



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 29, 2019

Dave Collins
Porter Roofing Contractors, Inc.
2454 Nashville Highway
McMinnville, TN 37110
Re: **RFQ # 1089671, Sole Brand Roof Repair-8th Ave Reservoir Pump Station**

Dear Mr. Collins:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1089671 for Sole Brand Roof Repair-8th Ave Reservoir Pump Station. This letter hereby notifies you of Metro's intent to award to Porter Roofing Contractors, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Tina Burt, BAO Representative, at 615-880-2783 or at tina.burt@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Vada M. Van Hook by email at vada.vanhook@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

| Enter Solicitation Title & Number Below | | | | | | |
|---|----------------------------|----------------------|---------------------------|-------------------------|-----------------------------|---------------------|
| RFQ - 1089671 Sole Brand Roof Repair-8th Ave Reservoir Pump Station | Min. SBE/SDV Participation | Incentive Percentage | Incentive Calculator | Lowest Bid | MACP | Winning Bid |
| | 0.0% | 17.50% | 82.50% | \$194,426.00 | \$228,451 | \$194,426.00 |
| Offeror's Name | Bids | SBE | Participation Requirement | Participation Incentive | Incentive Evaluation Amount | Status of ITB Award |
| Porter Roofing Contractors, Inc. | \$194,426.00 | \$0.00 | \$0 | \$0 | \$194,426.00 | Awarded |
| RSS-Nashville, Inc. | \$198,480.00 | \$0.00 | \$0 | \$0 | \$198,480.00 | Evaluated |

PNP Compliance Results Form

Department Name: Metro Water Services
RFP/ITB Number: 1089671
Sole Brand Roof Replacement 8th Ave Reservoir

| Primary Contractor | PNP Compliant (Yes/No) | |
|----------------------------------|------------------------|---|
| Porter Roofing Contractors, Inc. | Yes | Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms: H2O Prof. (MBE) - Declined, The Treademen Group (WBE) - Declined, and Dixie Membrane Roofing. (WBE) - Declined. |

*Denotes Contractor with whom follow up was required
 Date: 03/21/2019
 Metro Buyer: Vada Brown
 BAO Rep: Tina R. Burt

BAO SBE Assessment Sheet

BAO Specialist: Tina R. Burt
Contract Specialist: Vada Brown
Date: 03/21/2019

Department Name: Metro Water Services
RFP/ITB Number: 1089671

Project Name: Sole Brand Roof Replacement 8th Ave Reservoir

| Primary Contractor* | Prime Bid Amount | Total Proposed SBE (\$) | SBEs Approved? | SBE (%) | Comments |
|----------------------------|------------------|-------------------------|----------------|---------|--|
| Porter Roofing Contractors | \$ 194,426.00 | \$0 | No | 0% | Prime is not an approved SBE/SDV firm and does not propose utilization of SBE/SDV firms. |

*For ITBs, only apparent low bidder will be listed.