



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

December 22, 2017

William Thorne  
Town & Country Ford Nashville  
101 Anderson Lane  
Madison, TN 37115

Re: **RFQ # 1025675, Cargo Vans**

Dear Mr. Thorne:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1025675 for Cargo Vans. This letter hereby notifies you of Metro's intent to award to Town & Country Ford Nashville, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at [scott.ghee@nashville.gov](mailto:scott.ghee@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at [jerval.watson@nashville.gov](mailto:jerval.watson@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Solicitation Title & Number	Discount/MACP Percentage	Lowest Total Bid Amount		MACP	Winning Bid
RFQ 1025675 - Cargo Vans	1.00%	\$7,120,013	\$7,191,214	\$7,120,013	\$7,120,013
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	SBE/SDV Participation Incentive	Evaluation Amount	Status of Award
Town & Country Ford - Nashville	\$7,120,013.40	\$0.00	\$0	\$7,120,013	Awarded
Lonnie Cobb Ford LLC	\$8,027,471.59	\$0.00	\$0	\$8,027,472	Exceeds MACP

**From:** [Watson, Jerval \(Finance - Contract Compliance\)](#)  
**To:** [Ghee, Scott \(Finance - Procurement\)](#)  
**Subject:** RE: RFQ 1025675 - Cargo Vans  
**Date:** Thursday, December 21, 2017 12:35:09 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Good Afternoon Scott - I have reviewed the bids for RFQ# 1025675 and I have confirmed that there is no SBE participation on this solicitation. Please let me know if you need anything additional.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



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**From:** Ghee, Scott (Finance - Procurement)  
**Sent:** Tuesday, December 19, 2017 7:59 AM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** RFQ 1025675 - Cargo Vans

Good Morning Jerval,

RFQ 1025675 closed with two bids, neither of the two firms proposed any SBE/SDV usage. Let me know if you have any questions.

Thanks,

Scott Ghee  
Procurement Officer  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615.880.3130