



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

July 17, 2018

Neil Ciangi
MedSafe Waste
204 Louise Avenue
Hendersonville, TN 37075

Re: **RFQ # 1034663, Medical Waste Removal**

Dear Mr. Ciangi:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1034663 for Medical Waste Removal. This letter hereby notifies you of Metro's intent to award to MedSafe Waste, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at jerval.watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below

Medical Waste Removal; RFQ # 1034663	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	10.00%	90.00%	\$8,330	\$9,163	\$8,329.75
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
MedSafe Waste	\$8,329.75	\$0.00	\$0	\$0	\$8,330	Awarded

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Wall, Brad \(Finance - Procurement\)](#)
Subject: RE: RFQ # 1034663 Medical Waste Removal
Date: Tuesday, June 19, 2018 8:17:51 AM
Attachments: [image001.png](#)
[image002.png](#)

Good Morning Brad -

I have reviewed the bid for RFQ# 1034663 MedSafe Waste and I have confirmed that the bidder, has no SBE participation on this solicitation. Please let me know if you need anything additional. –
JW

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Wall, Brad (Finance - Procurement)
Sent: Friday, June 15, 2018 8:44 AM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RFQ # 1034663 Medical Waste Removal

Jerval,

RFQ # 1034663 closed yesterday at 2:00 P.M. with a single bid from MedSafe Waste. The vendor is not proposing any SBE/SDV participation on this project. I would like to get official documentation from you stating that no SBE/SDV participation will be utilized on this project. I have attached the Bid Tab for your viewing. Please let me know if you need anything else from me.

Thanks,

Brad Wall

Procurement Officer III

Department of Finance

Procurement Division

Metropolitan Nashville Davidson County

730 2nd Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)

From: [Burtchaell, Leigh Anne \(NFD-ADM\)](#)
To: [Wall, Brad \(Finance - Procurement\)](#)
Subject: RE: RFQ # 1034663 Medical Waste Removal
Date: Wednesday, June 20, 2018 7:07:15 AM

Yes, please proceed with the award. Thanks so much for your help!

Leigh Anne Burtchaell

From: Wall, Brad (Finance - Procurement)
Sent: Tuesday, June 19, 2018 3:43 PM
To: Burtchaell, Leigh Anne (NFD-ADM)
Subject: RFQ # 1034663 Medical Waste Removal

Leigh Anne,

RFQ # 1034663 Medical Waste Removal closed with one (1) bidder. The single offeror came in at \$8,329.75 for five years. The proposed cost for one year came in at \$1,665.95 and they are not proposing any escalation for years 2 through 5. Their price per unit was \$11.65 to pick up and dispose of medical waste.

Does the department think this offer is fair and reasonable? Do I have the Departments approval to move forward with awarding the single bidder?

Brad Wall
Procurement Officer III
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
(615) 862-4273 (Office)

Wall, Brad (Finance - Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Tuesday, July 17, 2018 2:15 PM
To: Pittman, Genario (Finance - Procurement); Cantlon, Judy (Finance - Contract Compliance)
Cc: Wall, Brad (Finance - Procurement)
Subject: RE: Sole Bidder Approval for RFQ # 1034663 Medical Waste Removal

Award to a sole bidder is approved. Judy, please prepare the letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Pittman, Genario (Finance - Procurement)
Sent: Thursday, July 12, 2018 1:35 PM
To: Lane, Michelle (Finance - Procurement); Cantlon, Judy (Finance - Contract Compliance)
Cc: Wall, Brad (Finance - Procurement)
Subject: FW: Sole Bidder Approval for RFQ # 1034663 Medical Waste Removal

Michelle,

When you get a chance, will you please provide a response to the email below?

Thank you,

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

From: Pittman, Genario (Finance - Procurement)
Sent: Thursday, June 21, 2018 11:22 AM

To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Wall, Brad (Finance - Procurement) <Brad.Wall@nashville.gov>
Subject: FW: Sole Bidder Approval for RFQ # 1034663 Medical Waste Removal

Michelle,

Please see the email correspondence below regarding the single offeror approval request from Brad for RFQ # 1034663 Medical Waste Removal and provide a response when time permits.

Respectfully,

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

From: Wall, Brad (Finance - Procurement)
Sent: Wednesday, June 20, 2018 9:57 AM
To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>
Subject: Sole Bidder Approval for RFQ # 1034663 Medical Waste Removal

Genario,

RFQ # 1034663 closed with a single bidder, **MedSafe Waste**. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **MedSafe Waste**. This ITB was solicited to registered vendors under the commodity code 76130000 (Toxic and Hazardous Waste Cleanup) and 76120000 (Refuse Disposal and Treatment). An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Brad Wall
Procurement Officer III
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
(615) 862-4273 (Office)