



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

August 30, 2018

Elizabeth Harlow
SPATCO Energy Solutions
453 McNally Drive
Nashville, TN 37211

Re: **RFQ # 1035682, Fuel Site Maintenance, Repair and Testing Services**

Dear Ms. Harlow:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1035682 for Fuel Site Maintenance, Repair and Testing Services. This letter hereby notifies you of Metro's intent to award to SPATCO Energy Solutions, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jeremy Frye, BAO Representative, at 615-862-6638 or at Jeremy.Frye@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Matt Taylor by email at Matthew.Taylor@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

August 30, 2018

Billie Frizzell
NASHVILLE EQUIPMENT SERVICE, INC
6101 California Avenue
Nashville, TN 37209
Re: **RFQ # 1035682, Fuel Site Maintenance, Repair and Testing Services**

Dear Mr. Frizzell:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1035682 for Fuel Site Maintenance, Repair and Testing Services. This letter hereby notifies you of Metro's intent to award to NASHVILLE EQUIPMENT SERVICE, INC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

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Sincerely,

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Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

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Procurement Division

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Nashville, Tennessee 37219-6300

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Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Fuel Site Maintenance, Repair and Testing Services; RFQ# 1035682	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	4.00%	96.00%	\$220,125.00	\$228,930.00	\$220,125.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
SPATCO Energy Solutions	\$220,125.00	\$0.00	\$0	\$0	\$220,125.00	Awarded
NASHVILLE EQUIPMENT SERVICE, INC	\$233,500.00	\$0.00	\$0	\$0	\$233,500.00	Awarded

BAO Small Business Assessment Sheet

BAO Specialist: Jeremy Frye
Contract Specialist: Matthew Taylor
Date: 08/20/2018

Department Name: Fleet Management
RFP/ITB Number: 1035682

Project Name: Fuel Maintenance, Repair and Testing

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Spatco Energy Solutions	\$ 220,125.00	\$ -	No	0%	The prime not an approved SBE and did not propose to utilize any SBE subcontractors.
Nashville Equipment Services	\$ 233,500.00	\$ -	No	0.0%	The prime not an approved SBE and did not propose to utilize any SBE subcontractors.
.....	\$ -	\$ -			
.....	\$ -	\$ -			
.....	\$ -	\$ -			
.....	\$ -	\$ -			

Column Headings

Shaded cells in columns E and G are formula driven and should not be changed

White cells with text are fields that you can edit.

Gray cells with bold text contain formulas that can not be changed.

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Taylor, Matthew \(Finance - Purchasing\)](#)
Cc: [Pittman, Genario \(Finance - Procurement\)](#)
Subject: RE: RFQ# 1035682 Fuel Site Maintenance, Repair and Testing Services - ITB
Date: Wednesday, August 15, 2018 5:07:46 PM

Proposers are hereby relieved of their duty to comply with the provisions of the Procurement Nondiscrimination Program due to lack of availability. This lack of availability is prompted by the license and certification requirements specified in the scope.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Taylor, Matthew (Finance - Purchasing)
Sent: Wednesday, August 15, 2018 9:53 AM
To: Lane, Michelle (Finance - Procurement)
Subject: RE: RFQ# 1035682 Fuel Site Maintenance, Repair and Testing Services - ITB

Scope Detail

Metro seeks a qualified Contractor to provide maintenance, repair, inspection and testing services for OFM fuel sites and associated underground storage tanks (UST) at various locations throughout Davidson County.

Contractor shall perform the following scope of work:

- Remove water and other contaminants from underground storage tanks (UST).
- Perform preventive and corrective maintenance on Automatic Tank Gauging systems (ATG) including all associated installed equipment.
- Perform preventive and corrective maintenance on fuel dispensing systems (gasoline, diesel and aviation) including all associated installed equipment such as tanks, plumbing, pumps, and electrical systems on both UST's and above ground storage tanks.
- Perform line tightness testing on UST's as needed.
- Perform leak detection tests as needed.
- Perform vapor recovery testing as needed.
- Perform decay pressure and blockage testing once a year per Metro Health Dept. requirements.
- Additional work as required or deemed necessary.

Qualifications

Contractor must be certified and licensed to perform maintenance, repairs and tests as required to

ensure compliance with the most current applicable Local, State and Federal laws, rules, regulations and guidelines. Contractor must be familiar with Fuel master, Veeder Root and Red Jacket Metering Systems.

Metro reserves the right to award multiple contracts out of this solicitation. Metro does not guarantee to purchase any minimum or maximum amount of the requested services.

From: Lane, Michelle (Finance - Procurement)

Sent: Tuesday, August 14, 2018 5:47 PM

To: Taylor, Matthew (Finance - Purchasing)

Subject: RE: RFQ# 1035682 Fuel Site Maintenance, Repair and Testing Services - ITB

Please send me the scope.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Taylor, Matthew (Finance - Purchasing)

Sent: Tuesday, August 14, 2018 1:34 PM

To: Lane, Michelle (Finance - Procurement)

Subject: RFQ# 1035682 Fuel Site Maintenance, Repair and Testing Services - ITB

Michelle,

Only two responses were received (NASHVILLE EQUIPMENT SERVICE, INC and SPATCO Energy Solutions) for this solicitation. Upon completing the preliminary review process for RFQ# 1035682 Fuel Site Maintenance, Repair and Testing Services - ITB, I noticed that both vendors did not include the PNP Form and the supporting documentation. I reached out to both vendors to provide me with the PNP Form, but their response was they did not seek any participation per the attached emails. Please advise on how you want me to proceed. Thanks.

Matt Taylor
Procurement Officer 2
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.6670