



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

December 12, 2018

Trace Hall  
Thompson Machinery Commerce Corporation  
1245 Bridgestone Blvd  
LaVergne, TN 37086  
Re: **RFQ # 1043810, Mini Hydraulic Excavators**

Dear Mr. Hall:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1043810 for Mini Hydraulic Excavators. This letter hereby notifies you of Metro's intent to award to Thompson Machinery Commerce Corporation, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at [Jerval.Watson@nashville.gov](mailto:Jerval.Watson@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Matt Taylor by email at [Matthew.Taylor@nashville.gov](mailto:Matthew.Taylor@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Mini Hydraulic Excavators; RFQ# 1043810	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	4.00%	96.00%	\$203,048.09	\$211,170.01	\$203,048.09
Offeror's Name	Bids	SBE/SDV	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Thompson Machinery Commerce Corporation	\$203,048.09	\$0.00	\$0	\$0	\$203,048.09	Awarded

**From:** [Watson, Jerval \(Finance - Contract Compliance\)](#)  
**To:** [Taylor, Matthew \(Finance - Purchasing\)](#)  
**Subject:** RE: SBE/SDV determination for RFQ# 1043810 Mini Hydraulic Excavators  
**Date:** Thursday, December 6, 2018 1:34:45 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Good Afternoon Matt –

I have reviewed the bid tab for the RFQ # 1043810 Mini Hydraulic Excavators and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



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**From:** Taylor, Matthew (Finance - Purchasing)  
**Sent:** Wednesday, November 28, 2018 7:30 AM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** SBE/SDV determination for RFQ# 1043810 Mini Hydraulic Excavators

Jerval,

It appears that no SBE/SDV business participation is applicable, will you confirm that no SBE/SDV business participation is applicable for RFQ# 1043810 Mini Hydraulic Excavators?

Matt Taylor

**From:** [Yancey, Charles \(Fleet Management\)](#)  
**To:** [Taylor, Matthew \(Finance - Purchasing\)](#)  
**Subject:** RE: Single Offeror Approval Request for RFQ# 1043810 Mini Hydraulic Excavators  
**Date:** Monday, November 19, 2018 11:43:52 AM

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Matt,

The offer appears to be fair and reasonable. Please move forward.

Thanks,  
Chuck

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**From:** Taylor, Matthew (Finance - Purchasing)  
**Sent:** Thursday, November 15, 2018 8:24 AM  
**To:** Yancey, Charles (Fleet Management)  
**Subject:** Single Offeror Approval Request for RFQ# 1043810 Mini Hydraulic Excavators

One offer was received for RFQ# 1043810 Mini Hydraulic Excavators. The vendor is responsive and within the estimated budget. I am requesting your approval to proceed with a single offer. Do you consider the offer to be fair and reasonable? If you have any questions concerning this email please give me a call.

The quotes are:

Caterpillar 305.5E2 CR (\$65,847.07)

Caterpillar 308E2 CR (\$137,201.02)

Total: \$203,048.09

Matt Taylor  
Procurement Officer 2  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.6670