

# Criminal Justice Planning



2019 Annual Program Report

# Table of Contents

<b>Mayor’s Criminal Justice Steering Committee .....</b>	<b>1</b>
<b>Criminal Justice Planning Advisory Board.....</b>	<b>2</b>
<b>Criminal Justice Planning Staff .....</b>	<b>2</b>
<b>Active Strategy Business Plan.....</b>	<b>3</b>
<b>Mission.....</b>	<b>3</b>
<b>Goals .....</b>	<b>3</b>
<b>Organizational Chart.....</b>	<b>4</b>
<b>Administrative Information.....</b>	<b>5</b>
<b>Accomplishments .....</b>	<b>6</b>
<b>Annual Projection Report.....</b>	<b>6</b>
<b>Mid Year Assessment Report.....</b>	<b>6</b>
<b>Regularly Published Reports .....</b>	<b>7</b>
<b>Ad Hoc Reports .....</b>	<b>13</b>
<b>Research and Planning.....</b>	<b>14</b>
<b>CJP Website .....</b>	<b>14</b>



# The Mayor's Criminal Justice Steering Committee

John Cooper, Mayor

Jon Cooper, Director of the Department of Law

Martasha Johnson, Public Defender

Steve Dozier, Criminal Court Judge

Daron Hall, Sheriff

Glenn Funk, District Attorney General

Lynda Jones, General Sessions Judge

Steve Anderson, Chief of Police

Howard Gentry, Criminal Court Clerk

Russ Pulley, Chair of Public Safety

Sheila Calloway, Juvenile Court Judge



## Criminal Justice Planning Advisory Board

Glenn Funk, District Attorney General, Chair

Martasha Johnson, Public Defender

Steve Dozier, Criminal Court Judge

Lynda Jones, General Session Judge

Steve Anderson, Chief of Police

Howard Gentry, Criminal Court Clerk

Sheila Calloway, Juvenile Court Judge

## Criminal Justice Planning Staff

Donna Blackbourne Jones, Director

Diane Latiolais, Statistical Research Analyst 2

Lisa McClendon, Statistical Research Analyst 1

Samantha Taylor, Office Support Specialist



# Criminal Justice Planning

## Active Strategy Business Plan

<b>Mission</b>	<p>The mission of Criminal Justice Planning is to provide system-wide criminal justice data and reporting products to various justice departments and policymakers so they can make informed decisions in developing management strategies for the Davidson County criminal justice system. Also, by arranging regular meetings with the various criminal justice agencies as well as the executive offices of Metropolitan Government, Criminal Justice Planning provides a platform for open communication between these individuals.</p>
<b>Goals</b>	<p>Continuing through 2021, Criminal Justice departments and agencies will experience comprehensive data analysis and reporting evidenced by:</p> <ul style="list-style-type: none"> <li>• 75% of reports delivered within established timeframes *</li> <li>• Annual Correctional Population Projection Report within +/- 4% of actual.</li> </ul> <p>Continuing through 2021, Criminal Justice Planning and Criminal Justice Planning Advisory Board will have a current understanding of the complexity and ever-changing nature of the criminal justice system as evidenced by:</p> <ul style="list-style-type: none"> <li>• Regularly consulting with data providers and data users to ensure relevance and appropriateness of collected data and to keep informed of changes in data.</li> <li>• 50% of customers who say reports provided were useful in making current and future management decisions.</li> </ul>

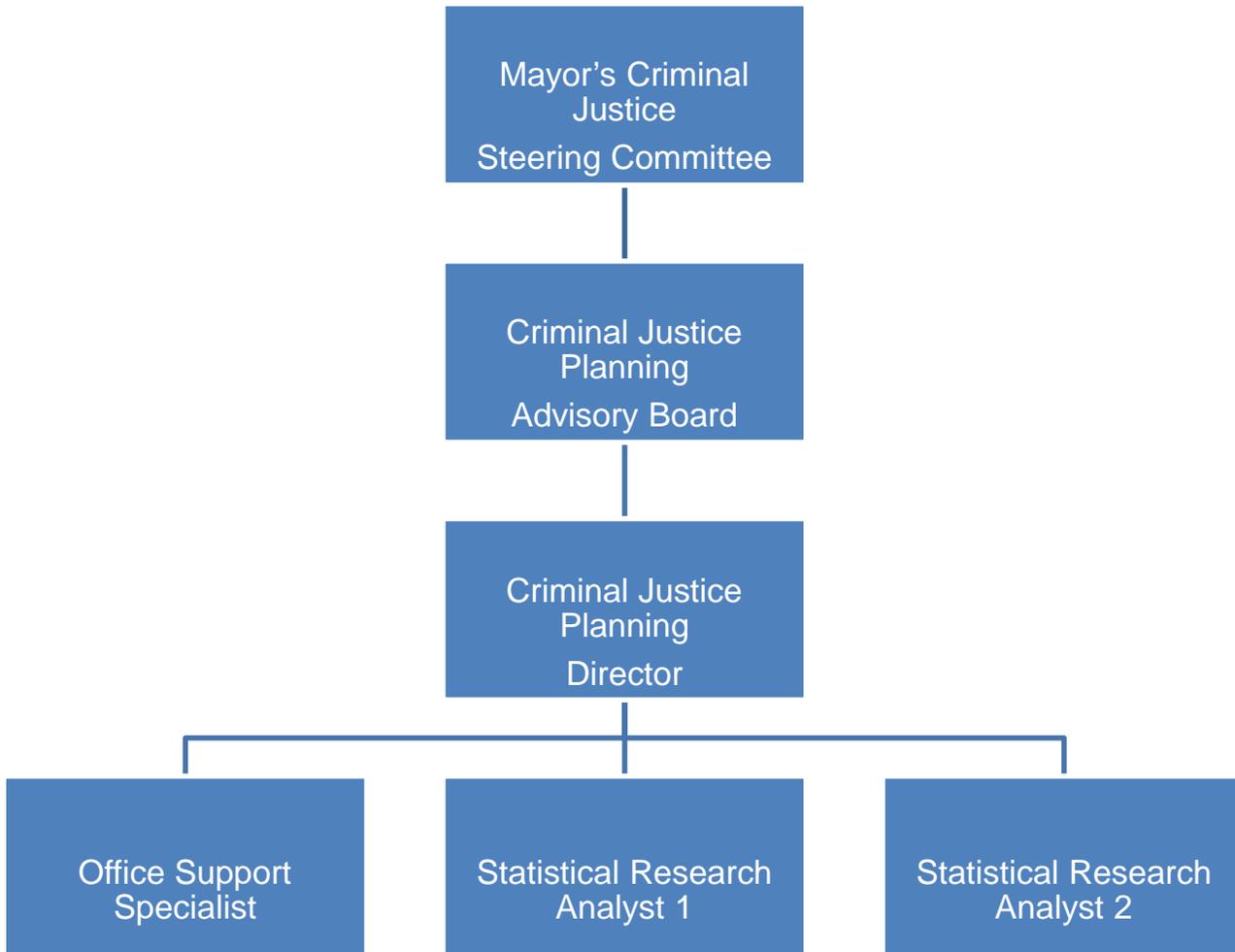
### **CJP Reporting Line of Business**

The purpose of the CJP Reporting Line of Business is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

### **CJP Program**

The purpose of the CJP Reporting Program is to provide system-wide criminal justice data and reporting products to various criminal justice departments and policymakers so they can make informed management decisions.

# Criminal Justice Planning Organization Chart



## Administrative Information

In January 2019, Criminal Justice Planning completed its *fourteenth* year of business. Our budget is developed and presented in a format that emphasizes performance measurement based on strategic planning. In 2014 the office of Financial Accountability completed a review of our Strategic Business Plan. One of our goals states that by 2019, 50% of our customers will find our reports useful in making current and future management decisions. In a survey sent to a random number of individuals who receive our reports, results indicated that 100% found them useful.

The Mayor's Criminal Justice Steering Committee was scheduled to meet monthly in 2019 with Mayor Cooper as Chair. The Criminal Justice Planning Advisory Board also continues to meet regularly with Glenn Funk as Chair. Both of these committees provide oversight and guidance in helping us meet our departmental mission and goals.

Our department is governed by the following Ordinances and Executive Order:

- BL2005-558: An Ordinance establishing Criminal Justice Planning as a department of the Metropolitan Government.
- BL2007-1461: An Ordinance establishing the Criminal Justice Steering Committee of Metropolitan Government to address issues affecting the criminal justice system of Metropolitan Government.
- Executive order No. 027: Establishing the Criminal Justice Planning Advisory board which provides oversight to the department of Criminal Justice Planning.



# Accomplishments

- Annual Projection Report

Criminal Justice Planning (CJP) published our fourteenth Correctional Population Projection Report in October 2019. This report provides information on reported crime, the average daily correctional population, the number of admissions into jail, the average length of stay for an inmate, the number of releases to the Pretrial Release Program and to bonding companies, Davidson County demographic population trends, and planned capacity expansions. The staff of the CJP invested many hours of research and data analysis to provide this necessary tool for our criminal justice policy makers.

- Mid-Year Assessment Report

In 2019 CJP published a mid-year assessment, which compares our projections in previous years Annual Projection Report with actual data. This report reflects whether the actual incarcerated population differs from the projected population within an acceptable statistical margin of error: an average of +/- four percent. In 2018 our projections were within this statistical range. Should it fall outside this range, the mid-year assessment will guide our efforts to explore the causes of discrepancies.

This report also describes criminal justice trends at a local, state and national level. Areas included in the 2019 report are: crime trends, court volume trends, case processing time, average daily population of jails and prisons and gender trends.



# Regularly Published Reports

We are now publishing a total of 29 regular reports. The following provides the name and a short summary of each report:

## I. Citation Report

In May 2005 our system changed how Citations are handled/processed. The main goal in making this change was to reduce the number of capiases being issued for Failure to Appear for Court on a Citation and the long term goal of reducing the number of capiases issued for Failure to be Booked on a Citation. This report compares the number of capiases issued for these two incidents before May 2005 to after May 2005 in order to see if the change was beneficial. It also provides information on the number of cases being disposed on the first court appearance, comparing before May 2005 to after May 2005.

This report is produced quarterly.

## II. Criminal Court Activity by Division

This report provides the following information, broken down by the six divisions:

- A. New filings by number of cases and number of defendants.
  - 1) Filings are also broken down by type: Information, Presentments/Indictments, General Sessions Appeals and Probation Violations.
- B. Number of settings: Arraignments, Discussions, Jury Trials, Non-Jury Trials and Sentence Hearings.
- C. Number concluded by case and by defendant.
- D. Dispositions by counts: Guilty, Dismissed, Retired, Null, Not Guilty, Pretrial Diversion, other.

This report is published monthly.

## III. General Sessions Activity by Division

This report provides the following information broken down by the eleven divisions and type of court:

- A. Number of bound-over warrants by docket type and division
- B. Number of warrants disposed by docket type and division
- C. Number of warrants filed
- D. Number of warrants pending

This report is published monthly.

## IV. DUI Report

This report provides the number of DUI arrests monthly, giving the percent of change from month to month and percent of change over the same month in the previous year. It also provides a breakdown of the type of DUI, i.e. DUI 2, DUI 3, etc.

This report is published quarterly.

V. The Locally Sentenced Felon Report

This report provides information on the number of sentenced felons housed in our system. The information is broken down by facility and gender.

This report is published weekly.

VI. The Daily Jail Count

This report provides population counts for each correctional facility (Criminal Justice Center, Hill Detention Center, Offender Reentry Center, Correctional Work Center for Males, Correctional Work Center for Females and Metro Detention Center), showing how many of the available beds are being used and the capacity limit of each facility.

This report is produced daily.

VII. Criminal Justice System Report

This report provides the following information:

- A. Total physical arrests and citations issued.
- B. Total number of individuals released by bonding companies, the Pretrial Release Program or other means.
- C. Total number of new cases filed, concluded, and pending in General Sessions and Criminal Court.
- D. Total number of warrants bound-over to the grand jury.
- E. This report also provides the yearly percent of change in all these areas since 2001.

This report is published monthly.

VIII. The Monthly Average Daily Jail Population Report

This report provides the following information for the previous month:

- A. Average daily population for all correctional facilities, broken down by legal status, gender and facility.
- B. Percent of change by month and year.
- C. Total of physical arrests and state citations.

This report is published monthly.

IX. Case Management Report

This report provides information on General Sessions and Criminal Court cases, giving the length of time it takes to process a case from arrest to final disposition.

This report is published quarterly.

X. Case Clearance Report

This report provides information on General Sessions and Criminal Court filings and dispositions for the complete calendar year. It shows the number of new cases filed versus the number of cases concluded.

This report is published annually.

XI. Juvenile Report

This report provides data on Juvenile's transferred to the adult system in the following areas: total number transferred and average daily population in jail. This is then broken down by gender. Previous month and year are compared in order to follow any possible trends.

This report is published monthly.

XII. Bond Company Report

This report provides data on every licensed Bond Company in Davidson County in the following areas: total amount of bonds made by company, percent of total made, total amount of bonds made year to date and percent of year to date total. Also provided is total cash/credit Bonds, Property Bonds and ROR Bonds.

This report is published monthly.

XIII. Weekly Drug Report

This report is generated based on the following criteria:

- A. Defendants disposed during a specific week.
- B. Defendants convicted of a drug-related offense, excluding Manufacturing and Casual Exchange.
- C. Defendants disposed by guilty pleas including guilty, guilty of a lesser charge, and nolo contendere.
- D. Defendants on bond at the time of disposition.
- E. Cases where all counts were concluded.

This report is published weekly.

XIV. Domestic Violence Report

This report provides summary on Domestic Violence charges in General Sessions and Criminal Court in the following areas: filings, dispositions as well as disposition types. Case management which include court settings, average days from arrest to bound over for jailed DV defendants, bond cases.

This report is published monthly.

XV. General Sessions DUI Conviction Report

This report provides information concerning General Sessions cases where the convicted charge is a DUI and provides the disposition description giving a break down by quarter and compared to previous year. This report also provides a breakdown per quarter compared to previous year for cases in General Sessions where the convicted charge is reckless driving or reckless endangerment.

This report is published quarterly.

XVI. Warrants Issued Quarterly by Shift and Commissioner

This report provides total number of monthly warrants issued by commissioner broken down by day of week and shift. It also provides the percent of warrants issued by shift and commissioner.

This report is published quarterly and annually.

XVII. Summons Issued Quarterly by Commissioner

This report provides total number of monthly summons issued by commissioner, broken down by day of week and shift. Also provides percentage of summons issued per commission and shift.

This report is published quarterly and annually.

XVIII. Davidson County Bond Information Report

This report provides bond information for misdemeanor and felony warrants filed in Davidson County. Details include: average bond set amount, percentage of defendants posting bond and average days spent in jail. Broken down by charge type, bond posting method and charge classification.

This report is published monthly.

XIX. Music City Community Court Docket Summary

This report provides a summary of defendants disposed, bound over and post judgment closures for docket type.

This report is published monthly and quarterly.

XX. Indigency Motion Docket

This report provides information on total number of defendants with docket type of General Sessions Indigency motion docket Division 8 excluding special judges. This is then broken down by event entry category, event entry type and court sessions quarter.

This report is published monthly and quarterly.

XXI. Statistics on State Citations

This citation report is generated by the following criteria:

- A. Defendants by date filed and filed charge category
- B. Steering Clear admissions by date of admission
- C. Defendants by date disposed and disposed charge category
- D. Defendants by date disposed and disposition type
- E. Defendants that successfully completely programs or conditions, by date disposed and return court date
- F. Defendants by date disposed and disposition docket
- G. Defendants by date filed and return court docket type

This report is published monthly.

XXII. Jail and Bond Information for Inmates

This report provides data on the weekly total amount of: jail population, pretrial jail population, pretrial misdemeanants, pretrial felons, pretrial inmates who have money bonds and pretrial inmates bond equal to or less than \$5000.

This report is published weekly.

XXIII. Bond and Release Information

This report provides bond and release information by shift for physical arrests with power shift breakdown. Report includes:

- A. Number of Arrest Warrants with Bond Setting
- B. Number Release – Bonds Posted
- C. Bond Type
  - 1) Cash/Credit Bond
  - 2) Pretrial Release
  - 3) ROR
  - 4) Surety Bond
- D. Release No Bond Posted/Cases Dismissed or Other Disposition
- E. Still in Custody/Cases Pending/Bond Not Posted

This report is published monthly.

XXIV. Warrants Issued by Commissioners per Day of Week

This report provides warrants that are signed off by a commissioner when a defendant has been physically arrested or warrants that are issued by a commissioner when an individual wants to swear out a warrant against someone. Report is broken down by day of week and shift, includes power shift.

This report is published monthly.

XXV. Comparison of Citations/Warrants Filed in General Sessions

This report compares General Sessions filing and bound over for specified years with a percentage of change from year to year. The reports are as follows:

- A. Total number of citations and warrants filed in General Sessions by charge
- B. Total number of citations and warrants bound over from General Sessions by charge
- C. Total number of defendants with cases filed in General Sessions by most serious charge
- D. Total number of defendants with cases bound over from General Sessions by most serious charge

This report is published annually.

XXVI. Attorney Types

This report provides attorney types (private, public defender, court appointed and other) on Criminal Court defendants and General Sessions defendants with multiple year comparison. This report is then broken down by number of defendants by date pending with percentage, number of cases pending with percentage and division with percentage for both courts.

This report is published annually.

XXVII. Number of Defendants Disposed

This report provides total number of defendants disposed in Criminal Court and General Sessions compared to previous years and broken down by classification of arrest or indicted charge with percentage.

This report is published annually.

XXVIII. Criminal Court Cases

This report provides total number of filed and concluded cases for Criminal Court per fiscal year.

This report is published annually.

## XXIX. General Sessions Cases

This report provides total number of warrants and the total number of defendants for General Session cases per fiscal year.

This report is published annually.

### Ad Hoc Reports

Since 2003, we have produced 911 ad hoc reports. In calendar year 2019, Criminal Justice Planning (CJP) received 35 requests for ad hoc reports. The majority of these requests came from Metro's criminal justice agencies such as the Sheriff's Office, General Session Court, Criminal Court and the Criminal Court Clerk. Requests were made on a variety of topics. Listed below is a sampling of topics:

- 1) Warrants and Defendants with Evading Arrest Charges
- 2) Simple Possession Arrests
- 3) Pretrial Performance Measures for Feb-Dec 2018
- 4) Dispositions with Race and Gender for 2014 - 2018
- 5) Total Days in Jail for Defendants
- 6) Average Days for Filing in Criminal Court
- 7) Dispositions Type for Child Abuse
- 8) Warrant Breakout of Child Abuse Charges
- 9) Defendants Bound over to Grand Jury
- 10) Murders and Homicides Disposed
- 11) Breakout of Robbery and Carjacking Warrants
- 12) Criminal Court Case Filing and Concluded
- 13) Physical Arrest with an FTA Warrant
- 14) Percentage for Domestic Violence Defendants Cases
- 15) Case Processing Times for 2018-2019
- 16) Conditions of Release FY18-19 and Parole Violators Admitted to Jail FY18-19
- 17) Warrants Issued on Order of Protection Violations for FY18 and FY19
- 18) Bond Information
- 19) Rape Convictions
- 20) Data for Zip Code 37208 by Race and Gender

## Research and Planning

As the primary provider of criminal justice statistics for Metropolitan Government, Criminal Justice Planning (CJP) recognizes the importance of providing reports that are of the highest quality. Therefore, we are committed to developing and maintaining excellent statistical standards, constantly improving our professional knowledge base. In doing so, we have developed a library of resources from different criminal justice agencies, locally and nationally. Publications from Tennessee Administrative Office of the Court, the Tennessee Board of Probation and Parole, Bureau of Justice Statistics, the National Center for State Courts and Bureau of Justice Assistance are kept and referenced as needed. We continue to add to our resources.

We have continued to utilize data from the Jail Management System (JMS), the Criminal Justice Information System (CJIS) and the Police Department's data bank. These three systems are the primary sources of data for all our reports. We have stayed in close contact with the administrators of these systems, making sure we are informed of any changes that could impact the accuracy of our reports.

We continue to track the activity of our Tennessee General Assembly. We follow Bills being filed each legislative session that would impact our criminal justice system, keeping on file the final Bill that was passed, amended or repealed. We have continued to keep information and decisions handed down by the Tennessee Court of Criminal Appeals, the Tennessee Supreme Court, and the United States Federal Courts. Our goal is to be aware of any change in law that impacts our criminal justice system needs.

### **CJP Website**

Our departmental website is: [www.nashville.gov/cjp](http://www.nashville.gov/cjp)

This site is updated regularly with many of our statistical reports.

