MAYOR'S OFFICE RESPONSE

Budget & Finance Committee

Preliminary Questions to Metropolitan Government Departments

- What is the amount of the proposed funding decrease from the previous fiscal year?

  - Special Purpose Funds: $(160,600) – Expired and expended grants and donations funding
  - Longevity: $(6,400) – Elimination of longevity pay, with minimal impact on performance
  - Out of Town Travel: $(13,000) – Elimination of out of town travel, with limited impact on performance

  Total: $(180,000)

- Please provide a statement regarding the impact the proposed reductions will have on your department's operations. Specifically, please be sure to address the following questions:
  a. What services currently provided by your department do you anticipate will be reduced/eliminated?
     The reduction of funding by $180,000 will result in the loss of two FTEs, elimination of longevity pay for long-term employees, and proscribed travel expenses. But the Mayor's Office remains committed to providing the same level of services with no reductions or eliminations anticipated.

  b. What impact will such reduction or elimination have on the residents and businesses of Davidson County?
     We may be decreasing our ability to access best practices from city convenings due to travel restrictions, and we will have limited flexibility for any unanticipated issues that arise over the course of the fiscal year, but we currently anticipate we can manage through these challenges.

  c. How many department employees do you anticipate will be impacted by the reduction in funding?
     Minimal to none, as noted above.

- Regarding the number of FTE employees in your department:
  - How many budgeted employees do you have for the current fiscal year?
    34 FTEs (32-General Fund (GF) / 2-Special Purpose Fund (SPF)
    1 FTE (Barnes Fund)

  - How many unfilled FTE employees does your department currently have?
    6 FTEs (4-GF / 2-SPF)

  - How many FTE positions are included in the Mayor's proposed budget?
    32 FTEs (GF)
    1 FTE (Barnes Fund)

- Regarding your department's "departmental savings":
  - What is the amount of your department's 'targeted savings' for FY2020?
    $(109,900)

  - What was your department's budget for FY2020 after the targeted savings?
    Fund 10101 GSD: $4,688,300
    Special Purpose Funds: $209,900

  - How does that compare with the Mayor's proposed FY2021 budget?
    Fund 10101 GSD: $4,648,900
    Special Purpose Funds: $49,300

- Regarding any previous audits in which your department has participated:
  - What operations or expenditures have been audited within the last three years? Five years? Ten years?
    The Internal Audit Dept performed one audit:
    i. Barnes Fund – June 2019

  - Has any capital spending been audited during the last five years? Ten years?
    Not to our knowledge.

  - Are there any prior audit recommendations still shown as pending/outstanding? If so, please identify these recommendations and provide a response regarding your department's plan to address the recommendation(s).
    To our knowledge, nothing is pending or outstanding.