



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

October 16, 2018

Eddie Anderson
Stringfellow, Inc.
2710 Locust Street
Nashville, TN 37207

Re: **RFQ # 1039698, Contract for 1 Ton Regular Cab with 9' Service Body**

Dear Mr. Anderson:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1039698 for Contract for 1 Ton Regular Cab with 9' Service Body. This letter hereby notifies you of Metro's intent to award to Stringfellow, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at Jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Vada Brown by email at vada.brown@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

| RFQ# 1039698 Contract for 1 Ton Regular Cab with 9' Service Body | Min. SBE/SDV Participation | Incentive Percentage | Incentive Calculator | Lowest Bid | MACP | Winning Bid |
|--|----------------------------|----------------------|-----------------------------------|-------------------------|-----------------------------|---------------------|
| | 0.0% | 7.00% | 93.00% | \$64,983 | \$69,532 | \$64,983 |
| Offeror's Name | Bids | SBE | Participation Incentive Threshold | Participation Incentive | Incentive Evaluation Amount | Status of ITB Award |
| Stringfellow, Inc | \$64,983.00 | | \$0 | \$0 | \$64,983 | Awarded |
| Freeland Chevrolet LLC | \$69,907.00 | | \$0 | \$0 | \$69,907 | Exceeds MACP |

Brown, Vada (Finance - Purchasing)

From: Walker, Sandra (Finance - Procurement)
Sent: Friday, October 12, 2018 11:47 AM
To: Brown, Vada (Finance - Purchasing)
Subject: RE: Pre-award approval RFQ# 1039698 1 Ton Regular Cab

Approved.

Thanks
Sandra

From: Brown, Vada (Finance - Purchasing)
Sent: Friday, October 12, 2018 11:03 AM
To: Walker, Sandra (Finance - Procurement)
Subject: Pre-award approval RFQ# 1039698 1 Ton Regular Cab

Please see attached pre-award document for the referenced project.

BAO SBE Assessment Sheet

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| BAO Specialist: Jerval Watson |
| Contract Specialist: Vada Brown |
| Date: 10/02/2018 |

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|--------------------------------|
| Department Name: Fleet |
| RFP/ITB Number: 1039698 |

Project Name: 1 Ton Reg, cab with 9' Service

| Primary Contractor* | Prime Bid Amount | Total Offered SBE (\$) | SBEs approved? | Total Approved SBE (\$) | SBE (%) | Comments |
|------------------------|------------------|------------------------|----------------|-------------------------|---------|--|
| Stringfellow, Inc. | \$64,983.00 | \$64,983.00 | Yes | \$ 64,983.00 | 100.00% | The Primary Contractor is a Metro Approved SBE |
| Feeeland Chevrolet LLC | \$69,907.00 | \$0.00 | No | \$ - | 0.00% | There is no SBE participation |
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*For ITBs, only apparent low bidder will be listed.