



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

April 5, 2018

Michael Wood  
Jarrett Builders, Inc.  
1106 Lebanon Pike  
Nashville, TN 37210

Re: **RFQ # 1032667, Application of High Density Mineral Bond**

Dear Mr. Wood:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1032667 for Application of High Density Mineral Bond. This letter hereby notifies you of Metro's intent to award to Jarrett Builders, Inc., contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at [jerval.watson@nashville.gov](mailto:jerval.watson@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

**RFQ # 1032667 - Application of High Density Mineral Bond  
Evaluation Team Score Sheet**

Offeror	<b>Jarrett Builders, Inc.</b>
Contract Acceptance	Accepted
Cost Criteria (35 Points)	35
Experience on Similar Projects (30 Points)	30
Proposed Business Plan (10 Points)	10
Capacity to Perform (25 Points)	23
<b>Total Evaluation Scores (100 Points Total)</b>	<b>98</b>

**Jarrett Builders, Inc.**

<b>Strengths</b>
<p>Firm provided a detailed proposal. The firm provided a detailed list of local agencies where they have installed High Density Mineral Bond on public roadway pavements. Detailed list of contractors, utility contractors, pavement marking contractors, and traffic control contractors that have worked on projects of similar size, scope, and complexity. Detailed demonstration of at least five (5) projects of similar size, scope, and complexity using the high density mineral bond mix. Detailed overview of the firm. Firm provided detailed experience and qualifications to accomplish the required outcomes, including ability, capacity, skill, and years of experience in providing the required services. Detailed outline of the firm's employees and sub-consultants that will be used to perform the required services. Firm provided a detailed demonstration of their understanding of the project. Detailed project schedule. Detailed experience with design and estimating of High Density Mineral Bond projects. Detailed experience in managing reports and close-out documentation associated with High Density Mineral Bond projects. Firm provided detailed resumes for all managers, supervisors, and sub-consultants who will be providing the requested services. Detailed list of equipment used in the application of the High Density Mineral Bond.</p>
<b>Weaknesses</b>
<p>The number of employees and experience of field personnel applying High Density Mineral Bond lacked detail.</p>

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Application of High Density Mineral Bond; RFQ # 1032667			28	7	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Jarrett Builders, Inc.	\$3,213,088.99	\$7,800.00	28.00	7.00	35.00

## BAO SBE Assessment Sheet

<b>BAO Specialist:</b> Jerval Watson
<b>Contract Specialist:</b> Brad Wall
<b>Date:</b> 03/29/2018

<b>Department Name:</b> Public Works
<b>RFP/ITB Number:</b> 1032667

**Project Name:** Application of High Density Mineral Bond

Primary Contractor*	Prime Bid Amount	Total Offered SBE (\$)	SBEs approved?	Total Approved SBE (\$)	SBE (%)	Comments
Jarrett Builders, Inc.	\$3,213,088.99	\$7,800.00	YES	\$ 7,800.00	0.24%	The subcontractor is a Metro approved SBE

\*For ITBs, only apparent low bidder will be listed.

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Pittman, Genario \(Finance - Procurement\)](#)  
**Cc:** [Wall, Brad \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)  
**Subject:** RE: Sole Bidder Approval for RFQ # 1032667 Application of High Density Mineral Bond  
**Date:** Wednesday, April 04, 2018 4:12:56 PM

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Approval to award to a sole offeror is approved. Judy, please prepare the letter with my signature.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Pittman, Genario (Finance - Procurement)  
**Sent:** Wednesday, April 04, 2018 12:36 PM  
**To:** Lane, Michelle (Finance - Procurement)  
**Cc:** Wall, Brad (Finance - Procurement)  
**Subject:** FW: Sole Bidder Approval for RFQ # 1032667 Application of High Density Mineral Bond

Michelle,

Please see the email correspondence below regarding the single offeror approval request from Brad for RFQ # 1032667 (Application of High Density Mineral Bond) and provide a response when time permits.

Respectfully,  
Genario Pittman  
Senior Procurement Officer  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615.880.2641  
[genario.pittman@nashville.gov](mailto:genario.pittman@nashville.gov)

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**From:** Wall, Brad (Finance - Procurement)

**Sent:** Wednesday, April 4, 2018 11:49 AM

**To:** Pittman, Genario (Finance - Procurement) <[Genario.Pittman@nashville.gov](mailto:Genario.Pittman@nashville.gov)>

**Subject:** Sole Bidder Approval for RFQ # 1032667 Application of High Density Mineral Bond

Genario,

RFQ # 1032667 closed with a single bidder, **Jarrett Builders, Inc.** The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Jarrett Builders, Inc.** This RFP was solicited to registered vendors under the commodity code 72100000 (Building Construction and Support and Maintenance and Repair Services) and 30120000 (Roads & Landscape). An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Brad Wall

Procurement Officer III

Department of Finance

**Procurement Division**

Metropolitan Nashville Davidson County

730 2<sup>nd</sup> Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)