



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

October 8, 2018

Bobbi Sparks
American Messaging Service, LLC
1720 Lakepointe Drive
Lewisville, TX 75057
Re: **RFQ # 1043677, Contract for Pager Services**

To whom it may concern:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1043677 for Contract for Pager Services. This letter hereby notifies you of Metro's intent to award to American Messaging Services, LLC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at scott.ghee@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 1043677 - Contract for Pager Services	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	10.00%	90.00%	\$3,425	\$3,768	\$3,425.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
American Messaging Services, LLC	\$3,425.00	\$0.00	\$0	\$0	\$3,425	Awarded
USA Mobility Wireless	\$3,567.50	\$0.00	\$0	\$0	\$3,568	Evaluated

From: [Watson, Jerval \(Finance - Contract Compliance\)](#)
To: [Ghee, Scott \(Finance - Procurement\)](#)
Subject: RE: RFQ 1043677 - Contract for Pager Services
Date: Wednesday, October 03, 2018 11:23:24 AM
Attachments: [image001.png](#)
[image002.png](#)

Good Morning Scott –

I have reviewed the bid for the RFQ # 1043677 Contract for Pager Services and I have confirmed that there is no SBE participation. Please note that the company USA mobility Wireless has been reviewed as Spoke, Inc. Let me know if you have any additional questions.

Best,

Jerval Watson
Business Development Officer
Department of Finance
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, 1st Floor; PO Box 196300
Nashville, TN 37219-6300
(P)615-862-5461; (F)615-862-6175



From: Ghee, Scott (Finance - Procurement)
Sent: Tuesday, September 25, 2018 11:08 AM
To: Watson, Jerval (Finance - Contract Compliance)
Subject: RFQ 1043677 - Contract for Pager Services

Jerval,

RFQ 1043677 close with two bids from American Messaging and USA Mobility Wireless. It appears that neither firm proposed any SBE/SDV usage. Can you confirm?

Thanks,

Scott Ghee
Procurement Officer
Department of Finance

Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130

From: [Cantlon, Judy \(Finance - Contract Compliance\)](#)
To: [Ghee, Scott \(Finance - Procurement\)](#)
Subject: RE: Award Justification for RFQ 1043677 - Contract for Pager Services
Date: Monday, October 08, 2018 2:17:06 PM
Attachments: [RFQ_1043677 Pager Services.pdf](#)

From: Ghee, Scott (Finance - Procurement)
Sent: Friday, October 05, 2018 10:14 AM
To: Cantlon, Judy (Finance - Contract Compliance)
Cc: Walker, Sandra (Finance - Procurement)
Subject: FW: Award Justification for RFQ 1043677 - Contract for Pager Services

Good Morning,

RFQ # 1043677 closed with a multiple submissions. The department considers the offer as fair and reasonable and are in agreement to move forward in awarding **American Messaging, LLC**. This ITB was solicited to registered vendors under commodity code 43190000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. If Michelle approves of the attached award justification I have attached the Intent to Award Letter that is ready for her signature.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130

From: Walker, Sandra (Finance - Procurement)
Sent: Friday, October 05, 2018 10:02 AM
To: Ghee, Scott (Finance - Procurement)
Subject: RE: Award Justification for RFQ 1043677 - Contract for Pager Services

Approved.

From: Ghee, Scott (Finance - Procurement)
Sent: Friday, October 5, 2018 7:17 AM
To: Walker, Sandra (Finance - Procurement)
Subject: Award Justification for RFQ 1043677 - Contract for Pager Services

Sandra,

Please review the attached award justification and let me know if you approve. If you approve I will move forward and get Michelle's approval and the signed intent to award letter.

Thanks,

Scott Ghee
Procurement Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
Office- 615.880.3130