



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

November 2, 2017

Patrick Harris  
Comodo CA Limited  
1255 Broad Street  
Clifton, NJ 07013

Re: **RFQ # 1021720, Digital Certificate Management System**

Dear Mr. Harris:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1021720 for Digital Certificate Management System. This letter hereby notifies you of Metro's intent to award to Comodo CA Limited, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at [scott.ghee@nashville.gov](mailto:scott.ghee@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Tina Burt, BAO Representative, at 615-880-2783 or at [tina.burt@nashville.gov](mailto:tina.burt@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Award Justification

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 1021720 - Digital Certificate Management System			40	10	50

  

Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Comodo CA Limited	\$67,500.00	\$0.00	40.00	0.00	40.00

	Comodo CA Limited
Cost (50 points)	40
Experience and Risk Mitigation (25 points)	23
Project Approach and Process (25 points)	20
<b>Total</b>	<b>83</b>

Comodo CA Limited

Strengths – Impressive security features and onscreen usability. System is configurable for different management levels. System has the ability to issue SANs, Wildcard, and Single Domain certificates. System has the ability to perform multiple domain certs. Firm demonstrated that they were the leader in the market. System has the ability to do auto-generating CSR's (certificate signing request). Automatic notification system when certifications are expiring.

Weaknesses - Failed to discuss customer support and how Metro staff will be trained. Firm failed to describe their implementation plan.

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Ghee, Scott \(Finance - Procurement\)](#)  
**Cc:** [Edwards, Kevin \(Finance - Procurement\)](#); [Pittman, Genario \(Finance - Procurement\)](#)  
**Subject:** RE: Sole Bidder Approval for RFQ 1021720 - Digital Certificate Management System  
**Date:** Wednesday, October 25, 2017 12:49:37 PM

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Scott, thanks for this detailed email. Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Ghee, Scott (Finance - Procurement)  
**Sent:** Wednesday, October 25, 2017 9:25 AM  
**To:** Lane, Michelle (Finance - Procurement)  
**Cc:** Edwards, Kevin (Finance - Procurement)  
**Subject:** Sole Bidder Approval for RFQ 1021720 - Digital Certificate Management System

Michelle,

RFQ# 1021720 – Digital Certificate Management System closed with a single offer from Comodo CA Limited. The department has reviewed the proposal and considers the single offer as fair and reasonable and are in agreement to move forward in awarding the contract to Comodo CA Limited. This RFP was solicited to all registered vendors under the commodity code for “Software”, giving an adequate pool of offerors who had an opportunity to submit a response to this solicitation. If you approve of this single offer, then I will save your response with the solicitation documents and move forward in getting the award ready for approval.

Thanks,

Scott Ghee  
Procurement Officer  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210

Office- 615.880.3130