



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

December 12, 2018

Bret Davis  
Johnstone Supply  
501 3<sup>rd</sup> Avenue South  
Nashville, TN 37210  
Re: **RFQ # 1039730, Plumbing Parts and Supplies**

Dear Mr. Davis:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1039730 for Plumbing Parts and Supplies. This letter hereby notifies you of Metro's intent to award to Johnstone Supply, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at [jerval.watson@nashville.gov](mailto:jerval.watson@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

**RFQ # 1039730 - Plumbing Parts and Supplies**

	<b>Johnstone Supply</b>	<b>Kenny Pipe &amp; Supply Inc.</b>
Contract Acceptance	Accepted	Accepted
Cost (35 Points)	23.85	28.00
Qualifications and Experience (30 Points)	30	0
Capacity to Perform (35 points)	33	0
<b>Total (100 Points)</b>	<b>86.85</b>	<b>28.00</b>

**Johnstone Supply**

**Strengths** - The firm provided a detailed overview. The firm has been in business over thirty (30) years providing the products requested in the scope of work. The firm provided a detailed description of their knowledge and capacity in providing the products requested in the scope of work. The firm provided a detailed list of manufacturers that they are an authorized dealer for. The firm provided a detailed list of key individuals, and the designated emergency point of contact that will be performing the scope of work. The firm provided detailed information pertaining to the store location and hours for their parts warehouse. The firm provided a detailed description of their inventory capabilities. The firm provided a detailed description of their ability to provide alternate purchasing options during on-line research. The firm provided detailed information about their approach for filling emergency orders. The firm provided a detailed description of their process for fulfilling orders in the event the online portal is down for an extended period of time.

**Weaknesses** - The firm failed to provide an organizational chart that illustrates how the services requested by this solicitation will be provided. The firm's description of their backorder process lacked detail.

**Kenny Pipe & Supply Inc.**

**Strengths** - N/A

**Weaknesses** - The firm failed to provide the evaluation criteria sections requested within the solicitation (Qualifications and Experience, Capacity to Perform).

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ # 1039730 - Plumbing Parts and Supplies			28	7	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Johnstone Supply	\$30,635.00	\$0.00	23.85	0.00	23.85
Kenny Pipe & Supply Inc	\$26,090.00	\$0.00	28.00	0.00	28.00

**From:** [Watson, Jerval \(Finance - Contract Compliance\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: Final Assessment for RFQ # 1039730 Plumbing Parts and Supplies  
**Date:** Tuesday, November 06, 2018 9:49:16 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

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Good Morning Brad -

Thank you for the information provided from the purchasing agent. With that given information, I have reviewed the bids for the RFQ # 1039730 Plumbing Parts and Supplies and I have confirmed that there is no SBE participation.

Let me know if you have any additional questions.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Monday, November 5, 2018 3:43 PM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** RE: Final Assessment for RFQ # 1039730 Plumbing Parts and Supplies

Jerval,

After speaking with the Purchasing Agent, Johnstone Supply proposed zero SBE/SDV participation within the attributes table on the lines tab. We cannot include the amount proposed through their subcontractor Titan Fasteners & Supply. When time permits, will you please provide me with an official response for this project?

Brad Wall  
Procurement Officer III

Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)

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**From:** Watson, Jerval (Finance - Contract Compliance)  
**Sent:** Monday, November 05, 2018 9:07 AM  
**To:** Wall, Brad (Finance - Procurement)  
**Subject:** RE: Final Assessment for RFQ # 1039730 Plumbing Parts and Supplies

Good Morning Brad –

I have reviewed the bids on this solicitation and there is SBE participation under Johnston Supply via their subcontracting with Titan Fasteners & Supply. I have looked at the spreadsheet and it doesn't show how much is being spent with them. Can you confirm the amount so that I can provide you with an adequate assessment form. Thank you! – JW

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Monday, November 5, 2018 7:22 AM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** RE: Final Assessment for RFQ # 1039730 Plumbing Parts and Supplies

Jerval,

Have you had a chance to review the information in the below email?

Brad Wall

Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)

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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Thursday, October 25, 2018 4:16 PM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** Final Assessment for RFQ # 1039730 Plumbing Parts and Supplies

Jerval,

RFQ # 1039730 closed with two bidders. The bids submitted were from **Johnstone Supply** and **Kenny Pipe & Supply Inc.** Neither firm proposed any SBE/SDV participation on the project. Will you please provide me with an official response for this project?

I have attached the bid tab to this email for your viewing. Please let me know if you need anything else from me.

Thanks,

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
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