



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 6, 2019

Doug Larkins
Chem-Aqua, Inc.
4430 Wade Green Road, Suite 180
Kennesaw, GA 30144
Re: **RFQ # 1043773, Water Softeners Installation and Repair Services**

Dear Mr. Larkins:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1043773 for Water Softeners Installation and Repair Services. This letter hereby notifies you of Metro's intent to award to Chem-Aqua, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at (615) 880-2338 or at joeann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ # 1043773 - Water Softeners Installation and Repair Services Evaluation Team Score Sheet	
Offeror	Chem-Aqua, Inc.
Contract Acceptance	Accepted
Cost (30 Points)	24
Project Approach and Process (40 Points)	40
Experience and Qualifications (30 Points)	30
Total Evaluation Scores (100 Points Total)	94

Chem-Aqua, Inc.
<p>Strengths- The firm provided a detailed description of their process for installing water softeners. The firm's maintenance process was detailed. The firm's description of their process for scheduling water softener installations and maintenance was detailed. The firm stated that the installation of any water line and drain line materials will be in compliance with the International Plumbing Code. The firm provided a detailed description of their technicians experience in calibrating, programming, and maintaining water softeners. The firm's description of their procedures for performing annual maintenance was detailed. The firm's description of their process for training maintenance staff to service any existing or new equipment that may result from this contract was detailed. The firm provided a detailed description of their standard warranty. The firm provided a detailed description of their current preventative maintenance programs for other organizations of similar size, scope, and complexity. The firm provided a detailed description of their experience in contracting with other governmental agencies within the past five (5) years. The firm's resumes were detailed and demonstrated their capabilities to perform the scope of work.</p>
<p>Weaknesses - N/A</p>

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Water Softeners Installation and Repair Services; RFQ # 1043773			24	6	30
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Chem-Aqua, Inc.	\$1,183,945.25	\$0.00	24.00	0.00	24.00

BAO SBE Assessment Sheet

BAO Specialist: Carr, JoeAnn
 Contract Specialist: Wall, Brad
 Date: 02/21/19

Department Name: General Services
 RFP/ITB Number: 1043773

Project Name: Water Softeners Installation and Repair Services

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Chem-Aqua, Inc.	\$1,183,945.25	\$0.00	n/a	0	Chem-Aqua, Inc. has proposed no approved Metro SBE.

Wall, Brad (Finance - Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Friday, February 22, 2019 2:27 PM
To: Carr, Joe Ann (Finance - Contract Compliance)
Cc: Wall, Brad (Finance - Procurement)
Subject: RE: PNProgram RFQ#1043773 Water Softeners Evaluation Information Required
PNProgram

Importance: High

Brad, per the BAO recommendation, Proposers are relieved of the requirement to comply with the Procurement Nondiscrimination Program due to lack of availability.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Carr, Joe Ann (Finance - Contract Compliance)
Sent: Friday, January 18, 2019 11:04 AM
To: Lane, Michelle (Finance - Procurement)
Subject: PNProgram RFQ#1043773 Water Softeners Evaluation Information Required PNProgram

Michelle,

I am now recommending removal of the PNProgram as this is a very specialized solicitation (water softeners and repair) and I'm not certain there are a minimum of three MWBEs available in this specialty in iProcurement.

Contact me with questions.

Thanks!
Department of Finance
JoeAnn Carr
Office of Minority and Women Business Assistance (BAO)
Metropolitan Nashville Davidson County Government
[http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-\(BAO\).aspx](http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-(BAO).aspx)
730 2nd Avenue South, 1st Floor
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Nashville, TN 37219-6300
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