: Leigh Anne Burtchaell Telephone #: 615-862-6364 This request is for
a multi-year contract.
Product/Service Description: Cardiac Monitors, AEDs, trade values, accessories, and the performance of preventative
maintenance and repairs
Total Purchase (Enter the value for the entire contract life) Price: \$2,500,000
BU Number: 32214400 Fund #: 30003 Object Account: 503400 Any Other Accounting Info: _____

Proposed Supplier: Zoll Proposed Supplier Contact: Adam Britt
Supplier Address: 269 Mill Road City: Chelmsford ST: MA Zip: 01824
Supplier Telephone #: 901-212-9677 Supplier Email: abritt@zoll.com

Metro Code: 4.12.060 Sole Source Procurement.

A contract may be awarded for a supply, service or construction item without competition when, under regulations promulgated by the standards board, the purchasing agent determines in writing that there is only one source for the required supply, service or construction item. The standards board may, by regulation, establish specific categories of supplies, services, or construction items as sole source items. (Ord. 92-210 § 1 (3-205), 1992)

Other Justification

If Other, Explain Request: NFD currently has a 48 Zoll Cardiac Monitors and 85 Zoll AEDs. Zoll is the only vendor of their products. NFD has staff certified for select repairs. It would cause a financial hardship to switch brands.

[Signature] Requesting Department Director's or Approved Designee's Signature of Approval 9-4-2018 Date

Michelle Hernandez Lane
Purchasing Agent
Approved for multi-yr. Contract.