



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

April 5, 2019

Mr. Max Schmitz  
Altec Industries  
33 Inverness Pkwy  
Birmingham, AL 35242  
Re: **RFQ # 1133658 67 Ft. Articulating Bucket Trucks**

Mr. Max Schmitz:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # **1133658** for **67 Ft. Articulating Bucket Trucks**. This letter hereby notifies you of Metro's intent to award to Altec Industries, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at 615-862-5461 or at [Jerval.Watson@nashville.gov](mailto:Jerval.Watson@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Daniel Drumwright by email at [Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179



**From:** [Watson, Jerval \(Finance - Contract Compliance\)](#)  
**To:** [Drumwright, Daniel \(Finance - Purchasing\)](#)  
**Subject:** RE: RFQ 1133658-67 Ft. Articulating Bucket Trucks  
**Date:** Wednesday, March 27, 2019 1:36:59 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Good Afternoon Daniel -

I have reviewed the bid for the RFQ # 11336658 67Ft. Articulating Bucket Truck and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



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**From:** Drumwright, Daniel (Finance - Purchasing)  
**Sent:** Tuesday, March 26, 2019 9:12 AM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** RFQ 1133658-67 Ft. Articulating Bucket Trucks

Jerval,

Please review attached Bid Tab for SBE/SDV Approval.

Thanks,

**Daniel Drumwright**  
Procurement Officer II  
Department of Finance  
(615)862-6632  
[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)

## **Drumwright, Daniel (Finance - Purchasing)**

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**From:** Walker, Sandra (Finance - Procurement)  
**Sent:** Tuesday, April 2, 2019 11:23 AM  
**To:** Drumwright, Daniel (Finance - Purchasing)  
**Subject:** RE: RFQ 1133658- 67 Ft. Articulating Bucket Trucks

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Approved.

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**From:** Drumwright, Daniel (Finance - Purchasing)  
**Sent:** Tuesday, April 2, 2019 11:10 AM  
**To:** Walker, Sandra (Finance - Procurement)  
**Subject:** RFQ 1133658- 67 Ft. Articulating Bucket Trucks

Sandra,

Please review Award Documentation.

Thanks,

**Daniel Drumwright**

Procurement Officer II  
Department of Finance  
(615)862-6632

[Daniel.Drumwright2@nashville.gov](mailto:Daniel.Drumwright2@nashville.gov)



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

March 27, 2019

Mr. Troy Dickens  
Rush Truck Center Nashville  
900 Expo Drive  
Smyrna, TN 37167

### **RFQ 1133658 67 Ft. Articulating Bucket Trucks**

Dear Mr. Dickens:

The Metropolitan Government of Nashville and Davidson County has completed its evaluation of submitted responses to the above solicitation and unfortunately, has determined that your submission was non-responsive to the minimum responsiveness of the solicitation.

Specifically, the submitted bid was non-responsive due to a failure to complete the Minimum Specifications requirement as listed within the solicitation.

Thank you for participating in Metro's competitive procurement process.

Kind Regards,

Michelle A. Hernandez Lane  
Chief Procurement/Purchasing Agent  
Metropolitan Government of Nashville & Davidson County

cc: Solicitation Files