



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

January 17, 2018

Keith Crews  
Lee Company  
331 Mallory Station Road  
Franklin, TN 37067

Re: **RFQ # 1025687, Replacement of HVAC Unit at the Centennial Sportsplex**

Dear Mr. Crews:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1025687 for Replacement of HVAC Unit at the Centennial Sportsplex. This letter hereby notifies you of Metro's intent to award to Lee Company, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at [scott.ghee@nashville.gov](mailto:scott.ghee@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at [joeann.carr@nashville.gov](mailto:joeann.carr@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

## Award Justification for RFQ 1025687- Replacement of HVAC Unit at the Centennial Sportsplex

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 1025687 - Replacement of HVAC Unity at the Centennial Sportsplex			24	6	30
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Lee Company	\$107,755.00	\$68,497.00	24.00	2.86	26.86
United Veterans Construction, Inc.	\$143,750.00	\$143,750.00	17.99	6.00	23.99

	Lee Company	United Veterans Construction, Inc.
Cost (30 points)	26.86	23.99
Firm Qualifications and Experience (30 points)	30	15
Project Approach (35 points)	35	15
<b>Total</b>	<b>91.86</b>	<b>53.99</b>

Lee Company
<p>Strengths – Firm provided a detailed schedule for project. Firm provided a detailed response in regards to warranties provided. Firm demonstrated processes for keeping workplace clean. Firm stated that they would provide temporary heating and cooling during construction. Firm has experience working on projects of similar size, scope, and complexity. Clearly defined teams organizational structure. Explained how firm will maintain a positive working relationship with Metro.</p> <p>Weaknesses - N/A</p>

United Veterans Construction, Inc.
<p>Strengths – N/A</p> <p>Weaknesses – Firm failed to attach a chart detailing scheduling commitment. Firm failed to describe process for completing work under warranty. Firm failed to describe process that ensures the worksite is left clean. Firm failed to demonstrate project related experience. Firm failed to explain their approach to maintain positive working relationship with Metro.</p>

## PNP Compliance Results Form

Department Name: Parks Services

RFP/ITB Number: 1025687

Procurement Name: Replacement of HVAC Unit at the Centennial Sportsplex

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Lee Company	Yes	Lee Company is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: E Solutions for Buildings, LLC (accepted), Sonny's Contract Hauling (declined) and Mason Trucking (declined)

\*Denotes Contractor with whom follow up was required

Date: 01/03/2018

Metro Buyer: Scott Ghee

BAO Rep: JoeAnn Carr

### BAO SBE Assessment Sheet

<b>BAO Specialist:</b> Carr, JoeAnn
<b>Contract Specialist:</b> Scott Ghee
<b>Date:</b> 01/03/18

<b>Department Name:</b> Parks Services
<b>RFP/ITB Number:</b> 1025687

**Project Name:** Replacement of HVAC Unit at the Centennial Sportsplex

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
LEE COMPANY	\$107,755.00	\$68,497.00	Yes	64	LEE COMPANY proposed approved SBE; E solutions for Buildings LLC @ 64% of work. Exceeded the SBE/SDV 15% threshold.

\*For ITBs, only apparent low bidder will be listed.