



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

July 10, 2018

Thomas Perry
Cook's Pest Control Inc.
240 Great Circle Rd. Ste. #326
Nashville, TN 37228

Re: **RFQ # 1035678, Bird Net Doors at Metro Heavy Shop**

Dear Mr. Perry:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1035678 for Bird Net Doors at heavy Shop. This letter hereby notifies you of Metro's intent to award to Cook's Pest Control Inc., contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at jerval.watson@nashville.gov.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File
Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
Bird Net Doors at Metro Heavy Shop; RFQ# 1035678	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	9.00%	91.00%	\$36,900	\$40,221	\$36,900.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Cook's Pest Control	\$36,900.00	\$0.00	\$0	\$0	\$36,900	Awarded

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Pittman, Genario \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)
Cc: [Alexander, Christina \(Finance - Purchasing\)](#)
Subject: RE: RFQ 1035678 Bird Net Doors
Date: Tuesday, July 10, 2018 5:42:01 PM

Award to a single offeror is approved. Judy, please proceed with the letter.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Pittman, Genario (Finance - Procurement)
Sent: Tuesday, July 10, 2018 7:46 AM
To: Cantlon, Judy (Finance - Contract Compliance)
Cc: Lane, Michelle (Finance - Procurement); Alexander, Christina (Finance - Purchasing)
Subject: FW: RFQ 1035678 Bird Net Doors

From: Pittman, Genario (Finance - Procurement)
Sent: Tuesday, July 3, 2018 2:24 PM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Alexander, Christina (Finance - Purchasing) <Christina.Alexander@nashville.gov>
Subject: FW: RFQ 1035678 Bird Net Doors

Michelle,

Please see the email correspondence below and the attached Award Justification regarding the single offeror approval request from Christina for RFQ # 1035678 Bird Net Doors and provide a response when time permits.

Respectfully,

Genario Pittman
Senior Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County

nd

730 2 Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.2641
genario.pittman@nashville.gov

From: Alexander, Christina (Finance - Purchasing)
Sent: Tuesday, July 3, 2018 2:16 PM
To: Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>
Subject: FW: RFQ 1035678 Bird Net Doors

Genario,

The below is ready for Michelle's signature:

Michelle,

RFQ 1035678 Bird Net Doors at Heavy Shop closed with a fair and reasonable single offer, the department approved the fair and reasonable single offer, (see below email correspondence).

Do you approve the fair and reasonable single offer?

I have attached the Intent to Award letter and Award Justification files for RFQ 1035678 Bird Net Doors at Metro Heavy Shop. The Intent to Award letter is ready for your signature.

Please note this solicitation does not have a PNP requirement, however it does have an SBE/SDV cost incentive. The vendor is not proposing SBE/SDV participation.

Please let me know if there are any questions or concerns.

Thanks

Christina Alexander

Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.862.6637

From: Alexander, Christina (Finance - Purchasing)
Sent: Monday, June 18, 2018 10:01 AM
To: Lansky, Jay (Fleet Management)
Subject: RE: RFQ 1035678 Bird Net Doors

Jay,

Thanks, I will proceed with the procurement process.

Christina Alexander

Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.862.6637

From: Lansky, Jay (Fleet Management)
Sent: Monday, June 18, 2018 10:00 AM
To: Alexander, Christina (Finance - Purchasing)
Subject: RE: RFQ 1035678 Bird Net Doors

Yes I except ..

From: Alexander, Christina (Finance - Purchasing)
Sent: Monday, June 18, 2018 9:57 AM
To: Lansky, Jay (Fleet Management)
Subject: RE: RFQ 1035678 Bird Net Doors

They did say yes to all of the questions.

Christina Alexander

Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.862.6637

From: Lansky, Jay (Fleet Management)
Sent: Monday, June 18, 2018 9:55 AM
To: Alexander, Christina (Finance - Purchasing)
Subject: RE: RFQ 1035678 Bird Net Doors

Did they say yes to all in the spec sheet ???

From: Alexander, Christina (Finance - Purchasing)
Sent: Monday, June 18, 2018 9:47 AM
To: Lansky, Jay (Fleet Management)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RFQ 1035678 Bird Net Doors

Jay,

RFQ 1035678 Bird Net Doors closed Friday June 15, 2018, with a fair and reasonable single offer. Do you accept the single offer for RFQ 1035678 Bird Net Doors?

Christina Alexander

Procurement Officer
Department of Finance
Procurement Division
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Nashville, TN 37210
Office- 615.862.6637