January 10, 2018

Dan McVicker
Norwood Properties, LLC
5344 Stanford Drive
Nashville, TN 37215

Re: RFQ # 1026658, Biosolids Building Office Modifications

Dear Mr. McVicker:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1026658 for Biosolids Building Office Modifications. This letter hereby notifies you of Metro’s intent to award to Norwood Properties, LLC, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the “Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture” for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Tina Burt, BAO Representative, at (615) 880-2783 or at tina.burt@nashville.gov.

Thank you for participating in Metro’s competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.
<table>
<thead>
<tr>
<th>Solicitation Title &amp; Number</th>
<th>SBE/SDV Requirement Percentage</th>
<th>Discount/MACP Percentage</th>
<th>Lowest Total Bid Amount</th>
<th>MACP</th>
<th>Winning Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biosolids Building Office Modifications; RFQ # 1026658</td>
<td>15.0%</td>
<td>20.0%</td>
<td>$92,424</td>
<td>$110,909</td>
<td>$92,424</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Offeror’s Name</th>
<th>Total Bid Amount</th>
<th>SBE/SDV Requirement</th>
<th>Status of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norwood Properties, LLC</td>
<td>$92,424</td>
<td>$70,599</td>
<td>Awarded</td>
</tr>
</tbody>
</table>
PNP Compliance Results Form

<table>
<thead>
<tr>
<th>Primary Contractor</th>
<th>PNP Compliant (Yes/No)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norwood Properties</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Norwood Properties is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms: A-Action Air HVAC (MBE) - (Accepted 15.8%), SRS Inc. (MBE) - (Accepted-0.8%), and Gipson Mechanical (MBE) - (Declined).

*Denotes Contractor with whom follow up was required

Date: 12/27/2017
Metro Buyer: Brad Wall
BAO Rep: Tina R. Burt
<table>
<thead>
<tr>
<th>Primary Contractor*</th>
<th>Prime Bid Amount</th>
<th>Total Offered SBE ($)</th>
<th>SBEs approved?</th>
<th>Total Approved SBE ($)</th>
<th>SBE (%)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norwood Properties</td>
<td>$92,424</td>
<td>$70,599</td>
<td>Yes</td>
<td>$70,599</td>
<td>76.4%</td>
<td>SBE/SDV Plan: Norwood Properties is an approved SBE firm and acknowledged the 15% SBE/SDV participation expectation over the life of the project as required by the solicitation. Prime proposed to self perform 76.4% of the work.</td>
</tr>
</tbody>
</table>

*For ITBs, only apparent low bidder will be listed.
Yes this project has been approved to move forward with the amount listed below.

Rhonda Walsh  
Facilities Project Manager  
Metro Nashville Water Services  
Office – 615-880-2632  
Cell – 615-920-1831

Rhonda,  

For RFQ # 1026658 (Biosolids Building Office Modifications) there were two bidders. The low bid came in at $46,450.00. However, the vendor reached out to me and stated that they made an error in their bid and that they could not complete this project for $46,450 dollars. They are requested that their bid be withdrawn.

The next bid came in at $92,424.00. This bid is over budget by $17,424.00. Would the Department like to move forward with this solicitation even though it is over the budget?

Brad Wall  
Procurement Officer III  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)
Brad, Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved. Judy is sending the letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

Please see the email correspondence below regarding the single offeror approval request from Brad for RFQ # 1026658 (Biosolids Office Modification) and provide a response when time permits.

Respectfully,
Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov
From: Wall, Brad (Finance - Procurement)
Sent: Thursday, January 4, 2018 8:00 AM
To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>
Subject: RE: Sole Bidder Approval for RFQ # 1026658 (Biosolids Building Office Modifications)

Genario,

Please see revised Intent to Award Justification. Will you please forward this information to Michelle?

Brad Wall
Procurement Officer III
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
(615) 862-4273 (Office)

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From: Wall, Brad (Finance - Procurement)
Sent: Tuesday, January 2, 2018 12:47 PM
To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>
Subject: Sole Bidder Approval for RFQ # 1026658 (Biosolids Building Office Modifications)

Genario,

RFQ # 1026658 (Biosolids Building Office Modifications) closed with a single bidder, Norwood Properties, LLC. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding Norwood Properties, LLC. This ITB was solicited to registered vendors under the commodity code 72100000 (Building Construction and Support and Maintenance and Repair Services) An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Thanks,

Brad Wall
Procurement Officer III
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210