



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 7, 2019

Jackie Bass
Premiere Building Maintenance Corporation
1416 McCalla Avenue
Knoxville, TN 37915
Re: **RFQ # 1043808, Professional Grounds, Landscaping, and Irrigation Services**

Dear Jackie Bass:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1043808 for Professional Grounds, Landscaping, and Irrigation Services. This letter hereby notifies you of Metro's intent to award to Premiere Building Maintenance Corporation, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at (615) 880-2338 or at joeann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

RFQ # 1043808 - Professional Grounds, Landscaping, and Irrigation Services Evaluation Team Score Sheet	
Offeror	Premiere Building Maintenance Corporation
Contract Acceptance	Accepted
Cost (30 Points)	30
Team Qualifications, Experience, and Capacity to Perform (30 Points)	22
Project Approach (40 Points)	29
Total Evaluation Scores (100 Points Total)	81

Premiere Building Maintenance Corporation
<p>Strengths- The firm provided a detailed description of their capacity to perform the scope of services requested for this contract. The firm provided a detailed organizational chart. The firm provided a detailed description of their experience with contracts of similar size and scope. The firm provided a detailed listing of all equipment to be used for this contract. The firm provided a detailed approach to Integrated Pest Management (IPM). The firm provided a detailed description of how they promote sustainable environmental practices.</p> <p>Weaknesses - The firm failed to provide the budget for each reference project submitted. The firm's description of their landscape operations manager lacked specific details on the qualifications and experience of that individual. The description on how work performed by employees would be evaluated lacked detail. The firm's plan for maintaining irrigations systems lacked detail.</p>

Enter Solicitation Title & Number Below		
Professional Grounds, Landscaping, and Irrigation Services; RFQ # 1043808	Min. SBE/SDV Requirement	Total Cost Points
	20.0%	30
Offeror's Name	Bids	RFP Cost Points
Premiere Building Maintenance Corporation	\$3,689,336.41	30.00

PNP Compliance Results Form

Department Name: General Services

RFP/ITB Number: 1043808

Procurement Name: Professional Grounds, Landscaping, and Irrigation Services

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Premiere Building Maintenance Corporation	Yes	Premiere Building Maintenance Corporation. is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: All-N-One Lawn Care-MBE (Accepted), M & P Services-MBE (Declined) and A&R Services.-MBE (Declined). Proposed the inclusion of All-N-One Lawn Care..

*Denotes Contractor with whom follow up was required

Date: 01/23/2019

Metro Buyer: Brad Wall

BAO Rep: JoeAnn Carr

BAO SBE Assessment Sheet

BAO Specialist: Carr, JoeAnn
Contract Specialist: Brad Wall
Date: 01/23/19

Department Name: General Services
RFP/ITB Number: 1043808

Project Name: Professional Grounds, Landscaping, and Irrigation Services

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Premiere Building Maintenance Corporation	\$3,689,336.41	20% Requirement	Yes	90	Premiere Building Maintenance Corporation Acknowledged Participation Expectations and Consequences of Misrepresentation of the 20% SBE/SDV requirement.