



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

September 27, 2019

Julie Kravec
Neptune Technology Group, Inc
1600 Alabama Hwy 229
Tallasse, AL 36078
Re: **RFQ # 1455657, Provide Neptune Meters and Parts for Metro Water Services**

Dear Mrs. Kravec:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1455657 for Provide Neptune Meters and Parts for Metro Water Service. This letter hereby notifies you of Metro's intent to award to **Neptune Technology Group, Inc**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Jerval Watson**, BAO Representative, at **(615) 862-5230** or at Jerval.watson@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Marissa Conklin by email at Marissa.conklin@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Neptune Meters and Parts for Metro Water Services RFQ# 1455657	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	3.00%	97.00%	\$377,407.51	\$388,729.74	\$377,407.51
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Neptune Technology Group, Inc	\$ 377,407.51	\$0.00	\$0	\$0.00	\$377,407.51	Awarded

Conklin, Marissa (Finance-Procurement)

From: Watson, Jerval (Finance - Contract Compliance)
Sent: Friday, September 06, 2019 9:32 AM
To: Conklin, Marissa (Finance-Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: BAO small business compliance review request for RFQ# 1455657 Neptune Meters and Parts for Metro Water Services

Good Morning Marissa –

I have reviewed the bid for the RFQ # 1455657 Neptune Meters and Parts for Metro Water Services and I have confirmed that there is no SBE participation. Let me know if you have any additional questions.

Best,

Jerval Watson
Metro Nashville Government
615-862-5461

For more information about the
Equal Business Opportunity Program
Contact BAO at bao@nashville.gov



From: Conklin, Marissa (Finance-Procurement)
Sent: Friday, August 16, 2019 2:45 PM
To: Watson, Jerval (Finance - Contract Compliance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: BAO small business compliance review request for RFQ# 1455657 Neptune Meters and Parts for Metro Water Services

RFQ# 1455657 – Neptune Meters and Parts for Metro Water Services closed 8/16/19 with a single offeror submitting a bid. Will you conduct a BAO compliance review?

Please see the bid tab and quote detail report attached for reference purposes.

Thank You.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615.880.3130

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Friday, August 16, 2019 5:27 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Single Bid Approval for RFQ# 1455657 Neptune Meters and Parts for Metro Water Services

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Conklin, Marissa (Finance-Procurement)
Sent: Friday, August 16, 2019 2:47 PM
To: Lane, Michelle (Finance - Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Single Bid Approval for RFQ# 1455657 Neptune Meters and Parts for Metro Water Services

RFQ #1455657 closed with a single bidder, _Neptune Meters and Parts for Metro Water Services. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Neptune Technology Group, Inc. This ITB was solicited to registered vendors under the commodity code 41110000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval. Thanks.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615.880.3130

From: Belcher, Stephanie (WS)
Sent: Friday, August 16, 2019 2:42 PM
To: Conklin, Marissa (Finance-Procurement); Waddell, Christopher (WS)
Subject: RE: RFQ# 1455657 Neptune Meters and Parts for Metro Water Services

The Department considers this offer fair and reasonable.

The solicitation for RFQ# 1455657 Neptune Meters and Parts for Metro Water Service closed today. Please see the attached bid form from the single bidder we had.

Do you find the offer fair and reasonable?

Thank You.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615.880.3130