



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

February 26, 2019

Pam Bowman
Affinity Builders
1922 Hwy 64 West
Shelbyville, TN 37160

Re: **RFQ # 1049666, Demolition of 13 Houses (Small Business Set-Aside)**

Dear Ms. Bowman:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # **1049666** for **Demolition of 13 Houses (Small Business Set-Aside)**. This letter hereby notifies you of Metro's intent to award to Affinity Builders for 100 Shields Lane, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at joann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at Christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Demolition of 13 Houses (100 Shields Lane), RFQ# 1049666		Winning Bid
SBE/SDV Set-Aside		\$14,460.00
Offeror's Name	Bids	Status of ITB Award
Affinity Builders	\$14,460.00	Awarded
CD Steger Construction Inc	\$14,962.50	Evaluated
Modern Day Wrecking Co.	\$14,970.00	Evaluated
Patriot Demolition LLC	\$16,898.00	Evaluated

Alexander, Christina (Finance - Purchasing)

From: Carr, Joe Ann (Finance - Contract Compliance)
Sent: Tuesday, February 5, 2019 11:57 AM
To: Alexander, Christina (Finance - Purchasing)
Subject: Update to Include Modern Day and Affinity; RFQ#1049666 Demolition of 13 Houses (Small-Business-Set-Aside)
Attachments: RFQ# 1049666 Patriot Demolition LLC PNP Compliance Determination.pdf; RFQ# 1049666 CD Steger PNP Compliance Determination.pdf; RFQ# 1049666 Modern Day Wrecking Co PNP Compliance Determination.pdf; RFQ# 1049666 Affinity Builders PNP Compliance Determination.pdf

Christina,

Please see the attached PNP determinations for this solicitation as follows;

In addition to the PNP SBE report below; Affinity Builders and Modern Day Wrecking Co are approved Metro SBEs and are compliant with the requirements of the PNProgram. Attached please find the PNP determinations for the awarded firms.

Contact me with questions.

Thanks!

Department of Finance

JoeAnn Carr

Office of Minority and Women Business Assistance (BAO)

Metropolitan Nashville Davidson County Government

[http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-\(BAO\).aspx](http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-(BAO).aspx)

730 2nd Avenue South, 1st Floor

PO Box 196300

Nashville, TN 37219-6300

(v) 615.880.2338 (f) 615.862.6175

[Register for Business Opportunities Today!](#)

<http://www.nashville.gov/Finance/Procurement/iProcurement-and-iSupplier.aspx>

From: Carr, Joe Ann (Finance - Contract Compliance)
Sent: Friday, January 11, 2019 8:05 AM
To: Alexander, Christina (Finance - Purchasing)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RFQ#1049666 Demolition of 13 Houses (Small-Business-Set-Aside)

Christina,

Please see the attached PNP determinations for this solicitation as follows;

- CD Steger Construction Inc is an approved Metro SBE and is compliant with the requirements of the PNProgram
- Patriot Demolition LLC is an approved Metro SBE and is compliant with the requirements of the PNProgram

- DR&M Demolition is not currently an approved Metro SBE which has been asked to provide additional documentation to their SBE approval request with no response

Contact me with questions.

Thanks!

Department of Finance

JoeAnn Carr

Office of Minority and Women Business Assistance (BAO)

Metropolitan Nashville Davidson County Government

[http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-\(BAO\).aspx](http://www.nashville.gov/Finance/Procurement/Minority-and-Women-Business-Assistance-(BAO).aspx)

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PNP Compliance Results Form

Department Name: Codes
RFP/ITB Number: 1049666; (100 Shields Lane)
Procurement Name: Demolition of 13 Houses (Small-Business-Set-Aside)

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Affinity Builders	Yes	Affinity Builders. is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: A & R Services.-MBE (Declined), Wilmot, Inc. -WBE (Declined) and First Place Finish, LLC.-WBE. (Declined) Proposed the inclusion of none.

***Denotes Contractor with whom follow up was required**
Date: 02/05/2019
Metro Buyer: Christina Alexander
BAO Rep: JoeAnn Carr