



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 15, 2018

Mrs. Yvonne Collier  
Collier Roofing Co., Inc  
1523 Jones Avenue  
Nashville, TN 37207

Re: **RFQ # 1031680, South Police Precinct Roof Replacement**

Dear Mrs. Collier:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1031680 for South Police Precinct Roof Replacement. This letter hereby notifies you of Metro's intent to award to Collier Roofing Co., Inc, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Vada Brown by email at [vada.brown@nashville.gov](mailto:vada.brown@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2388 or at [joeann.carr@nashville.gov](mailto:joeann.carr@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

RFQ# 1031680 South Police Precinct Roof Replacement	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	20.0%	15.00%	85.00%	\$208,820	\$240,143	\$208,820
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Collier Roofing Co., Inc	\$208,820.00	\$208,820	\$41,764	\$177,497	\$31,323	Awarded
Porter Roofing Contractors, Inc.	\$217,339.00	\$43,468	\$43,468	\$36,948	\$180,391	Evaluated
Maxwell Roofing & Sheet Metal	\$229,775.00	\$0	\$45,955	\$0	\$229,775	Min. SBE not met

### BAO SBE Assessment Sheet

<b>BAO Specialist:</b> Carr, JoeAnn
<b>Contract Specialist:</b> Vada Brown
<b>Date:</b> 03/05/18

<b>Department Name:</b> Metro General Services
<b>RFP/ITB Number:</b> 1031680

**Project Name:** South Police Precinct Roof Replacement

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Collier Roofing Co., Inc.	\$208,820.00	\$208,820.00	no	100	Acknowledged Participation Expectations and Consequences of Misrepresentation of 20% SBE/SDV requirement. Proposed 100% SBE to self-perform.

\*For ITBs, only apparent low bidder will be listed.

## PNP Compliance Results Form

Department Name: General Services

RFP/ITB Number: 1031680

Procurement Name: South Police Precinct Roof Replacement

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Collier Roofing Co., Inc.	Yes	Collier Roofing Co., Inc. is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: Dawkins Contracting LLC (declined), John Curry Electric (declined) and Sunago Builders (declined)

\*Denotes Contractor with whom follow up was required

Date: 03/05/2018

Metro Buyer: Vada Brown

BAO Rep: JoeAnn Carr