



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 8, 2019

Paul Stigamier  
Ragan Construction Inc. DBA Southern Roofing Co. of TN  
411 39<sup>th</sup> Avenue North  
Nashville, TN 37209  
Re: **RFQ# 1167657, Roof and Downspout Repairs for the Omohundro Water Treatment Plant**

Dear Mr. Stigamier:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1167657 for Roof and Downspout Repairs for the Omohundro Water Treatment Plant. This letter hereby notifies you of Metro's intent to award to Ragan Construction Inc. DBA Southern Roofing Co. of TN, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact JoeAnn Carr, BAO Representative, at (615) 880-2338 or at [joeann.carr@nashville.gov](mailto:joeann.carr@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Genario Pittman by email at [genario.pittman@nashville.gov](mailto:genario.pittman@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

RFQ# 1167657 Roof and Downspout Repairs for the Omohundro Water Treatment Plant	
Evaluation Criteria and point allocation	Ragan Construction Inc. DBA Southern Roofing Co. of TN
Project Approach and Process (35 Points)	33
Qualifications and Experience (35 Points)	20
Cost Criteria (30 Points)	30
Total (100 Points)	<b>83.00</b>
<b>Strengths &amp; Weaknesses</b>	

**Ragan Construction Inc. DBA Southern Roofing Co. of TN (83.00 Points)**

**Strengths:** Firm provided a detailed demonstration of efficient use of team members for the project. Firm provided detailed referenced projects of similar size, scope, and complexity.

**Weaknesses:** Firm's approach for repairing the downspouts for the Omohundro Water Treatment Plant Filter Building lacked specific details. Firm failed to describe how their company will support the City's commitment to the creation of jobs to support economic viability. Firm's explanation of how many buildings their firm worked on within the last 10 years lacked specific details. Firm failed to provide clay tile roof certifications for their team/firm. Firm failed to provide a resume for the Project Manager. Firm failed to demonstrate the number of years of experience the firm has installing copper downspouts.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Roof and Downspout Repairs for the Omohundro Water Treatment Plant Filter Building; RFQ# 1167657			24	6	30
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Ragan Construction Co., Inc.	\$69,900.00	\$5,600.00	24.00	6.00	30.00

## PNP Compliance Results Form

Department Name: Water Services

RFP/ITB Number: 1167657

Procurement Name: Roof and Downspout Repairs for the Omohundro Water Treatment Plant

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Ragan Construction Co., Inc. DBA Southern Roofing Co., of TN	Yes	Ragan Construction Co., Inc. DBA Southern Roofing Co., of TN. is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: Elite Roofing Company of Nashville, Inc.-- MBE (Accepted), G & M Associates--MBE (Declined) and Mutual Contractors, LLC-- WBE. (Declined) Proposed the inclusion of ..Elite Roofing Company of Nashville, Inc., @9%, 5600.00

\*Denotes Contractor with whom follow up was required

Date: 04//15/2019

Metro Buyer: Genario Pittman

BAO Rep: JoeAnn Carr

<b>BAO SBE Assessment Sheet</b>					
<b>BAO Specialist: Carr, JoeAnn</b>					
<b>Contract Specialist: Pittman, Genario</b>					
4/15/2019					
<b>Department Name: Water Services</b>					
<b>RFP/ITB Number: 1167657</b>					
<b>Project Name: Roof and Downspout Repairs for the Omohundro Water Treatment Plant</b>					
<b>Primary Contractor*</b>	<b>Prime Bid Amount</b>	<b>Total Proposed SBE (\$)</b>	<b>SBE Subs approved?</b>	<b>SBE (%)</b>	<b>Comments</b>
Ragan Construction Co., Inc. DBA Southern Roofing Co., of TN	\$69,900.00	\$5,600.00	Yes	9	Ragan Construction Co., Inc. DBA Southern Roofing Co., of TN has proposed the inclusion of Metro-approved SBE Elite Roofing Company of Nashville, Inc. @ 9%, of the work for this solicitation.